



Brookings County Outdoor Adventure Center Advisory Board Meeting

Monday, May 22nd, 2023 – 12:00 PM

Brookings County Outdoor Adventure Center

2810 22nd Ave. S., Brookings, SD

1. Call to Order, 12:00 PM, Monday, May 22nd, 2023
2. Invitation for a citizen to schedule time on the BCOAC Advisory Board agenda for an item not listed.
Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.
3. Determination of a quorum
Five board members must be present for a quorum
4. Approval of Agenda
Action: Motion to approve, Comments, Voice Vote
5. Approval of Minutes – March 27th, 2023
Action: Motion to approve, Comments, Voice Vote
6. Approval of Financial Report
Action: Motion to approve, Comments, Voice Vote
7. Reports
 - a. Archery Range Committee Report
 - b. Director's Report
 - c. Pistol Range Committee Report
 - d. 4-H Youth Advisor's Report
8. Regular Business
 - a. Remove U-Shaped landscape feature on south side of building
Action: Motion to approve, Comments, Voice Vote
9. Other Business
 - a. Office Space/4-H storage
 - b. Pricing at building
 - c. RSO Appreciation Night
10. Adjournment
Action: Motion to approve, Voice Vote

Next Meeting: Monday, July 31st, 2023, 12:00 PM

MINUTES
BROOKINGS COUNTY OUTDOOR ADVENTURE CENTER
ADVISORY BOARD MEETING
Monday, March 27th, 2023 12:00 noon

The Brookings County Outdoor Adventure Center Advisory Board met on Monday, March 27 at noon with the following members present: Marty Stanwick, Shawn Hostler, Paul Wiese, Arden Sigl, Rocco Murano, Larry Jensen. Others Present: Dustin Huber, Stacy Steffensen Sonia Mack. Absent: Dale Storhaug, Tim Reed, Andy Dupraz

1. CALL TO ORDER

Chairperson Larry Jensen called the meeting to order at 12:02 pm.

2. DETERMINATION OF QUORUM

A quorum was determined as being present for the current meeting.

3. APPROVAL OF AGENDA

Motion to approve agenda by Hostler, seconded by Stanwick, Motion **carried**.

4. Approval of Minutes

Motion by Stanwick, Second by Hostler **Motion carried**.

5. Approval of Financial Report

5. a. Financials- year report-Director Huber (see attached report).

Motion my Hostler, second by Sigl-**Motion carried**

6. Committee Reports

Archery Committee report Huber- JOAD Shoot very successful, 106 shooters. 3-D league starting later in the week

4-H report by Mack (see attached)

Pistol and Range Committee by Sigl- See attached

7. Directors Report-Dustin

See attached report

BOAC has hosted 106 activities since last Jan, lots of day passes sold recently, 402 archery range uses and 687-gun range uses since last report. TRANE preventative maintenance has been completed. Berm mining is set for May 2-3 with cost covered with GFP grant. Recently painted the classroom and carpeted the vestibules. New concrete pad had been completed outside of gun range door. Rummage sale event and welcome to summer public event planned for later in the spring. 2 additional part time employees have been hired.

8. Regular Business

- a. 2024 budget—see attached
- b. Action item-parking lot sealing and re-striping. Motion to approve by Stanwick, second Hostler. **Motion carries**

9. Other Business

- a. Instructors- discussion surrounding who we should allow as firearms instructor
 - Mike Kilmer has a contract with us and delivers a quality product. We need to be careful who represents us to the public providing firearms training.
- b. Office space and storage—continue discussions with GFP and 4-H on potential construction
- c. GFP Grants, will continue to apply for GFP grants for range maintenance.

Adjourn 12:28 Stanwick second Hostler

11. NEXT MEETING DATE

Next meeting May 22, Noon

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.



Rocco Murano
BCOAC Advisory Board Secretary

BROOKINGS COUNTY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

101-GENERAL FUND

41.67% OF YEAR COMP.

