



## **Brookings County Outdoor Adventure Center Advisory Board Meeting**

**Monday, March 25th, 2024 – 12:00 PM**

**Brookings County Outdoor Adventure Center**

**2810 22<sup>nd</sup> Ave. S., Brookings, SD**

1. Call to Order, 12:00 PM, Monday, March 25th, 2024
  2. Invitation for a citizen to schedule time on the BCOAC Advisory Board agenda for an item not listed.  
Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.
  3. Determination of a quorum  
Five board members must be present for a quorum
  4. Approval of Agenda  
Action: Motion to approve, Comments, Voice Vote
  5. Approval of Minutes – January 29th, 2024  
Action: Motion to approve, Comments, Voice Vote
  6. Approval of Financial Report  
Action: Motion to approve, Comments, Voice Vote
  7. Reports
    - a. Archery Range Committee Report
    - b. Director's Report
    - c. Pistol Range Committee Report
    - d. 4-H Youth Advisor's Report
  8. Regular Business
    - a. Purchase of new banquet chairs  
Action: Motion to approve, Comments, Voice Vote
    - b. 2025 Budget  
Action: Motion to approve, Comments, Voice Vote
  9. Other Business
    - a. What items would like for next meeting
      - i. PRC and ARC
    - b. Welcome to Summer event
    - c. Dates for 2024: 5/20, 7/29, 9/30, 11/18
  10. Adjournment  
Action: Motion to approve, Voice Vote
- Next Meeting: Monday, May 20th, 2024, 12:00 PM

**MINUTES**  
**BROOKINGS COUNTY OUTDOOR ADVENTURE CENTER**  
**ADVISORY BOARD MEETING**  
**Monday, January 29, 2024 12:00 noon**

The Brookings County Outdoor Adventure Center Advisory Board met on Monday, November 20 at noon with the following members present: Marty Stanwick, Shawn Hostler, Arden Sigl, Rocco Murano, Larry Jensen, Paul Wiese, Lindsay Wollman, and Andy Dupraz. Others present: Dustin Huber, Sonia Mack, Stacy Steffensen

**1. CALL TO ORDER**

Chairperson Larry Jensen called the meeting to order at 12:02 pm.

**2. DETERMINATION OF QUORUM**

A quorum was determined as being present for the current meeting.

**3. APPROVAL OF AGENDA**

Motion to approve agenda by Hostler, seconded by Stanwick, Motion **carried**.

**4. Approval of Minutes**

Motion by Stanwick, Second by Dupraz **Motion carried**.

**5. Reorganization of the Board**

Chair—Shawn Hostler nominated by Larry Jensen, Second Stanwick, motion carried.

Vice Chair-Nomination of Larry Jensen by Dupraz, second by Stanwick, motion carried

Secretary-Rocco Murano nominated by Larry Jensen, Second Shawn Hostler, motion carried.

**5. Approval of Financial Report**

5. a. Financials- year report-Director Huber (see attached report).

- Director Huber indicated that BOAC revenue caught back up in December and we made the budget goals.
- GFP rent will be 18,000/year starting Jan 1
- Expenditures are below budgeted amount (92%)

Motion my Jensen, second by Stanwick-**Motion carried**

**6. Committee Reports**

Archery Committee Report-no report

4-H report by Mack (see attached)

Pistol and Range Committee by Sigl-no Quorum last meeting

Discussion regarding the potential to dissolve standing committees, in the past these committees made sense but perhaps their time has passed.

Tabled today but agenda item to discuss further is needed.

## 7. Directors Report-Dustin

See attached report

BOAC in general has seen an increase in gun range use and decrease in Archery range use.

## 8. Regular Business

- a. PRC Members, RSO's, and Class A—motion by Arden, 2<sup>nd</sup> Jensen, motion carried.
- b. Electric Quote for LED conversion-motion by Murano, 2<sup>nd</sup> by Dupaz, motion carried.
- c. Discussion on changing free day passes to some other amount, no action but will discuss further.
- d. Already discussed standing committees carries

## Other Business

- a. 2024 facility updates-planning on painting and carpet in utility room
- b. January 1, price changes go into effect
- c. Future meeting dates 3/25,5/20,7/29,9/30,11,18
- d.

Adjourn 12:50 Weise, second Dupaz-motion carries

## 11. NEXT MEETING DATE

Next meeting Monday March 25, Noon

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Rocco Murano  
BCOAC Advisory Board Secretary

