



Brookings County Outdoor Adventure Center Advisory Board Meeting

Monday, January 29th, 2024 – 12:00 PM

Brookings County Outdoor Adventure Center

2810 22nd Ave. S., Brookings, SD

1. Call to Order, 12:00 PM, Monday, January 29th, 2024
2. Invitation for a citizen to schedule time on the BCOAC Advisory Board agenda for an item not listed.
Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.
3. Determination of a quorum
Five board members must be present for a quorum
4. Approval of Agenda
Action: Motion to approve, Comments, Voice Vote
5. Reorganization of the Board
 - a. Election of Chairperson for 2024
Action: Motion to Appoint, Comments, Voice Vote
 - b. Election of Vice-Chairperson for 2024
Action: Motion to Appoint, Comments, Voice Vote
 - c. Election of Secretary for 2024
Action: Motion to Appoint, Comments, Voice Vote
6. Approval of Minutes – November 20th, 2023
Action: Motion to approve, Comments, Voice Vote
7. Approval of Financial Report
Action: Motion to approve, Comments, Voice Vote
8. Reports
 - a. Archery Range Committee Report
 - b. Director's Report
 - c. Pistol Range Committee Report
 - d. 4-H Youth Advisor's Report
9. Regular Business
 - a. PRC Members, RSO Volunteers and Class A
Action: Motion to approve, Comments, Voice Vote
 - b. Electric Construction Quote to replace to LED bulbs
Action: Motion to approve, Comments, Voice Vote
 - c. Change the free day pass to half off for local advertisement
Action: Motion to approve, Comments, Voice Vote
 - d. Discussion on PRC (Representatives for archery and pistol)
Action: Discussion Only
10. Other Business
 - a. What items would like for next meeting (budget)
 - b. 2024 building updates
 - c. Price changes as of Jan. 1st
 - d. Dates for 2024: 3/25, 5/20, 7/29, 9/30, 11/18
11. Adjournment
Action: Motion to approve, Voice Vote

Next Meeting: Monday, March 25th, 2024, 12:00 PM

MINUTES
BROOKINGS COUNTY OUTDOOR ADVENTURE CENTER
ADVISORY BOARD MEETING
Monday, November 20, 2023 12:00 noon

The Brookings County Outdoor Adventure Center Advisory Board met on Monday, November 20 at noon with the following members present: Marty Stanwick, Shawn Hostler, Arden Sigl, Rocco Murano and Larry Jensen. Others present: Dustin Huber, Sonia Mack and Stacy Steffensen Absent: Tim Reed, Andy Dupraz, Paul Wiese, Dale Storhaug

1. CALL TO ORDER

Chairperson Larry Jensen called the meeting to order at 12:15 pm.

2. DETERMINATION OF QUORUM

A quorum was determined as being present for the current meeting.

3. APPROVAL OF AGENDA

Motion to approve agenda by Hostler, seconded by Stanwick, Motion **carried**.

4. Approval of Minutes

Motion by Stanwick, Second by Hostler **Motion carried**.

5. Approval of Financial Report

5. a. Financials- year report-Director Huber (see attached report).

- Director Huber indicated that BOAC is still behind last year in revenue
- GFP rent will go from 1,100-1,500 January 1
- Expenditures have not been excessive

Motion my Hostler, second by Stanwick-**Motion carried**

6. Committee Reports

Archery Committee report Director Huber

- 30 participants in JOAD pin shoot
- Will be a tourney Dec. 2-3
- Target backstops are being refurbished and lines re-taped

4-H report by Mack (see attached)

Pistol and Range Committee by Sigl-no Quorum last meeting

7. Directors Report-Dustin

See attached report

BOAC has hosted 81 activities since last meeting, 218 archery range uses, and 375-gun range uses. since last report.

