

MINUTES
BROOKINGS COUNTY OUTDOOR ADVENTURE CENTER
ADVISORY BOARD MEETING
Monday, March 25, 2024, at 12:00 P.M.

The Brookings County Outdoor Adventure Center Advisory Board met on Monday, March 25, 2024, at 12:00 PM with the following members present: Larry Jensen, Shawn Hostler, Arden Sigl, Dale Storhaug, Marty Stanwick, Andy Dupraz, Paul Wiese and Lindsay Wollman. Others present: Dustin Huber, Lisa Brutty, and Stacy Steffensen. Absent: Rocco Murano.

1. Call to Order

Chairperson Hostler called the meeting to order at 12:00 PM.

2. Determination of a Quorum

A quorum was determined as present for the current meeting.

3. Approval of Agenda

Motion to approve the agenda by Dupraz, seconded by Jensen. All members voted "aye." Motion carried.

4. Approval of Minutes

Motion to approve the minutes from January 29, 2024, by Jensen, seconded by Wiese. All members voted "aye." Motion carried.

5. Financial Report

BCOAC Director Dustin Huber presented year to date revenues and expenditures. He said revenue is ahead of expected. Huber said expenses are right on track for where they should be this time of year. Motion by Sigl, seconded by Dupraz to approve the Financial Report as presented. All members voted "aye." Motion carried.

6. Reports

a. Archery Range Committee Report

- i. Wiese said JOAD hosted a pin shoot earlier this month and just hosted the Big Shot Runnings Shoot this past weekend with approximately 100 shooters. Wiese said Big Sioux Bowmen are working on a 3D league. He said they've done some maintenance to the buttresses. Wiese also noted that he's received many positive comments about the facility and the archery range.

Marty Stanwick arrived at 12:10 PM.

b. Director's Report

- i. Huber announced that his last day with the BCOAC will be April 26th as he has taken a position in Sioux Falls.
- ii. Huber discussed attendance for the last two months. There have been 136 events, 303 people in the archery range and 702 in the gun range. Huber also provided total attendance numbers for 2022 and 2023, which were 12,021 and 14,805, respectively.
- iii. Huber said the new GF&P offices and 4-H storage room project is finished.
- iv. He also provided an overview of the maintenance projects at the facility, including the installation of new LED lights, resealing the floor of the gun range and filters.
- v. Huber gave a rundown of 2024 projects:
 - i. New banquet chairs for the classroom.
 - ii. Possibly some new carpet.

- iii. Paint the concourse.
- iv. New door for the south end of the gun range.
- v. A new ceiling and insulation in the utility closet in the gun range.
- vi. Huber said the grant from the state for 2025 has been approved at the state level and now goes to the federal level. He said those funds will be used for filters and new key card access for new doors.
- vii. He provided a list of projects that have happened at the OAC since 2020.
- viii. Huber said there are two guns at Stern's getting repaired.
- ix. He noted that he has been stocking up on supplies to make the transition easier for the new Director when they are hired.

c. Pistol Range Committee Report – submitted by Arden Sigl

- i. Sigl said they have had trouble getting a quorum for the meetings. A small group met on March 6th to discuss editing the Standard Operating Procedures if or when the PRC is dissolved.
- ii. He said current officers have not been reelected due to the inability to conduct a meeting.

d. 4-H Youth Program Advisor's Report

- i. Sonia Mack submitted a report but could not attend the meeting.
- ii. Andy Dupraz said shooting sports is going well, no complaints.

7. Regular Business

- a. Motion by Dupraz, seconded by Jensen to approve the purchase of 75 new banquet chairs and a dolly for \$4,828.53. Huber said this is within his budget. All members voted "aye." Motion carried.
- b. Motion by Jensen, seconded by Stanwick to approve the initial 2025 budget for the BCOAC. Huber presented the 2025 budget showing past years' actual expenditures. All members voted "aye." Motion carried.

8. Other Business

- a. Huber said the Archery Range Committee and the Pistol Range Committee will be discussed at the next meeting.
- b. The board opted to have a meeting on April 22nd before Huber leaves, then possibly skipping the May meeting. Other upcoming meeting dates are 5/20, 7/29, 9/30 and 11/18.

9. Adjournment

- a. Motion to adjourn by Stanwick, seconded by Storhaug. All members voted "aye." Motion carried.

10. Next Meeting Date

- a. The next meeting is Monday, April 22, 2024, at 12:00 PM at the BCOAC.