101-GENERAL FUND

25.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
101-3-3414210 RESTIT	2,500.00	0.00	0.00	0.00	2,500.00
101-3-3414220 CIVIL JUDGEMENT/CAA	0.00	0.00	0.00	0.00	0.00
101-3-3414300 DIVORCE FEES	2,000.00	0.00	250.00	12.50	1,750.00
101-3-3415100 CLERK OF COURTS FEES	42,000.00	0.00	4,360.20	10.38	37,639.80
101-3-3417500 zoning 911 sign fee	400.00	0.00	0.00	0.00	400.00
101-3-3418100 ELECTIONS	0.00	0.00	0.00	0.00	0.00
101-3-3419000 GIS/ESRI OTHER FEES	50,000.00	0.00	430.39	0.86	49,569.61
101-3-3421100 SHERIFF FEES	90,000.00	11,426.32	37,874.74	42.08	52,125.26
101-3-3421200 SECURITY REIMBURSEMENT	13,000.00	6,333.75	12,862.50	98.94	137.50
101-3-3421300 Law Enforcement Contract	190,000.00	13,999.54	46,785.57	24.62	143,214.43
101-3-3421400 ANIMAL CONTROL	5,000.00	525.23	983.26	19.67	4,016.74
101-3-3421700 INMATE/TELEPHONE	9,000.00	3,305.89	3,305.89	36.73	5,694.11
101-3-3421900 OTHERS	15,000.00	268.00	959.00	6.39	14,041.00
101-3-3422200 FROM OTHER COUNTIES	500,000.00	24,482.95	147,205.93	29.44	352,794.07
101-3-3422300 WORK RELEASE	15,000.00	1,269.50	3,645.00	24.30	11,355.00
101-3-3422500 JAIL COST REIMBUR/COMMISSARY	80,000.00	5,861.20	17,132.30	21.42	62,867.70
101-3-3422600 REST. FOR PRISONERS	1,000.00	0.00	0.00	0.00	1,000.00
101-3-3422800 STATE CHECK (PRISONERS)	13,000.00	2,280.00	3,040.00	23.38	9,960.00
101-3-3427000 ELECTRONIC MONITOR PAYMENT	11,000.00	704.55	2,619.55	23.81	8,380.45
101-3-3441100 WELFARE RECOVERIES	20,000.00	3,055.00	3,246.03	16.23	16,753.97
101-3-3441900 WORKMAN'S COMP	0.00	0.00	1,899.73	0.00	( 1,899.73)
101-3-3442400 WIC	20,000.00	0.00	5,056.88	25.28	14,943.12
101-3-3442900 OTHER HEALTH ASSISTANCE	0.00	0.00	0.00	0.00	0.00
101-3-3444100 PAYMENT FOR MI	1,500.00	0.00	0.00	0.00	1,500.00
101-3-3444200 PRISONERS MEDICAL/MEDICINE	2,000.00	803.01	1,390.95	69.55	609.05
101-3-3452000 OAC GOODS & SERVICES	110,000.00	5,602.16	33,816.84	30.74	76,183.16
101-3-3452006 BCOAC GIFT CARDS	0.00	0.00	0.00	0.00	0.00
101-3-3452007 OAC NOT TAX ITEMS	2,000.00	663.75	2,114.24	105.71	( 114.24)
101-3-3461000 ZONING INSPECTION FEES	20,000.00	0.00	1,100.00	5.50	18,900.00
101-3-3481000 WEED & PEST FEES	35,000.00	0.00	2,081.15	5.95	32,918.85
101-3-3481100 WEED & PEST STATE DOT	0.00	0.00	33,473.32	0.00	( 33,473.32)
101-3-3482000 GOPHER BOUNTY	1,700.00	0.00	3,129.50	184.09	( 1,429.50)
TOTAL CHARGES FOR GOODS & SERV	1,988,400.00	110,183.72	490,075.99	24.65	1,498,324.01
<b>FINES &amp; FORFEITS</b>					
101-3-3520000 COSTS (CLERK OF COURTS)	80,000.00	0.00	11,102.08	13.88	68,897.92
101-3-3530000 FORFEITS (CLK. OF COURTS)	25,000.00	0.00	1,050.00	4.20	23,950.00
TOTAL FINES & FORFEITS	105,000.00	0.00	12,152.08	11.57	92,847.92
<b>MISC. REVENUE</b>					
101-3-3611000 INTEREST FROM BANKS	350,000.00	0.00	151,228.24	43.21	198,771.76
101-3-3620000 RENT-FAMILY PLANNING	950.00	0.00	95.00	10.00	855.00
101-3-3621000 STATE HEALTH RENT	2,400.00	200.00	600.00	25.00	1,800.00
101-3-3622000 GF&P RENT	18,000.00	1,500.00	4,500.00	25.00	13,500.00
101-3-3640000 WORKMEN'S COMP.	0.00	0.00	2,145.86	0.00	( 2,145.86)
101-3-3650000 REFUND-INSURANCE	0.00	0.00	0.00	0.00	0.00
101-3-3690000 OTHERS	119,869.00	1,562.88	5,941.33	4.96	113,927.67
101-3-3691000 CASH LONG-SHORT	0.00	( 23.27)	( 2.23)	0.00	2.23
101-3-3693000 WEBSITE FEES	21,500.00	825.00	5,750.00	26.74	15,750.00
TOTAL MISC. REVENUE	512,719.00	4,064.61	170,258.20	33.21	342,460.80

BROOKINGS COUNTY  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2024

101-GENERAL FUND

25.00% OF YEAR COMP.

BCOAC	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>DEPARTMENTAL EXPENDITURES</b>					
<b>PERSONAL SERVICES</b>					
101-4-528-4110 SALARIES	165,954.00	12,976.42	37,790.43	22.77	128,163.57
101-4-528-4120 SOCIAL SECURITY	12,547.05	956.26	2,781.66	22.17	9,765.39
101-4-528-4130 RETIREMENT	7,482.82	0.00	1,174.06	15.69	6,308.76
101-4-528-4140 WORKMEN'S COMP	600.60	0.00	673.00	112.05 (	72.40)
101-4-528-4150 HEALTH INSURANCE	24,479.64	0.00	3,598.20	14.70	20,881.44
101-4-528-4151 DENTAL	1,326.84	0.00	211.04	15.91	1,115.80
101-4-528-4153 VISION	256.92	0.00	38.92	15.15	218.00
101-4-528-4154 RISK	1,470.00	0.00	1,470.00	100.00	0.00
101-4-528-4160 UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
101-4-528-4161 COMPENSATED ABSENCES	0.00	0.00	0.00	0.00	0.00
101-4-528-4170 VACATION & SICK SALARIES	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PERSONAL SERVICES</b>	<b>214,117.87</b>	<b>13,932.68</b>	<b>47,737.31</b>	<b>22.29</b>	<b>166,380.56</b>
<b>OTHER CURRENT EXPENSES</b>					
101-4-528-4210 OTHER INSURANCE	6,000.00	0.00	0.00	0.00	6,000.00
101-4-528-4220 PROFESSIONAL SERV & FEES	13,000.00	696.60	2,196.20	16.89	10,803.80
101-4-528-4230 PUBLISHING	10,000.00	316.00	868.50	8.69	9,131.50
101-4-528-4250 REPAIR & MAINT	66,000.00	4,004.33	21,925.27	33.22	44,074.73
101-4-528-4260 SUPPLIES & MATERIALS	35,000.00	2,523.77	4,698.90	13.43	30,301.10
101-4-528-4265 FUEL/GASOLINE	0.00	0.00	0.00	0.00	0.00
101-4-528-4268 TECHNOLOGY	2,700.00	107.89	227.89	8.44	2,472.11
101-4-528-4270 TRAVEL & CONFERENCE	1,000.00	0.00	0.00	0.00	1,000.00
101-4-528-4280 UTILITIES/CELL PHONES	54,000.00	3,494.45	9,436.68	17.48	44,563.32
101-4-528-4290 OTHER	0.00	0.00	0.00	0.00	0.00
101-4-528-4293 FIREARM RANGE UPKEEP	12,500.00	0.00	8,100.00	64.80	4,400.00
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>200,200.00</b>	<b>11,143.04</b>	<b>47,453.44</b>	<b>23.70</b>	<b>152,746.56</b>
<b>CAPITAL ASSETS</b>					
101-4-528-4340 MACHINERY & MINOR EQUIPMENT	10,000.00	0.00	0.00	0.00	10,000.00
101-4-528-4350 MAJOR EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CAPITAL ASSETS</b>	<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>
<b>TOTAL BCOAC</b>	<b>424,317.87</b>	<b>25,075.72</b>	<b>95,190.75</b>	<b>22.43</b>	<b>329,127.12</b>