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | % OF BUDGET | BUDGET BALANCE |
|--------------------------------------------|----------------|----------------|---------------------|-------------|----------------|
| 101-3-3412100 GENERAL FEES | 134,000.00 | 8,320.00 | 38,775.73 | 28.94 | 95,224.27 |
| 101-3-3412200 TRANSFER FEES | 180,000.00 | 9,182.50 | 99,916.50 | 55.51 | 80,083.50 |
| 101-3-3412800 BIRTH & DEATH FEES | 12,000.00 | 910.00 | 5,110.00 | 42.58 | 6,890.00 |
| 101-3-3412900 OTHERS (COPIES) | 5,000.00 | 237.00 | 1,396.00 | 27.92 | 3,604.00 |
| 101-3-3414200 CRT. APPOINT. ATT'Y | 180,000.00 | 19,078.44 | 80,103.89 | 44.50 | 99,896.11 |
| 101-3-3414210 RESTIT | 2,500.00 | 1,069.37 | 1,495.74 | 59.83 | 1,004.26 |
| 101-3-3414220 CIVIL JUDGEMENT/CAA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-3-3414300 DIVORCE FEES | 2,000.00 | 150.00 | 750.00 | 37.50 | 1,250.00 |
| 101-3-3414400 JUVENILE DETENTION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-3-3415100 CLERK OF COURTS FEES | 42,000.00 | 2,109.13 | 11,859.51 | 28.24 | 30,140.49 |
| 101-3-3417500 zoning 911 sign fee | 400.00 | 0.00 | 448.00 | 112.00 (| 48.00) |
| 101-3-3418100 ELECTIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-3-3419000 GIS/ESRI OTHER FEES | 20,000.00 | 2,662.50 | 3,181.73 | 15.91 | 16,818.27 |
| 101-3-3421100 SHERIFF FEES | 75,000.00 | 9,016.48 | 45,249.56 | 60.33 | 29,750.44 |
| 101-3-3421200 SECURITY REIMBURSEMENT | 13,000.00 | 210.00 | 5,517.50 | 42.44 | 7,482.50 |
| 101-3-3421300 Law Enforcement Contract | 187,142.00 | 13,999.54 | 95,134.90 | 50.84 | 92,007.10 |
| 101-3-3421400 ANIMAL CONTROL | 5,000.00 | 25.00 | 811.50 | 16.23 | 4,188.50 |
| 101-3-3421700 INMATE/TELEPHONE | 15,000.00 | 0.00 | 1,608.15 | 10.72 | 13,391.85 |
| 101-3-3421900 OTHERS | 14,539.00 | 561.00 | 8,440.00 | 58.05 | 6,099.00 |
| 101-3-3422200 FROM OTHER COUNTIES | 200,000.00 | 13,721.24 | 133,673.71 | 66.84 | 66,326.29 |
| 101-3-3422300 WORK RELEASE | 15,000.00 | 960.50 | 4,726.25 | 31.51 | 10,273.75 |
| 101-3-3422400 'TRANSPORT. OF PRISONER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-3-3422500 JAIL COST REIMBUR/COMMISSARY | 50,000.00 | 2,381.19 | 21,996.36 | 43.99 | 28,003.64 |
| 101-3-3422600 REST. FOR PRISONERS | 3,000.00 | 0.00 | 143.58 | 4.79 | 2,856.42 |
| 101-3-3422800 STATE CHECK (PRISONERS) | 13,000.00 | 0.00 | 6,370.00 | 49.00 | 6,630.00 |
| 101-3-3427000 ELECTRONIC MONITOR PAYMENT | 11,000.00 | 920.00 | 7,419.88 | 67.45 | 3,580.12 |
| 101-3-3441100 WELFARE RECOVERIES | 20,000.00 | 155.00 | 1,601.85 | 8.01 | 18,398.15 |
| 101-3-3441900 WORKMAN'S COMP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-3-3442400 WIC | 20,000.00 | 1,792.56 | 10,644.48 | 53.22 | 9,355.52 |
| 101-3-3442900 OTHER HEALTH ASSISTANCE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-3-3443000 PAYMENT FOR MI | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-3-3443100 CHILD SUPPORT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-3-3444100 PAYMENT FOR MI | 0.00 | 0.00 | 636.00 | 0.00 (| 636.00) |
| 101-3-3444200 PRISONERS MEDICAL/MEDICINE | 2,000.00 | 0.00 | 450.20 | 22.51 | 1,549.80 |
| 101-3-3452000 OAC GOODS & SERVICES | 110,000.00 | 4,910.65 | 50,570.43 | 45.97 | 59,429.57 |
| 101-3-3452006 BCOAC GIFT CARDS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-3-3452007 OAC NOT TAX ITEMS | 2,000.00 | 0.00 | 1,453.75 | 72.69 | 546.25 |
| 101-3-3461000 ZONING INSPECTION FEES | 20,000.00 | 0.00 | 5,968.00 | 29.84 | 14,032.00 |
| 101-3-3481000 WEED & PEST FEES | 35,000.00 | 0.00 | 9,367.40 | 26.76 | 25,632.60 |
| 101-3-3482000 GOPHER BOUNTY | 1,500.00 | 0.00 | 927.00 | 61.80 | 573.00 |
| TOTAL CHARGES FOR GOODS & SERV | 1,488,481.00 | 100,192.18 | 694,818.48 | 46.68 | 793,662.52 |
| FINES & FORFEITS | | | | | |
| 101-3-3510000 PARKING LOT FINES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-3-3520000 COSTS (CLERK OF COURTS) | 80,000.00 | 4,793.50 | 28,006.77 | 35.01 | 51,993.23 |
| 101-3-3530000 FORFEITS (CLK. OF COURTS) | 25,000.00 | 0.00 | 1,232.50 | 4.93 | 23,767.50 |
| TOTAL FINES & FORFEITS | 105,000.00 | 4,793.50 | 29,239.27 | 27.85 | 75,760.73 |

