

MINUTES
BROOKINGS COUNTY OUTDOOR ADVENTURE CENTER
ADVISORY BOARD MEETING
Monday, April 22, 2024, 12:00 PM

The Brookings County Outdoor Adventure Center Advisory Board met on Monday, April 22, 2024, at 12:00 PM with the following members present: Larry Jensen, Shawn Hostler, Arden Sigl, Dale Storhaug, Marty Stanwick, Andy Dupraz, Paul Wiese, and Lindsay Wollman. Others present: Dustin Huber, Scott Smith, and Stacy Steffensen. Absent: Rocco Murano.

1. Call to Order

Chairperson Hostler called the meeting to order at 12:07 PM.

2. Determination of a Quorum

A quorum was determined as present for the current meeting.

3. Approval of Agenda

Motion to approve the agenda by Stanwick, seconded by Jensen. All members voted "aye." Motion carried.

4. Approval of Minutes

Motion to approve the minutes from March 25, 2024, by Dupraz, seconded by Wollman. All members voted "aye." Motion carried.

5. Financial Report

Motion by Jensen, seconded by Wiese to approve the Financial Report as presented. BCOAC Director Dustin Huber presented year to date revenues and expenditures. He said revenue is ahead of schedule for the year and expenditures are on track, as well. All members voted "aye." Motion carried.

6. Reports

a. Archery Range Committee Report

- i. Wiese said Big Sioux Bowman are holding a 3D Shoot on Monday nights in April and have had a good turnout for it.

b. Director's Report

- i. Huber discussed attendance since March 25th. There have been 38 events, 286 in the gun range and 155 in the archery range.
- ii. He discussed upcoming events: a Women's Expo on May 4th, Livingston Honey beekeeping seminar on May 10th and the Welcome to Summer event on May 15th.
- iii. Huber said the LED lights have been installed throughout the building, the gun range floor has been resealed, and they're investigating a roof leak in the 4-H offices.
- iv. He said new banquet chairs have been purchased for the classroom. Huber said 2024 projects include new carpet, painting the concourse, a new door for the south end of the gun range, a ceiling and insulation in the gun range utility closet and new phones should be budgeted for in 2025.
- v. The GF&P grant for 2025 has been submitted and is awaiting final approval. Huber said this would be for keycard access for doors and gun range filters.
- vi. He said there are still two guns at Sterns getting repaired. Sheriff Stanwick said he will come out to do a gun inventory this week before Huber is done.

c. Pistol Range Committee Report – submitted by Arden Sigl

- i. Sigl said committee members reviewed the Standard Operating Procedures and recommended edits.
- ii. He said they have not been able to get a quorum, so the 2024 election of officers has not happened. Sigl said the committee plans to continue for 6 months to help the new Director and then will discuss disbanding.

d. 4-H Youth Program Advisor's Report

- i. Sonia Mack updated the Board on the Shooting Sports season. She said the State Shoot is this weekend, April 26-28 in Pierre.
- ii. Mack discussed other upcoming activities, as well.

7. Regular Business

- a. Motion by Sigl, seconded by Stanwick to approve the changes to the gun range Standard Operating Procedures and recommend approval to the County Commission. All members voted "aye." Motion carried.
- b. Motion by Jensen, seconded by Stanwick to approve the final 2025 budget to be submitted to the Finance Office. Huber said they added a new "promotions" line and moved \$5,000 from the supplies line to create that budget. He said the budget also includes \$1,000 for new phones and \$3,000 to replace several block targets. All members voted "aye." Motion carried.

8. Other Business

- a. Hostler introduced new BCOAC Director Scott Smith. Smith started on Monday, April 22nd.
- b. The May agenda will include a recap of the Welcome to Summer event, an update on the roof leak, and quotes for painting, carpet and the south door.
- c. Upcoming meeting dates are 5/20, 7/29, 9/30 and 11/18.

9. Adjournment

- a. Motion to adjourn by Jensen, seconded by Wiese. All members voted "aye." Motion carried.

10. Next Meeting Date

- a. The next meeting is Monday, May 20th, 2024 at 12:00 PM at the BCOAC.