**BCOAC Advisory Board Meeting  
March 25th, 2024 @ 12pm**

- 1.) Attendance
- 2.) Events/Building Usage
- 3.) Office project/storage is done
- 4.) Maintenance
  - a. LED Lights
  - b. Reseal the gun range floor on March 31st (covered by grant)
  - c. We have been reimbursed for filters already
- 5.) 2024
  - a. New banquet chairs for the classroom
  - b. Possibly some new carpet
  - c. Paint concourse
  - d. New door for south end of gun range
  - e. Ceiling and insulate in utility closet in gun range
- 6.) Grant for 2025(keycard access for doors and filters)
- 7.) Updates for building
- 8.) Guns at sterns
- 9.) Ordering supplies

**Let me know if you have any questions**

## Attendance count for 2022

Month	Events	Archery Range	Gun Range	Total Attendance
January	937	197	298	1432
February	1326	238	290	1854
March	1167	246	303	1716
April	899	196	266	1361
May	544	64	131	739
June	534	49	133	716
July	106	103	155	364
August	400	97	191	688
September	329	118	165	612
October	461	137	144	742
November	543	179	225	947
December	490	127	233	850

12021

### Attendance count for 2023

Month	Events	Archery Range	Gun Range	Total Attendance
January	1181	233	340	1754
February	1441	209	343	1993
March	1672	242	392	2306
April	862	131	278	1271
May	1186	27	151	1364
June	719	54	126	899
July	295	59	151	505
August	410	92	201	703
September	359	110	170	639
October	613	104	191	908
November	756	135	244	1135
December	853	138	337	1328
				14805





**DEPARTMENT OF GAME, FISH AND PARKS**

Foss Building  
523 East Capitol  
Pierre, South Dakota 57501-3182

March 12, 2024

Brookings County Outdoor Adventure Center  
Attn: Dustin Huber  
2810 22<sup>nd</sup> Ave S.  
Brookings, SD 57006

Dear Mr. Huber:

This letter is to inform the **Brookings County Outdoor Adventure Center** status of the shooting range project proposal submitted for consideration in the FY 25 budget. The following has been approved: Replacement of dynamic air filters and installation of two key card access points for a total of \$15,000.00 (\$11,250.00 Federal and \$3,750.00 Match).

The next step is for me to submit your project proposal to the US Fish & Wildlife Service, Office of Federal Assistance in Denver, for their final decision on the project. I will contact your club in writing to notify you with the USFWS decision.

Once our Department receives approval from USFWS a Contract/Public Use agreement will be sent to the club for signatures. Once both parties have signed the contract/public use agreement the club, the club can solicit three bids. Once the three bids are completed and received by our office, a Notice to Proceed will be issued identifying the bidder. It is very important that your club does not make any purchases or authorize any work to begin before receiving the Notice to Proceed from our office.

To claim reimbursement for 75% of the eligible costs for these components, **Brookings County Outdoor Adventure Center** will need to pay for 100% of the above components, and then provide Game, Fish and Parks (GFP) with the invoice and photocopies of the front and back of the cancelled checks to verify that the payment was made.

I will continue to keep the club posted during each step as we move through the grant process. If you have any questions, please give me a call at 605-773-4675 or by e-mail at [graham.larson@state.sd.us](mailto:graham.larson@state.sd.us). Thank you for helping to provide Hunter Education and public shooting opportunity in your area!

Sincerely,

Graham Larson  
Federal Aid Assistant Coordinator

# BCOAC Updates

*Building was built in 2014 and county purchased in September of 2017. You started April 20<sup>th</sup> of 2020.*

## 2020

### Gun range

1. New film on lexan on glass (August)
2. Berm was cleaned in December (12/14/2020) but billed in 2021-5500lbs were taken out
3. Changed all the cable on shooting lanes in December (lasted 6 years)
  - a. Also added the screen between each shooting lane

### Administrative

1. New Printer Lease- go for 60 months (start looking at it in 2024)
2. Added a service with Safe-N-Secure to monitor fire alarms
3. Purchased a sound system

## 2021

### Gun Range

1. New computers for RSO desk and TVs on Wall (good for about 5 years)
2. Electronic filters were changed
3. Rim and shooting wall were sprayed with spray foam
4. LED lights were added to range and shooting lines (shooting lines finished in 2022)
5. Purchased the Ruger Wrangler and the Ruger Charger
6. Replaced XM-70 in MAU (December)-was half off due to one port not working