- Winter gun league starts Jan 8 and runs 8 weeks
- Its fall ya'll not well attended with approx. 40 vendors
- The Brookings in Craft show is scheduled to move to BOAC next year
- GFP interns Jason and Alex
- 'Where to hunt' and "Trapping" classes
- Planning more events for next year
- City Parks and Rec attendance is really down too
- Dec. 15 Santa will be at BOAC
- A basic pistol class is planned before years end
- Mike Kilmer is set to teach again in 2024
- 2 Xmas parties are booked so far for BOAC

8. Regular Business

- a. Maintenance- office addition is coming along.
- b. Outside lighting is being changed to LED
- c. Parking lot is done
- d. Arrow art has been installed
- e. Xmas lights are up, play music from 5-9
- f. No action on grove removal yet
- g. Meeting dates-last Monday of month, along with 11/18 2024 motion by Murano, second Hostler-Motion carries

Other Buisness

Adjourn 12:45 Shawn Hostler, second Marty Stanwick-motion carries

11. NEXT MEETING DATE

Next meeting Monday Jan 29, Noon

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.



Rocco Murano
BCOAC Advisory Board Secretary

Published once at the approximate cost of_____.

BROOKINGS COUNTY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

101-GENERAL FUND

100.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
101-3-3411900 OTHER/MV FEES	16,000.00	943.00	15,620.00	97.63	380.00
101-3-3412100 GENERAL FEES	134,000.00	7,892.00	102,629.73	76.59	31,370.27
101-3-3412200 TRANSFER FEES	180,000.00	24,108.50	243,182.00	135.10 (63,182.00)
101-3-3412800 BIRTH & DEATH FEES	12,000.00	860.00	11,075.00	92.29	925.00
101-3-3412900 OTHERS (COPIES)	5,000.00	255.00	3,749.00	74.98	1,251.00
101-3-3414200 CRT. APPOINT. ATT'Y	180,000.00	14,329.31	189,773.84	105.43 (9,773.84)
101-3-3414210 RESTIT	2,500.00	0.00	4,013.31	160.53 (1,513.31)
101-3-3414220 CIVIL JUDGEMENT/CAA	0.00	0.00	0.00	0.00	0.00
101-3-3414300 DIVORCE FEES	2,000.00	175.00	1,875.00	93.75	125.00
101-3-3414400 JUVENILE DETENTION	0.00	0.00	0.00	0.00	0.00
101-3-3415100 CLERK OF COURTS FEES	42,000.00	2,518.60	35,478.54	84.47	6,521.46
101-3-3417500 zoning 911 sign fee	400.00	30.00	838.00	209.50 (438.00)
101-3-3418100 ELECTIONS	0.00	0.00	0.00	0.00	0.00
101-3-3419000 GIS/ESRI OTHER FEES	20,000.00	0.00	85,011.81	425.06 (65,011.81)
101-3-3421100 SHERIFF FEES	75,000.00	5,677.44	101,805.98	135.74 (26,805.98)
101-3-3421200 SECURITY REIMBURSEMENT	13,000.00	5,805.00	14,143.75	108.80 (1,143.75)
101-3-3421300 Law Enforcement Contract	187,142.00	15,595.19	208,110.13	111.20 (20,968.13)
101-3-3421400 ANIMAL CONTROL	5,000.00	468.51	3,557.94	71.16	1,442.06
101-3-3421700 INMATE/TELEPHONE	15,000.00	0.00	1,750.82	11.67	13,249.18
101-3-3421900 OTHERS	14,539.00	1,695.00	13,950.00	95.95	589.00
101-3-3422200 FROM OTHER COUNTIES	200,000.00	58,546.31	455,788.85	227.89 (255,788.85)
101-3-3422300 WORK RELEASE	15,000.00	1,865.00	17,296.45	115.31 (2,296.45)
101-3-3422400 TRANSPORT. OF PRISONER	0.00	0.00	0.00	0.00	0.00
101-3-3422500 JAIL COST REIMBUR/COMMISSARY	50,000.00	4,360.24	77,471.21	154.94 (27,471.21)
101-3-3422600 REST. FOR PRISONERS	3,000.00	0.00	987.62	32.92	2,012.38
101-3-3422800 STATE CHECK (PRISONERS)	13,000.00	1,400.00	16,580.03	127.54 (3,580.03)
101-3-3427000 ELECTRONIC MONITOR PAYMENT	11,000.00	1,025.60	17,235.31	156.68 (6,235.31)
101-3-3441100 WELFARE RECOVERIES	20,000.00	3,105.00	17,558.72	87.79	2,441.28
101-3-3441900 WORKMAN'S COMP	0.00	0.00	0.00	0.00	0.00
101-3-3442400 WIC	20,000.00	2,279.44	21,720.40	108.60 (1,720.40)
101-3-3442900 OTHER HEALTH ASSISTANCE	0.00	0.00	0.00	0.00	0.00
101-3-3443000 PAYMENT FOR MI	0.00	0.00	0.00	0.00	0.00
101-3-3443100 CHILD SUPPORT	0.00	0.00	0.00	0.00	0.00
101-3-3444100 PAYMENT FOR MI	0.00	635.84	2,826.71	0.00 (2,826.71)
101-3-3444200 PRISONERS MEDICAL/MEDICINE	2,000.00	0.00	1,548.11	77.41	451.89
101-3-3452000 OAC GOODS & SERVICES	110,000.00	11,546.50	109,926.09	99.93	73.91
101-3-3452006 BCOAC GIFT CARDS	0.00	0.00	0.00	0.00	0.00
101-3-3452007 OAC NOT TAX ITEMS	2,000.00	200.00	2,707.25	135.36 (707.25)
101-3-3461000 ZONING INSPECTION FEES	20,000.00	1,000.00	23,468.00	117.34 (3,468.00)
101-3-3481000 WEED & PEST FEES	35,000.00	10,549.14	36,450.80	104.15 (1,450.80)
101-3-3481100 WEED & PEST STATE DOT	0.00	0.00	5,700.00	0.00 (5,700.00)
101-3-3482000 GOPHER BOUNTY	1,500.00	0.00	927.00	61.80	573.00
TOTAL CHARGES FOR GOODS & SERV	1,488,481.00	183,816.22	1,935,755.09	130.05 (447,274.09)
FINES & FORFEITS					
101-3-3510000 PARKING LOT FINES	0.00	0.00	0.00	0.00	0.00
101-3-3520000 COSTS (CLERK OF COURTS)	80,000.00	6,164.93	78,087.03	97.61	1,912.97
101-3-3530000 FORFEITS (CLK. OF COURTS)	25,000.00	600.00	12,732.50	50.93	12,267.50
TOTAL FINES & FORFEITS	105,000.00	6,764.93	90,819.53	86.49	14,180.47