BROOKINGS COUNTY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

101-GENERAL FUND

41.67% OF YEAR COMP.

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | % OF BUDGET | BUDGET BALANCE |
|----------------------------------------------|----------------|----------------|---------------------|-------------|----------------|
| MISC. REVENUE | | | | | |
| 101-3-3611000 INTEREST FROM BANKS | 45,000.00 | 0.00 | 203,669.45 | 452.60 (| 158,669.45) |
| 101-3-3620000 RENT-FAMILY PLANNING | 950.00 | 190.00 | 665.00 | 70.00 | 285.00 |
| 101-3-3621000 STATE HEALTH RENT | 2,400.00 | 200.00 | 1,000.00 | 41.67 | 1,400.00 |
| 101-3-3622000 GP&P RENT | 12,000.00 | 1,200.00 | 5,200.00 | 43.33 | 6,800.00 |
| 101-3-3640000 WORKMEN'S COMP. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-3-3650000 REFUND-INSURANCE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-3-3660000 REFUND OF PRIOR YR EXPENDITURE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-3-3670000 DONATIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-3-3680000 WIND FARM ENERGY ASSISTANCE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-3-3690000 OTHERS | 24,081.80 | 1,837.81 | 32,120.39 | 133.38 (| 8,038.59) |
| 101-3-3691000 CASH LONG-SHORT | 0.00 (| 10.44) | 134.03 | 0.00 (| 134.03) |
| 101-3-3693000 WEBSITE FEES | 20,000.00 | 900.00 | 7,135.07 | 35.68 | 12,864.93 |
| TOTAL MISC. REVENUE | 104,431.80 | 4,317.37 | 249,923.94 | 239.32 (| 145,492.14) |
| OTHER FINANCING SOURCES | | | | | |
| 101-3-3710000 Transfers In | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-3-3730000 Insurance Proceeds | 7,847.00 | 0.00 | 33,101.40 | 421.84 (| 25,254.40) |
| 101-3-3740000 SURPLUS SALE | 6,000.00 | 0.00 | 0.00 | 0.00 | 6,000.00 |
| TOTAL OTHER FINANCING SOURCES | 13,847.00 | 0.00 | 33,101.40 | 239.05 (| 19,254.40) |

DEBT

| | | | | | |
|-----------------------------------------|------|------|------|------|------|
| 101-3-3912000 PAYMENTS TO REFUNDED DEBT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL DEBT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

TOTAL REVENUE

| | | | | |
|---------------|------------|--------------|-------|--------------|
| 16,741,245.74 | 953,212.04 | 9,583,824.48 | 57.25 | 7,157,421.26 |
|---------------|------------|--------------|-------|--------------|

101-GENERAL FUND

BCOAC

41.67% OF YEAR COMP.