### Classroom

1. New HVAC was installed to help with humidity
2. Sprayed the rim on south wall

### GF & P Office

1. Added an electric heater in duct work to help with heat (April)

### Administrative

1. Signed 3-year agreement with Trane for HVAC (2021,2022,2023)
2. Added a Full-time person in May
3. New light bulbs in classroom (9/11/21)- 3500k
4. New compressor on RTU-5 archery range unit (August)

## 2022

### Gun Range

1. Hoping to have double door/vestibule installed (**completed 5.2.2022**)
2. Move desk and update viewing room
3. New Floors?
4. Installed new camera facing downrange (January 2022)
5. Installed new idler (bogie wheels) wheels on rail system (3.22.2022)
6. New closure on gun range door (6.17.2022)
7. Electronic Filters were changed 6.21.2022
8. XM-70 replaced again in MAU-August 2022
9. New (tops, desk, paint) viewing room complete 11.18.2022
10. Epoxy Floor complete in range on 11.29.2022
11. Replaced bad ignition module on stage 1 heat for MAU-1

### GF & P Office

1. Installed (three) more heat runs to make the heater run at full capacity (3.28)
  - a. These were 8" runs instead of 6"
  - b. Put 1 in entry and 1 more in each office

### Administrative

1. New Computers at front desk (should last 5 years)
2. Dustin got a newer one that wasn't being used (I think purchased it was purchased 2019)
3. Installed a new NVR (2/11/2022) (controls the camera system)- has 5-year warranty and recommended to change 5 to 7 years
4. Did have a pipe break in the viewing room (spray foamed, added pipe insulation, and fixed)
5. Installed a new float switch (3/15)
6. Parking Lot crack sealed on 4/5/2022
7. New light bulbs in concourse (4/12/2022)- 4100k
8. New light bulbs in viewing room, boardroom, and concessions (4/12/2022)-3500k
9. New fan motor on north RTU on archery range unit (there are two on here)- 8/17/2022
10. New LED parking lot lights out front-11.15.2022
11. Flagpole installed on 11.29.2022
12. Fixed exit lights and security lights that have gone bad

## 2023

### Administrative

1. New Scrubber-2.3.2023
2. Installed new server- 2.14.2023
3. New cameras for viewing room, northwest range and west exterior light- 2.20.2023
4. New flush kit/head on middle toilet in women's restroom
5. Put high traffic carpet in vestibules-4.5.2023
6. Parking Lot Crack Sealed on 4.26.2023
7. Concrete poured from gun range exit door to existing sidewalk-4.27.2023
8. Safety Benefits did a walk through (April, 2023)
9. First Aid kits restocked
10. NVR had warranty work done (hard drive)-6.15.2023
11. Two new monitors at front desk-6.26.2023
12. RE-Seal and stripe all asphalt lots both north and south (7.3.2023) Should last 4 to 5 years depending on traffic and weather
13. Repaired and finished the sprinkler system for the lawn (6.21.2023)
14. Paint all exit doors and garage door (7.14.2023)
15. Replace faulty condenser fan motor, run capacitor and blade (8/11/2023)
16. Ban-Koe Serviced the alarm panel-(9/18/2023)
  - a. Replaced smoke head in the north vestibule.
17. Installed the 3 arrows our front of the building-9.28.2023
18. Two exterior lights on south and south/east corner changed to LED
19. Fixed top 4-h sign (bad driver)
20. Completed 2 new offices and storage room for 4-h in concourse (12/21/2023)

### Classroom

1. Painted-March
2. New carpet 4.5.2023
3. Wood backdrop behind TV-4.5.2023

### Gun Range

1. Berm was mined on 5.2 and 5.3-took about 10,440lbs out
2. Fire retardant was sprayed on berm on 5.3
3. Dynamic Filters Change-6.26.2023
4. New UC 600 module in MAU-1
5. Replaced camera on Lane 1 and 2

## 2024

### Administrative

1. Renewed Ban-koe service until 1/31/2025
2. Signed 3 year HVAC agreement with Trane (2024,2025,2026)
3. Signed a 10 year lease agreement with GFP until December 31<sup>st</sup>, 2033.
4. Put new ignitor in on RTU-2 on 1.16.2024
5. Yearly Fire extinguisher service-1/17/2024
6. Put new ignitor in RTU-5 on 1.17.2024
7. Installed new blower combustion motor (failed heat) on RTU-2 on 2.2.2024
8. Put new battery in AED and ordered a back up 3.4.2024
9. NEW LED lights in concourse, 4-H, classroom, viewing room, concessions, vestibules

Brookings County Outdoor Adventure Center  
PRC Report to the BCOAC Board  
Board Meeting March 25, 2024

This report will have a different format than what has been used in prior reports.

The Tuesday January 9<sup>th</sup> PRC meeting was reported to the Board at the Boards' January 29<sup>h</sup> meeting.

The PRC meets every other month starting with a January meeting.

Thus-- normally scheduled meetings: January, March, May, and so vita.

As reported (At the Board Meeting, January 29<sup>th</sup>) The January meeting to elect officers was not held due to a lack of a quorum, thus no election was held.

It is presumed that the present officers will continue in their positions until they officially resign, or an election is held.

Following is a standard agenda for the PRC. Entries under item 6 are for discussion and/or action.

1. Citizen input
2. Approval of Agenda
3. Director's Report.
4. Advisory Board Report
5. Approval of New RSO and Class A ratings.
6. Discussion/action items

Adjournment

Note: The next regularly scheduled meeting, March 12, 2024.

Due to a conflict, this meeting was rescheduled to April 9, 2024.

March 6, 2024: Director Dustin Huber requested a meeting.

In attendance: Arden Sigl, Gary Englund and Don Langum.

The purpose of the meeting was to review and edit the Standard Operating Procedures for changes required by the pending possible dissolution of the Pistol Range Committee. The edited changes will be presented to the Pistol Range Committee, April 9, 2024.