BROOKINGS COUNTY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2023

101-GENERAL FUND

100.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MISC. REVENUE</u>					
101-3-3611000 INTEREST FROM BANKS	45,000.00	79,364.41	758,230.65	1,684.96 (713,230.65)
101-3-3620000 RENT-FAMILY PLANNING	950.00	437.34	1,292.34	136.04 (342.34)
101-3-3621000 STATE HEALTH RENT	2,400.00	200.00	2,600.00	108.33 (200.00)
101-3-3622000 GF&P RENT	12,000.00	1,100.00	12,900.00	107.50 (900.00)
101-3-3640000 WORKMEN'S COMP.	0.00	0.00	0.00	0.00	0.00
101-3-3650000 REFUND-INSURANCE	0.00	0.00	0.00	0.00	0.00
101-3-3660000 REFUND OF PRIOR YR EXPENDITURE	0.00	0.00	0.00	0.00	0.00
101-3-3670000 DONATIONS	0.00	0.00	0.00	0.00	0.00
101-3-3680000 WIND FARM ENERGY ASSISTANCE	0.00	0.00	0.00	0.00	0.00
101-3-3690000 OTHERS	31,179.62	881.59	91,391.47	293.11 (60,211.85)
101-3-3691000 CASH LONG-SHORT	0.00	10.15	288.63	0.00 (288.63)
101-3-3693000 WEBSITE FEES	20,000.00	3,700.00	17,235.07	86.18	2,764.93
TOTAL MISC. REVENUE	111,529.62	85,693.49	883,938.16	792.56 (772,408.54)
<u>OTHER FINANCING SOURCES</u>					
101-3-3710000 Transfers In	0.00	0.00	0.00	0.00	0.00
101-3-3730000 Insurance Proceeds	17,095.00	22,771.90	110,507.89	646.43 (93,412.89)
101-3-3740000 SURPLUS SALE	6,000.00	0.00	75.43	1.26	5,924.57
TOTAL OTHER FINANCING SOURCES	23,095.00	22,771.90	110,583.32	478.82 (87,488.32)
<u>DEBT</u>					
101-3-3912000 PAYMENTS TO REFUNDED DEBT	0.00	0.00	0.00	0.00	0.00
TOTAL DEBT	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	17,099,236.43	357,892.09	18,421,926.63	107.74 (1,322,690.20)