DEPARTMENTAL EXPENDITURES

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | % OF BUDGET | BUDGET BALANCE |
|--|----------------|----------------|---------------------|-------------|----------------|
|--|----------------|----------------|---------------------|-------------|----------------|

| | | | | | |
|-----------------------------------------|------------|----------|-----------|--------|------------|
| PERSONAL SERVICES | | | | | |
| 101-4-528-4110 SALARIES | 156,244.00 | 6,316.17 | 62,907.84 | 40.26 | 93,336.16 |
| 101-4-528-4120 SOCIAL SECURITY | 11,953.00 | 464.72 | 4,646.17 | 38.87 | 7,306.83 |
| 101-4-528-4130 RETIREMENT | 7,114.18 | 0.00 | 2,480.59 | 34.87 | 4,633.59 |
| 101-4-528-4140 WORKMEN'S COMP | 727.65 | 0.00 | 571.26 | 78.51 | 156.39 |
| 101-4-528-4150 HEALTH INSURANCE | 31,831.08 | 0.00 | 7,418.12 | 23.30 | 24,412.96 |
| 101-4-528-4151 DENTAL | 1,288.32 | 0.00 | 402.08 | 31.21 | 886.24 |
| 101-4-528-4153 VISION | 249.24 | 0.00 | 77.84 | 31.23 | 171.40 |
| 101-4-528-4154 RISK | 2,100.00 | 0.00 | 2,100.00 | 100.00 | 0.00 |
| 101-4-528-4160 UNEMPLOYMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-4-528-4161 COMPENSATED ABSENCES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-4-528-4170 VACATION & SICK SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL PERSONAL SERVICES | 211,507.47 | 6,780.89 | 80,603.90 | 38.11 | 130,903.57 |

OTHER CURRENT EXPENSES

| | | | | | |
|-----------------------------------------|------------|-----------|-----------|-------|------------|
| 101-4-528-4210 OTHER INSURANCE | 5,500.00 | 0.00 | 0.00 | 0.00 | 5,500.00 |
| 101-4-528-4220 PROFESSIONAL SERV & FEES | 15,000.00 | 564.19 | 3,225.43 | 21.50 | 11,774.57 |
| 101-4-528-4230 PUBLISHING | 10,000.00 | 814.07 | 2,375.70 | 23.76 | 7,624.30 |
| 101-4-528-4250 REPAIR & MAINT | 66,000.00 | 1,836.75 | 30,513.13 | 46.23 | 35,486.87 |
| 101-4-528-4260 SUPPLIES & MATERIALS | 36,000.00 | 890.90 | 5,828.67 | 16.19 | 30,171.33 |
| 101-4-528-4265 FUEL/GASOLINE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-4-528-4268 TECHNOLOGY | 3,000.00 | 0.00 | 107.89 | 3.60 | 2,892.11 |
| 101-4-528-4270 TRAVEL & CONFERENCE | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 |
| 101-4-528-4280 UTILITIES/CELL PHONES | 47,000.00 | 6,018.66 | 24,285.92 | 51.67 | 22,714.08 |
| 101-4-528-4290 OTHER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-4-528-4293 FIREARM RANGE UPKEEP | 20,000.00 | 0.00 | 7,500.00 | 37.50 | 12,500.00 |
| TOTAL OTHER CURRENT EXPENSES | 203,500.00 | 10,124.57 | 73,836.74 | 36.28 | 129,663.26 |

CAPITAL ASSETS

| | | | | | |
|--------------------------------------------|-----------|------|-----------|--------|-------------|
| 101-4-528-4340 MACHINERY & MINOR EQUIPMENT | 1,000.00 | 0.00 | 5,962.66 | 596.27 | (4,962.66) |
| 101-4-528-4350 MAJOR EQUIPMENT | 17,000.00 | 0.00 | 9,700.00 | 57.06 | 7,300.00 |
| TOTAL CAPITAL ASSETS | 18,000.00 | 0.00 | 15,662.66 | 87.01 | 2,337.34 |