For the Record:

The current officers of the PRC: Mike Kilmer, chairperson; Arden Sigl, vice chairperson; Gary Englund, secretary.

The committee includes the preceding officers and the following members: Bobby Markham, Don Langum, Dave Miller, Dennis Hetrick, Mike Eichelberg, Randy McLagan, Shari Laymen, and Ross Mc Dougal.

Arden Sigl

Submitted: March 25, 2024

## **4-H Advisor Report**

March 25, 2024

Sonia Mack – SDSU Extension 4-H Youth Program Advisor, Brookings County

### ***February 2024***

A self-guided **youth livestock literacy** event was available to youth throughout the week of the Watertown Winter Farm Show, February 7 -10. **Ag-xpedition**, a scavenger hunt like experience, had prepared questions located in vendor booths throughout the Codington County Extension Complex allowing youth to engage with representatives of the agriculture industry. Youth will be presented a question at each booth and provided an answer bank, answers will be submitted (on paper or digitally), and completion of all the questions will result in achieving their Youth Livestock Literacy Certificate. 94 youth participated in the youth livestock literacy experience.

Shooting Sports Match 1 closed on February 15, 2024.

### **Individual results**

#### **Archery**

Kaylin Gjernes, 4<sup>th</sup> place beginner CWS  
Jackson Hestermann, 4<sup>th</sup> place junior CWS  
Samson Storhaug, 1<sup>st</sup> place senior CWSR  
Aubrey Underwood, 2<sup>nd</sup> place senior CWOS

Bailey Gjernes, 1<sup>st</sup> place junior CWOSR  
Terissa Taylor, 1<sup>st</sup> place senior RWS & R-OPEN  
Preston Singrey, 3<sup>rd</sup> place senior R-OPEN

#### **BB Gun**

Bailey Gjernes, 5<sup>th</sup> place junior

#### **.22 Pistol**

Dylan VandeKop, 3<sup>rd</sup> place senior

#### **.22 Rifle, 3-P**

Bailey Gjernes, 1<sup>st</sup> place junior  
Josie Nold, 2<sup>nd</sup> place senior

Lacie Weber, 1<sup>st</sup> place senior

#### **.22 Rifle, CMP**

Levi Liljegren, 3<sup>rd</sup> place junior

Bailey Gjernes, 5<sup>th</sup> place junior

### **TEAM RESULTS**

#### **Archery**

1<sup>st</sup> place beginner CWOS team: Jace McDowell, Kevin Chao, Kayleigh Nutter

3<sup>rd</sup> place beginner CWOS team: Otto Faber, Bentley Aas, Libby Vlaminck

1<sup>st</sup> place senior CWOS team: Aubrey Underwood, Kamryn Streich, Ava Smith

#### **Air Guns**

5<sup>th</sup> place beginner BB Gun team: Lyndzie Anderson, Kaylin Gjernes, Cody Hanson

5<sup>th</sup> place junior Air Rifle team: Autumn Axtell, Sheridan Rebelein, Louis Yoshida

4<sup>th</sup> place senior Air Pistol team: Ella Jacobson, Ava Smith, Teadon Seaboy, Rose McMahon

## **.22 Pistol/Rifle**

1<sup>st</sup> place senior .22 pistol team: Dylan VandeKop, Chasen Heller, Teadon Seaboy

2<sup>nd</sup> place senior .22 pistol team: Landin Tucker, Blake Herrig, Brady Rebelein, Liam McCausland

2<sup>nd</sup> place junior .22 Rifle CMP team: Levi Liljegren, Bailey Gjernes, Lucas Underwood

3<sup>rd</sup> place senior .22 Rifle CMP team: Ella Jacobson, Tyson Springman, Amelia Jacobson

5<sup>th</sup> place senior .22 Rifle CMP team: Lidia Dupraz, Cheyenne VanderWal, MacKenzie Anderson

A committee has been working since October 2023 on revising the current **4-H record book**; the new book is in the final revisions and should be released to 4-H members soon.

4-H youth program advisors, support staff, and other 4-H professionals received training on February 14, 2024 on the *4-H Compliance Protocol for SDSU's New Non-Student Minors Policy* that went into effect [for 4-H programs] on Wednesday, February 21. Volunteers with the 4-H program will receive training throughout the month of March regarding their role in adherence to the new compliance protocol.

## **February offered Food, Fun, 4-H families an opportunity to explore and taste Italy!**

Seventeen youth reported on Italy. The lasagna was popular and so was the panna cotta.

### **Responses:**

#### **I like...**

The lasagna was good and fun to make.

The Panna Cotta was good and reminded me of grandma's pudding.

I liked the lasagna. I also really liked the creamy canoli dip

#### **I wish...**

We would have had real waffle cones.

I wish that there was other stuff instead of onions, olives and pepperoncini in the salad.

It was pizza instead of lasagna

I could go to Italy and try all the foods

I had a bigger stomach to enjoy the food more.

That the garlic bread would have been warm when I ate it. I wish we would have used the marinara sauce instead of our homemade spaghetti sauce. I wish the salad would have been premixed instead of make it ourself with the different mix-ins.

#### **I wonder...**

What other things are from Italy that could be In the cook book.

What Italians would eat for American meals.

If the lasagna would be better with different cheese

I wonder why so much parsley was used.

What do Italians have for breakfast

If there was an Italian drink-what it would be





I volunteered with Junior Achievement of South Dakota to present the 4<sup>th</sup> grade curriculum, **JA Our Region**. The lessons were delivered in two classrooms – one in the Sioux Valley School District and one in the Brookings School District. The 5 weeks program concluded on March 1.

### **March 2024**

Operation Occupation will open on Friday, March 1 with the addition of five new career clusters, each featuring a 5-lock escape room to work through. The course is open to anyone and is available online at <https://extension.sdstate.edu/operation-occupation-unlock-your-potential>

The South Dakota Association of Extension 4-H Youth Development Professionals held their spring meeting March 12 – 14 in Brookings at the BCOAC.