BROOKINGS COUNTY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2023

101-GENERAL FUND

100.00% OF YEAR COMP.

BCOAC	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
DEPARTMENTAL EXPENDITURES					
PERSONAL SERVICES					
101-4-528-4110 SALARIES	156,244.00	12,335.52	159,923.41	102.35 (3,679.41)
101-4-528-4120 SOCIAL SECURITY	11,953.00	907.25	11,791.40	98.65	161.60
101-4-528-4130 RETIREMENT	7,114.18	558.15	7,174.60	100.85 (60.42)
101-4-528-4140 WORKMEN'S COMP	727.65	0.00	571.26	78.51	156.39
101-4-528-4150 HEALTH INSURANCE	31,831.08	1,799.10	22,198.93	69.74	9,632.15
101-4-528-4151 DENTAL	1,288.32	105.52	1,211.24	94.02	77.08
101-4-528-4153 VISION	249.24	19.46	233.52	93.69	15.72
101-4-528-4154 RISK	2,100.00	0.00	2,100.00	100.00	0.00
101-4-528-4160 UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
101-4-528-4161 COMPENSATED ABSENCES	0.00	0.00	0.00	0.00	0.00
101-4-528-4170 VACATION & SICK SALARIES	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONAL SERVICES	211,507.47	15,725.00	205,204.36	97.02	6,303.11
OTHER CURRENT EXPENSES					
101-4-528-4210 OTHER INSURANCE	5,500.00	0.00	6,077.89	110.51 (577.89)
101-4-528-4220 PROFESSIONAL SERV & FEES	15,000.00	39.30	7,286.68	48.58	7,713.32
101-4-528-4230 PUBLISHING	10,000.00	667.60	10,401.01	104.01 (401.01)
101-4-528-4250 REPAIR & MAINT	66,000.00	5,068.03	66,557.26	100.84 (557.26)
101-4-528-4260 SUPPLIES & MATERIALS	36,000.00	535.71	17,504.22	48.62	18,495.78
101-4-528-4265 FUEL/GASOLINE	0.00	0.00	0.00	0.00	0.00
101-4-528-4268 TECHNOLOGY	3,000.00	240.00	2,438.10	81.27	561.90
101-4-528-4270 TRAVEL & CONFERENCE	1,000.00	0.00	0.00	0.00	1,000.00
101-4-528-4280 UTILITIES/CELL PHONES	47,000.00	2,221.61	49,983.11	106.35 (2,983.11)
101-4-528-4290 OTHER	0.00	0.00	0.00	0.00	0.00
101-4-528-4293 FIREARM RANGE UPKEEP	20,000.00	0.00	19,941.28	99.71	58.72
TOTAL OTHER CURRENT EXPENSES	203,500.00	8,772.25	180,189.55	88.55	23,310.45
CAPITAL ASSETS					
101-4-528-4340 MACHINERY & MINOR EQUIPMENT	1,000.00	0.00	5,962.66	596.27 (4,962.66)
101-4-528-4350 MAJOR EQUIPMENT	17,000.00	0.00	9,700.00	57.06	7,300.00
TOTAL CAPITAL ASSETS	18,000.00	0.00	15,662.66	87.01	2,337.34
TOTAL BCOAC	433,007.47	24,497.25	401,056.57	92.62	31,950.90