TOTAL BCOAC

| | | | | | |
|--|------------|-----------|------------|-------|------------|
| | 433,007.47 | 16,905.46 | 170,103.30 | 39.28 | 262,904.17 |
|--|------------|-----------|------------|-------|------------|



**Director's Report
May 22nd, 2023 @ noon**

- 1.) Attendance/Events Since March 27th
 - a. Welcome to Summer
 - b. Rummage Sale
 - c. 3-Range shoot

- 2.) Maintenance
 - a. Berm was mined and fire retardant applied
 - b. Painted the vault room and reorganized
 - c. Painted the classroom.
 - i. Carpet
 - ii. Rustic wood behind TV
 - d. Concrete pad and extending sidewalk out the gun range door.
 - e. Ban-Koe needs to come check the alarm panel
 - f. First aid kits will be checked.

- 3.) Plan on doing some cleaning/painting and organizing

- 4.) Working on office space and additional storage for 4-H

Questions?

4-H Advisor Report

May 22, 2023

Sonia Mack – SDSU Extension 4-H Youth Program Advisor, Brookings County

April 2023

Brookings County members participated in the SD 4-H State Shooting Sports competition in Pierre/Ft. Pierre April 28-30. Several received top 5 recognition for their age group and discipline:

Individuals

| | |
|--------------------------------------------------------------------|---------------------------------------------------------------------|
| Levi Liljegren, 1 st place junior, Archery CWS | Bailey Gjernes, 5 th place junior, Air Pistol silhouette |
| Kamryn Streich, 5 th place senior, archery CWS | Teadon Seaboy, 5 th place junior, .22 Pistol |
| Dustin Underwood, 5 th place beginner, Archery CWSR | Landon Hanssen, 2 nd place junior, .22 3-P |
| Jace McDowell, 5 th place beginner, Archery CWOS | Bailey Gjernes, 3 rd place junior, .22 3-P |
| Jordyn Johnson, 2 nd place junior, Archery CWOS | Tyson Springman, 5 th place junior, .22 3-P |
| Teadon Seaboy, 2 nd place junior, Archery RWS | Caden Singrey, 2 nd place junior, .22 CMP T-Class |
| Terissa Taylor, 2 nd place senior, Archery RWS | Levi Liljegren, 3 rd place junior, .22 CMP T-Class |
| Terissa Taylor, 1 st place senior, Archery R-Open | Carter IntVeld, 5 th place junior, .22 CMP Tactical |
| Dylan Singrey, 1 st place senior, Archery CWSR 3-D | Josie Nold, 3 rd place senior, .22 CMP Tactical |
| Preston Singrey, 4 th place senior, Archery R-Open 3-D | Levi Liljegren, 1 st place junior, .22 silhouettes |
| Terissa Taylor, 5 th place senior, Archery R-Open 3-D | Carter IntVeld, 5 th place junior, .22 silhouettes |
| Teadon Seaboy, 3 rd place junior, Air Pistol rapid fire | |

Teams

3rd Place Beginner Team, Archery CWSR: Jaxon Jones, Kaylin Gjernes, Dustin Underwood, Cody Hanson

4th Place Junior Team, Archery CWSR: Levi Liljegren, Landon Hanssen, Ava Smith, Kordell Greve

3rd Place Beginner Team, Archery CWOS: Grayson Licht, Jace McDowell, Avaley Hestermann, John Cook

1st Place Junior Team, Archery CWOS: Jordyn Johnson, Lucas Underwood, Griffin Streich, Callie VanderWal

5th Place Junior Team, Archery C-Open: Landon Hanssen, Levi Liljegren, Connor Jones

5th Place Junior Team, BB Gun: Landon Hanssen, Bailey Gjernes, Levi Liljegren, Carter IntVeld

2nd Place Junior Team, Air Pistol: Teadon Seaboy, Bailey Gjernes, Ava Smith, Thatcher Haselhorst

2nd Place Junior Team, .22 Pistol: Liam McCausland, Teadon Seaboy, Tyson Springman

5th Place Senior Team, .22 Pistol: Chasen Heller Blake Herring, Bennett Howell, Dylan Vande Kop

3rd Place Junior Team, .22 CMP: Bailey Gjernes, Amelia Jacobson, Caden Singrey, Tyson Springman