Shooting Sports Match 2 closed on Friday, March 15. Unofficial results are available online; 16 youth are in the top 5 individual standing for their respective discipline. One hundred thirty-six qualifying scores were submitted across 13 disciplines/divisions. Registration for the 2024 State 4-H Shooting Sports Competition opened on Monday, March 18. The state shoot will be held in Pierre/Ft. Pierre the last weekend of April.

The Food, Fun, 4-H featured Greece in March. To date 10 youth have reported. Youth are asked to rate the month's recipes on a scale of 1 – 5 with 1 indicating that the recipes were "not great" and 5 indicating that the recipes were "awesome". Greece received mixed reviews, many indicating that the recipes were "not great".

#### **I like...**

The gyros like summer arts festival  
How the chicken is really good and juicy.  
Stirring ingredients  
The dessert  
The cooked zucchini  
I really did not like any of the recipes  
The Baklava  
Chopping vegetables  
I liked the veggies, but not with the hummus.  
The chicken and the hummus

#### **I wish...**

It was summer and we had garden zucchini to use  
I had been able to eat all the food. I'm allergic to walnuts and wasn't able to eat the baklava.  
I liked the food a little more  
The pita had more flavor (I don't like onions)  
The gyros were better. I liked the ingredients separately but not together  
They would have used less lemon juice  
I had grilled the zucchini a little more evenly.  
It had less seasonings  
There wasn't yogurt in the gyros  
The dessert had apples in it

#### **I wonder...**

What other recipes I could make from Greece.  
Who first discovered the chicken recipe. It was great!  
What other types of Greek foods there are  
What it would be like to live in Greece  
Why they use yogurt  
What the special occasion food tastes like  
How completely authentic the Baklava tastes.  
Why there had to be so many ingredients in the zucchini salad?  
Why hummus is so popular, it isn't good.

Why they use so much lemon juice.



The Food, Fun, 4-H packet will feature Japan in April.

**Kid Kare Babysitting Clinic** started on Monday, March 18. The 6 week program is held online allowing 52 youth from 21 counties to learn the basics of babysitting – from discipline, safety, first aid, and fun activities – from experts in their respective fields.

WHAT'S NEW

PRODUCTS

ENVIRONMENTS

MEDIA CENTER

DEALER PORTAL

ABOUT

Products > Chairs > Banquet Chairs > 9200 Series



3D



REAL-TIME STOCK CHECK

INSTANT FREIGHT QUOTE

DOWNLOAD SELL SHEET

### 9200 Series

NPS® 9200 Series Premium Fabric | Black Seat/Silvervein Frame

LEAD TIME: 1-2 DAYS

SKU: 92 60 -SV

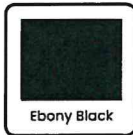
FRAME

MATERIAL

Material Options:



Color Options:



#### DESCRIPTION

#### MEDIA

#### DIMENSIONS

#### SHIPPING INFO

The 9200 Dome-Back stack chair is durable and classy enough to use in your busiest social setting, be it a dining room or corporate square 18-gauge steel frame plus an under-seat H-shaped brace for extra support. The seat features supremely comfortable and sp foam padding with easy-to-clean vinyl upholstery or institutional grade fabric, and a waterfall-style edge. MDF core within both the se has a built-in handle for easy moving and stacking. Fortifying stacking bars and twelve plastic bumpers protect the powder-coated pair chair is stacked (up to ten units high).

### Specs

- 7/8 inch Square-Tube 18-Gauge Steel Frame With 5/8 inch Under Seat And H-Braces
- Steel Standard: ASTM A513
- Foam Standard: 1.8Lb. Density, 46 ILD
- 2 inch Thick Grade A Foam; Cushion Is Double Stitched With A Spacious Waterfall Seat
- MDF Core Seat And Back
- Available in choice of institutional grade fabrics rated to 30,000 double rubs
- The Back Has A Convenient Handhold For Easier Moving And Stacking





952.808.9900 | 866.574.5389

INNOVATIVEOS.COM

SALES PERSON

Melissa Nelson  
605-274-0965  
melissa.nelson@innovativeos.com

# PROPOSAL

DATE 02/29/2024  
CUSTOMER NAME BROOKINGS COUNTY OUTDOOR ADVENTURE CENTER  
CUSTOMER NUMBER C116730  
CUSTOMER PO  
ORDER NAME Banquet Chairs  
ORDER NUMBER 227428  
PROJECT NUMBER  
TERMS NET30

**BILL TO**  
BROOKINGS COUNTY OUTDOOR ADVENTURE CENTER  
2810 22ND AVE S  
BROOKINGS, SD 57006-4508

ATTN: DUSTIN HUBER  
Phone: 605-693-4622  
Email: dhuber@brookingscountysd.gov

**SHIP TO**  
BROOKINGS COUNTY OUTDOOR ADVENTURE CENTER  
2810 22ND AVE S  
BROOKINGS, SD 57006-4508

ATTN: DUSTIN HUBER  
Phone: 605-693-4622  
Email: dhuber@brookingscountysd.gov

LINE	DESCRIPTION	QUANTITY	UNIT PRICE	EXTENDED AMOUNT
1	9200 NPS 9200 Series Premium Vinyl Upholstered Stack Chair	75.00 Each	49.08	3,681.00
2	DY-9000 NPS Dolly for 9000 Series Chairs	1.00 Each	152.53	152.53
3	FREIGHT Freight is an estimate only and pricing is subject to change	1.00 Each	995.00	995.00
Remit to address for deposits: Innovative office Solutions LLC Lockbox #131434 PO Box 1414 Minneapolis, MN 55480-1414			<b>SUBTOTAL</b>	\$4,828.53
			<b>TOTAL</b>	<b>\$4,828.53</b>

Proposal Valid For 14 Days

Thank you for the opportunity to partner together. Please review the quotation and let us know if you have any questions.

Signature: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_



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## PROPOSAL

DATE	02/29/2024
CUSTOMER NAME	BROOKINGS COUNTY OUTDOOR ADVENTURE CENTER
CUSTOMER NUMBER	C116730
CUSTOMER PO	
ORDER NAME	Banquet Chairs
ORDER NUMBER	227428
PROJECT NUMBER	
TERMS	NET30

### THANK YOU FOR THE OPPORTUNITY

We are thrilled for the opportunity to partner together on your project. The terms and conditions below outline a working understanding for the project journey and is intended to set both organizations up for success. If you have questions or concerns, please contact us directly.

### QUOTES AND PRICING

Please review your final project plan and quote to confirm it will fit your space and workplace needs. Quoted prices are good for 14 days from the date of the proposal. Due to the volatile transportation conditions in 2022 & 2023, freight will be billed based upon actual. Unless otherwise noted, prices quoted do not include sales, use, excise, or other applicable taxes. Any applicable taxes will be added or adjusted on the invoice at the time of billing. Buyers exempt from taxes should provide Innovative with copies of exemption certificates prior to placing the order.

### DESIGN AND ORDERING

Innovative's Design team will work with you and/or your team to design a space that is customized to your budget, style and unique needs to transform your space/s and bring your vision to life. If you do not want to move forward with us on a project, the design work remains the exclusive property of Innovative Office Solutions and we reserve the right to invoice you for the design costs incurred.

### NEED FOR DEPOSITS

A deposit of 50% of the order is required on all projects in excess of \$10,000. The deposit is essential as our vendor partners require payment from us when placing orders. Once the deposit is received, we will place your order. Payments must be in the form of check, ACH or wire transfer. Credit cards are not accepted for deposits or other furniture payments over \$5,000.

### PAYMENT TERMS

Our Innovative team will send invoices following delivery and installation completion. To ensure a seamless accounting experience, please send payment within 30 days of the invoice date. It is not uncommon for a project to be substantially complete, except for a few punch list items. We appreciate you paying your invoice in full. Innovative will complete your project when outstanding items and/or parts become available.

### CHANGES

Once we receive the sign off on design plan and proposed budget, your order will be placed. Due to the customization of many projects, once orders are placed, most products are not returnable. Modifications or cancellations may result in cancellation or restocking charges by our manufacturer partners. Unfortunately, we will need to invoice you if such charges are incurred. Where a Scope of Work is included with this Agreement, costs resulting from changes in the scope of the project, including any additional requirements or restrictions placed on Innovative will be added to the project price. When Innovative becomes aware of the nature and impact of the change, you will be notified, and all project paperwork will be updated as necessary. In this instance, a revised quote will be generated for signoff.

### PROJECT DELAYS AND STORAGE

We understand projects are occasionally delayed. This may mean you are unable to accept product from us as scheduled. When this occurs, Innovative will store your items at no charge for up to 30 days to provide you with additional time to ensure your space is ready for installation. After 30 days, we will provide a quote to continue to store your product, as we want to make sure it is safe and in a secure location.

### DELIVERY AND RECEIPT OF PRODUCT

We will contact you once we are notified your product has been shipped and is on its way. Your product will be delivered during regular business hours. In order to provide an exceptional delivery experience, we ask that you inform us of any unique circumstances that a driver or install team may face during a delivery. This may include such challenges as a downtown location or the need for a liftgate. Providing us with this information ensures that product is delivered to the proper location within your facility and will reduce the chances of damage to any of the items.

We kindly ask you to inspect all product directly shipped and/or delivered and brought onto the job site as scheduled. If you discover product



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INNOVATIVEOS.COM

SALES PERSON Melissa Nelson
605-274-0965
melissa.nelson@innovativeos.com

PROPOSAL

DATE 02/29/2024
CUSTOMER NAME BROOKINGS COUNTY OUTDOOR ADVENTURE CENTER
CUSTOMER NUMBER C116730
CUSTOMER PO
ORDER NAME Banquet Chairs
ORDER NUMBER 227428
PROJECT NUMBER
TERMS NET30

has been damaged or shipped in error during the receiving process, please notify us within 24 hours to ensure that appropriate claims can be filed. After product arrives at your site, any loss or damage caused by other trades or by weather, fire or other elements is your responsibility.

INSTALLATION PREMISES CONDITIONS

It is our sincere priority to make sure the installation of your product is timely, professional, and as efficient as possible. To facilitate this, we ask the site to be clean, clear, and free of debris prior to installation. The jobsite should have proper lighting, heat, power source, hoisting and/or elevator service and suitable unobstructed dock space and a secured staging area. The job site shall also be free of the interference of other trades in the area where installation is taking place.

We understand in certain situations spaces are not ready for installation when the initial date was scheduled. If this is the case, please provide at least a 48-hour notice so we can keep your project on track to the best of our ability. If proper, timely communication does not occur, unfortunately additional charges may be invoiced to cover costs incurred. Our Installation Team installs product based on the final approved layout. If there are any changes to the final plan, please make sure these are addressed prior to the installation date.

WARRANTY

Each manufacturing partner of Innovative has a warranty standard. For more information on warranty details, reach out to your Innovative Account Executive. Warrantied product replacements may require billable installation services.

CLAIMS

Innovative will help resolve claims concerning damaged and/or defective product, materials and/or workmanship made within the warranty period as stated by the manufacturer, supplier, or fabricator. We will arrange for the repair or replacement of any damaged or defective items and/or installation to make sure the project is successful.

FORCE MAJEURE

We will do our absolute best to ensure we can secure and install your product, but if there are reasons beyond our control, Innovative will not be liable. Reasons include but are not limited to, strikes, pandemics, embargos, war or other breakout of hostilities, acts of God, machinery breakdowns, delays of carriers or suppliers, and domestic or foreign governmental acts or regulations.