5th Place Junior Team, .22 CMP: Carter IntVeld, Levi Liljegren, Brady Nutter

1st Place Junior Team, .22 3-P: Bailey Gjernes, Amelia Jacobson, Levi Liljegren, Caden Singrey

2nd Place Junior Team, .22 3-P: Landon Hanssen, Carter IntVeld, Brady Nutter, Tyson Springman

3rd Place Senior Team, .22 3-P: Hunter Hanson, Tiffany Taylor, Lacie Weber

4th Place Senior Team, .22 3-P: Ella Jacobson, Morgan Lemme, Josie Nold, Elizabeth Shultz

5th Place Senior Team, .22 3-P: Lidia Dupraz, Jack Pillatzki, Preston Singrey, Cheyenne Vander Wal

| Discipline | State Shoot Participation | Discipline | State Shoot Participation |
|------------|---------------------------|------------|------------------------------------------|
| .22 rifle | 3-P: 17 CMP: 23 | Archery | Beginner: 28 Junior: 38 Senior: 19 |
| Air Pistol | 7 | Air Rifle | 14 |
| BB Gun | 27 | .22 pistol | 11 |

State Match official results can be seen in their entirety at: <https://extension.sdstate.edu/state-shooting-sports>

Brookings County has 3 members attending the **National 4-H Shooting Sports Competition** the end of June: Josie Nold (muzzleloader), Dylan Singrey, and Preston Singrey (archery).

The **4-H Food Committee** has worked hard to arrange a variety of food vendors to be onsite during our 4-H Achievement Days.

4th grade **Junior Achievement program** wrapped up at the end of April; the weather delayed session 5.

I participated in the **LDR 310- Leadership in Context** roundtable conversations on Thursday, April 13. The roundtable conversations will be held in the Raven Precision Ag Building on the campus of SDSU.

Virtual Kid Kare Babysitting Series was held across the state for 67 youth ages 9-15 throughout the months of March, April, and May.

May 2023

Two summer interns started on Monday, May 8 – Emma Fischer and Trey Haag.

Presented at the Big Sioux Water Festival at SDSU on Tuesday, May 9.

Dog practice began in the archery range of the BCOAC on May 18. Horse practice started on May 8 in the holding barn of the Swiftel Center.

There will be a **special foods youth in action contest workshop** on Wednesday, May 31 at the BCOAC.

June 2023

Day camp sessions for Cloverbuds (5-7) and beginner-aged youth (8-10) will be held on Thursdays in June.

Youth activities/carnival games will be organized and conducted on Tuesday, June 6 at the Sioux Valley Energy annual meeting in Volga at SVHS.

Numerous camps & conferences taking place this month:

- 4-H Camp at Lake Poinsett
- Teen Leadership Conference at SDSU
- Performing Arts Camp at NSU (Aberdeen)

Brookings County 4-H Horse Show will take place at the Swiftel Center on Tuesday, June 20.

STATE of SOUTH DAKOTA
Department of Game, Fish and Parks
AGREEMENT

Between

Brookings County South Dakota
Attn: Dustin Huber, Department Director
Brookings County Commission
520 3rd Street, Suite 210
Brookings, SD 57006
{hereafter referred to as **COUNTY**}

State of SD - Game, Fish and Parks
Attn: Tom Kirschenmann, Wildlife Director
SD Game, Fish and Parks
523 E Capitol Ave
Pierre, South Dakota 57501
{hereafter referred to as **STATE**}

The State of South Dakota, Department of Game, Fish and Parks (STATE) hereby enters into an agreement with Brookings County, South Dakota (COUNTY) to construct 2 office spaces for use by employees of the STATE at the Brookings County Outdoor Adventure Center facility located at 2810 22nd Avenue South in Brookings, South Dakota. This Agreement shall commence upon receipt of a signed copy of this Agreement by COUNTY and shall be in effect for a period of 10 years, ending on December 31, 2033.

- I. The COUNTY, through the Brookings County Outdoor Adventure Center, hereby agrees:
 - A. To construct two office spaces, approximately 180 square feet in total combined size for the two office spaces (each 9x10 ft), through a construction remodel of the Brookings County Outdoor Adventure Center in accordance with a basic design that is mutually agreeable to the COUNTY and STATE.
 - B. To provide the STATE with an itemized accounting of the total construction costs for the office spaces upon completion of construction of the office spaces.
 - C. The lease shall provide for a monthly lease payment of \$1500 per month for the 4 office spaces (approximately 655 sq ft) during the 10 years of the lease.
 - D. To provide this office space to STATE for a period of up to ten (10) years per lease terms agreed to by both COUNTY and STATE under a separate lease agreement.
 - E. Should the COUNTY elect to sever or discontinue the leasing of this office space to STATE within the initial 5 years of the lease, COUNTY shall reimburse the STATE in accordance with the following amortized schedule as computed beginning from the date of completion of the construction of the offices:

If COUNTY elects to discontinue the office lease agreement within 1 year of occupancy by STATE, COUNTY shall reimburse STATE 80% of the construction reimbursement costs provided to COUNTY.

If COUNTY elects to discontinue the office lease agreement within 2 years of occupancy by STATE, COUNTY shall reimburse STATE 60% of the construction reimbursement costs provided to COUNTY.

If COUNTY elects to discontinue the office lease agreement within 3 years of occupancy by STATE, COUNTY shall reimburse STATE 40% of the construction reimbursement costs provided to COUNTY.

If COUNTY elects to discontinue the office lease agreement within 4 years of occupancy by STATE, COUNTY shall reimburse STATE 20% of the construction reimbursement costs provided to COUNTY.

- E. To retain all required records for three years after STATE makes final payment and all other pending matters between the parties are completed. The COUNTY agrees to permit the STATE and its engineers or other staff to be present at any and all inspections, including final inspection of the office space construction project.
- F. To hold harmless and indemnify the STATE, its officers, agents and employees, from and against any and all actions, suits, damages, liability or other proceedings which may arise as a result of performing services hereunder. This section does not require COUNTY to be responsible for or defend against claims or damages arising solely from acts or omissions of STATE, its officers or employees.

II. The STATE hereby agrees to:

- A. Review office remodel project design, plans, specifications, and provide written approval for proceeding as necessary and appropriate.
- B. To make cash reimburse to the COUNTY for ½ of the final cost for construction of the two office spaces up to a maximum of \$25,000.00. State will make payment to COUNTY upon satisfactory completion of the project and in accordance with Section I-C.
- B. Should the STATE elect to terminate or discontinue the leasing of this office space from the COUNTY within the initial five (5) years of the lease, STATE shall reimburse the COUNTY in accordance with the following amortized schedule as computed beginning from the date of completion of the construction of the offices:

If STATE elects to discontinue the office lease agreement within 1 year of occupancy by STATE, STATE shall reimburse the COUNTY 80% of the construction costs incurred by the COUNTY.

If STATE elects to discontinue the office lease agreement within 2 years of occupancy by STATE, STATE shall reimburse the COUNTY 60% of the construction costs incurred by the COUNTY.

If STATE elects to discontinue the office lease agreement within 3 years of occupancy by STATE, STATE shall reimburse the COUNTY 40% of the construction costs incurred by the COUNTY.

If STATE elects to discontinue the office lease agreement within 4 years of occupancy by STATE, STATE shall reimburse the COUNTY 20% of the construction costs incurred by the COUNTY.