GOVERNING LAW

This agreement shall be governed by and construed according to the laws of the State of Minnesota.

ARBITRATION

We want to make this a true partnership and resolve any issues that may occur. Any controversies or claims arising relating to this contract will be settled by arbitration administered by the American Arbitration Association. They will fall under its commercial rules, and judgment on the award rendered by the arbitrator(s) may be entered in any court with authority. The award shall include the costs of arbitration and the legal fees of the prevailing party.

THANK YOU FOR YOUR PARTNERSHIP

Innovative Office Solutions is built upon a "relationships matter" belief system, and every project matters to us. We are thankful for the opportunity to partner together, and we look forward to serving you!

Authorized Signature Date

BCOAC (101-528)		25 Proposed	24 YTD	23 Actuals	22 Actuals	21 Actuals	20 Actuals
<b>Professional Services &amp; Fees</b>	<b>101-4-528-4230</b>	<b>\$ 7,500.00</b>	<b>\$ 1,755.00</b>	<b>\$ 4,936.12</b>	<b>\$ 6,264.00</b>	<b>\$ 6,282.40</b>	<b>\$ 5,527.50</b>
	Southpaw Defense (classes)	\$	750.00				
	Denny Post	\$					
	CPR Class						
	Reimbursement for NRA certs.						
	Buhls' Cleaners	\$	66.00	\$ 237.00	\$ 130.00	\$	\$ 260.00
	Go Daddy (website)	\$	300.00	\$ 27.30	\$ 424.50	\$ 599.31	\$ 580.88
	Beacon Hill	\$	500.00		\$ 240.00	\$ 21.17	\$ 22.55
	Brookings Gun Club	\$	500.00		\$ 240.00		
	Safe-N-Secure	\$	1,000.00		\$		
	Canva				\$ 119.40		
	Google			\$ 12.00	\$		\$ 120.00
	Web Services (wix)				\$ 131.99	\$ 190.44	\$ 288.00
	Twinkle Toe Software (booked)				\$ 324.00	\$ 367.00	\$ 324.00
	ZOHO Corp				\$ 117.37	\$	\$ 120.00
	Homebase Employee Management Software			\$	\$ 569.78	\$ 498.42	\$ 498.42
	Smartwaiver Service Plan			\$ 240.00	\$ 168.00		\$ 480.00
	Tri-Tech - GL module & support				\$ 660.00	\$ 660	\$ 1,050.42
	Century Business Products (Copier Contract)			\$ 1,301.76	\$ 1,603.70	\$ 1,668.9	\$ 1,795.94
	SignUp Genius (technology)			\$ 107.89	\$ 107.89	\$ 119.89	\$ 107.98
	Sanita	\$	100.00	\$ 50.00			
	<b>101-4-528-4230</b>	<b>\$ 10,650.00</b>	<b>\$ 1,910.30</b>	<b>\$ 7,367.27</b>	<b>\$ 11,275.44</b>	<b>\$ 11,008.50</b>	<b>\$ 10,894.81</b>
<b>Publishing/Advertising</b>	<b>101-4-528-4230</b>	<b>25 Proposed</b>	<b>24 YTD</b>	<b>23 Actuals</b>	<b>22 Actuals</b>	<b>21 Actuals</b>	<b>20 Actuals</b>
	Footprints Meida						
	AlphaMedia: Brookings Radio	\$	3,000.00	\$	\$ 1,200.00	\$ 1,595.00	\$ 575.00
	4AllPromos	\$	500.00			\$ 420.00	\$ 5,040.00
	Town & Country Shopper			\$ 552.50	\$	\$ 1,300.00	\$ 65.00
	Prairie Graphics			\$	\$ 1,836.25	\$ 1,560.00	
	Jackrabbit Sports Properties				\$ 605.32		
	Midco					\$ 6,000.00	\$ 12,000.00
	605 Custom Design	\$	1,000.00	\$	\$ 513.00	\$ 320.00	\$ 435.00
	BRBA				\$ 450.00		
	Radio Time Billing	\$	2,500.00				
	UPS Store	\$	1,000.00	\$	\$ 679.99	\$ 132.28	\$ 98.81
	Razors Edge			\$	\$ 650.00	\$ 612.95	
	Swiftel Communications			\$	\$ 667.60	\$ 667.60	\$ 636.80
	City of Brookings - brochure ad						
	4 Imprint	\$	1,000.00	\$	\$ 1,087.17		\$ 80.00
	Outlaw Graphics	\$	1,000.00	\$	\$ 70.00	\$ 205.00	
	Infinite Welding			\$	\$ 2,986.68		
	Other			\$	\$ 105.00	\$ 40.00	
	<b>101-4-528-4250</b>	<b>\$ 10,000.00</b>	<b>\$ 552.50</b>	<b>\$ 10,401.01</b>	<b>\$ 4,969.88</b>	<b>\$ 8,900.55</b>	<b>\$ 20,400.80</b>
<b>Repairs &amp; Maintenance</b>	<b>101-4-528-4250</b>	<b>25 Proposed</b>	<b>24 YTD</b>	<b>23 Actuals</b>	<b>22 Actuals</b>	<b>21 Actuals</b>	<b>20 Actuals</b>
	AMP				\$ 140.31	\$ 232.88	
	Kenner Plumbing			\$	\$ 699.52	\$ 573.56	
	Brower Construction			\$	\$	\$ 993.09	
	Skinner Stripping			\$	\$ 10,177.88	\$	\$ 1,734.54
	DVL Fire and Safety	\$	500.00	\$ 119.50	\$ 259.00	\$ 26.25	\$ 592.00
	Trane US Inc.	\$	22,000.00	\$ 15,406.22	\$ 19,887.00	\$ 22,292.13	\$ 2,121.93
	Clites Electric					\$ 893.44	