- C. To hold harmless and indemnify COUNTY, its officers, agents and employees, from and against any and all actions, suits, damages, liability or other proceedings which may arise as a result of performing services hereunder. This section does not require STATE to be responsible for or defend against claims or damages arising solely from acts or omissions of COUNTY, its officers or employees.
- III. AMENDMENT PROVISION: This Agreement may not be amended except in writing, which writing shall be expressly identified as a part hereof, and be signed by an authorized representative of each of the parties hereto.
- IV. TERMINATION PROVISION: This Agreement can be terminated upon thirty (30) days written notice by either party and may be terminated for cause by either party at any time with or without notice. As a result, either the STATE or COUNTY may terminate the use of the leased space without cause by giving thirty (30) days notice. The construction cost reimbursement requirements shall survive the termination of this Agreement.
- V. MISCELLANEOUS PROVISIONS:
 - A. COUNTY and STATE will each comply with all federal, state and local laws, regulations, ordinances, guidelines, permits and requirements applicable to providing services pursuant to this Agreement, and will be solely responsible for obtaining current information on such requirements.
 - B. This contract/agreement shall be construed pursuant to laws of South Dakota and venued therein.
 - C. In the event that any court of competent jurisdiction shall hold any provision of this contract/agreement unenforceable or invalid, such holding shall not invalidate or render unenforceable any other provision hereof.
 - D. All other prior discussions, communications and representations concerning the subject matter of this contract/agreement are superseded by the terms of this contract/agreement, and except as specifically provided herein, this contract/agreement constitutes the entire contract/agreement with respect to the subject matter hereof.
 - E. Any notice or other communication required under this contract/agreement shall be in writing and sent to the address set forth above. Notices shall be given by and to **Tom Kirschenmann** on behalf of STATE, and **Dustin Huber** on behalf of COUNTY or such authorized designees as either party may from time to time designate in writing. Notices or communications to or between the parties shall be deemed to have been delivered when mailed by first class mail, provided that notice of default or termination shall be sent by registered or certified mail, or, if personally delivered, when received by such party.

Signatories

VI. In witness hereto the parties signify their agreement by signatures affixed below:

Tom Kirschenmann
Director
Division of Wildlife
SD Game, Fish and Parks

Date **Ryan Krogman**
Chairperson
Brookings County Commission

Date

Proposed Price Changes 2023

| Gun Range | Current | Proposed | % change | Archery Range | Current | Proposed | % change |
|---------------------------|----------|----------|----------|---------------------------|----------|----------|----------|
| Adult Pass | \$15.00 | \$15.00 | 0% | Adult Pass | \$10.00 | \$12.00 | 20% ↑ |
| Youth Pass | \$7.50 | \$7.50 | 0% | Youth Pass | \$7.50 | \$7.50 | 0% |
| Combination Pass | \$20.00 | \$20.00 | 0% | | | | 0% |
| 1 year Membership-Adult | \$175.00 | \$175.00 | 0% | 1 year Membership-Adult | \$125.00 | \$125.00 | 0% |
| 1 year Membership-youth | \$100.00 | \$100.00 | 0% | 1 year Membership-youth | \$75.00 | \$75.00 | 0% |
| 1 year membership-family | \$300.00 | \$300.00 | 0% | 1 year membership-family | \$225.00 | \$250.00 | 11% ↑ |
| 6 month Membership-Adult | \$150.00 | \$125.00 | 17% ↓ | 6 month Membership-Adult | \$100.00 | \$100.00 | 0% |
| 6 month membership-Youth | \$75.00 | \$75.00 | 0% | 6 month membership-Youth | \$50.00 | \$50.00 | 0% |
| 6 month membership-Family | \$200.00 | \$200.00 | 0% | 6 month membership-Family | \$150.00 | \$150.00 | 0% |
| 3 month membership | \$55.00 | \$75.00 | 36% ↑ | 3 month membership | \$55.00 | \$75.00 | 36% ↑ |
| 1 year Combo-Adult | \$250.00 | \$250.00 | 0% | | | | |
| 1 year Combo-Youth | \$150.00 | \$150.00 | 0% | | | | |
| 1 year Combo-Family | \$400.00 | \$450.00 | 12.50% ↑ | | | | |
| 6 month Combo-Adult | \$175.00 | \$175.00 | 0% | | | | |
| 6 month Combo-Youth | \$100.00 | \$100.00 | 0% | | | | |
| 6 month Combo-Family | \$300.00 | \$300.00 | 0% | | | | |
| Facility Rental | | | | | | | |
| Classroom-Hourly | \$35.00 | \$50.00 | 42% ↑ | \$50 x 8 hours=\$400 | | | |
| Classrom-Day rate | \$200.00 | \$250.00 | 25% ↑ | day rate = 1/2 | | | |
| Boardroom-Hourly | \$25.00 | \$25.00 | 0% | \$25 x 8 hours=\$200 | | | |
| Boardroom-Day Rate | \$100.00 | \$100.00 | 0% | day rate = 1/2 | | | |