BROOKINGS COUNTY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

101-GENERAL FUND

08.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
101-3-3414210 RESTIT	2,500.00	0.00	0.00	0.00	2,500.00
101-3-3414220 CIVIL JUDGEMENT/CAA	0.00	0.00	0.00	0.00	0.00
101-3-3414300 DIVORCE FEES	2,000.00	100.00	100.00	5.00	1,900.00
101-3-3415100 CLERK OF COURTS FEES	42,000.00	1,983.60	1,983.60	4.72	40,016.40
101-3-3417500 zoning 911 sign fee	400.00	0.00	0.00	0.00	400.00
101-3-3418100 ELECTIONS	0.00	0.00	0.00	0.00	0.00
101-3-3419000 GIS/ESRI OTHER FEES	50,000.00	0.00	0.00	0.00	50,000.00
101-3-3421100 SHERIFF FEES	90,000.00	13,464.40	13,464.40	14.96	76,535.60
101-3-3421200 SECURITY REIMBURSEMENT	13,000.00	5,268.75	5,268.75	40.53	7,731.25
101-3-3421300 Law Enforcement Contract	190,000.00	17,190.84	17,190.84	9.05	172,809.16
101-3-3421400 ANIMAL CONTROL	5,000.00	391.67	391.67	7.83	4,608.33
101-3-3421700 INMATE/TELEPHONE	9,000.00	0.00	0.00	0.00	9,000.00
101-3-3421900 OTHERS	15,000.00	482.00	482.00	3.21	14,518.00
101-3-3422200 FROM OTHER COUNTIES	500,000.00	22,768.35	22,768.35	4.55	477,231.65
101-3-3422300 WORK RELEASE	15,000.00	1,128.00	1,128.00	7.52	13,872.00
101-3-3422500 JAIL COST REIMBUR/COMMISSARY	80,000.00	3,069.69	3,069.69	3.84	76,930.31
101-3-3422600 REST. FOR PRISONERS	1,000.00	0.00	0.00	0.00	1,000.00
101-3-3422800 STATE CHECK (PRISONERS)	13,000.00	760.00	760.00	5.85	12,240.00
101-3-3427000 ELECTRONIC MONITOR PAYMENT	11,000.00	555.60	555.60	5.05	10,444.40
101-3-3441100 WELFARE RECOVERIES	20,000.00	136.03	136.03	0.68	19,863.97
101-3-3441900 WORKMAN'S COMP	0.00	0.00	0.00	0.00	0.00
101-3-3442400 WIC	20,000.00	0.00	0.00	0.00	20,000.00
101-3-3442900 OTHER HEALTH ASSISTANCE	0.00	0.00	0.00	0.00	0.00
101-3-3444100 PAYMENT FOR MI	1,500.00	0.00	0.00	0.00	1,500.00
101-3-3444200 PRISONERS MEDICAL/MEDICINE	2,000.00	24.54	24.54	1.23	1,975.46
101-3-3452000 OAC GOODS & SERVICES	110,000.00	7,313.48	7,313.48	6.65	102,686.52
101-3-3452006 BCOAC GIFT CARDS	0.00	0.00	0.00	0.00	0.00
101-3-3452007 OAC NOT TAX ITEMS	2,000.00	1,161.50	1,161.50	58.08	838.50
101-3-3461000 ZONING INSPECTION FEES	20,000.00	900.00	900.00	4.50	19,100.00
101-3-3481000 WEED & PEST FEES	35,000.00	2,081.15	2,081.15	5.95	32,918.85
101-3-3481100 WEED & PEST STATE DOT	0.00	0.00	0.00	0.00	0.00
101-3-3482000 GOPHER BOUNTY	1,700.00	0.00	0.00	0.00	1,700.00
TOTAL CHARGES FOR GOODS & SERV	1,988,400.00	126,764.29	126,764.29	6.38	1,861,635.71
FINES & FORFEITS					
101-3-3520000 COSTS (CLERK OF COURTS)	80,000.00	5,370.77	5,370.77	6.71	74,629.23
101-3-3530000 FORFEITS (CLK. OF COURTS)	25,000.00	750.00	750.00	3.00	24,250.00
TOTAL FINES & FORFEITS	105,000.00	6,120.77	6,120.77	5.83	98,879.23
MISC. REVENUE					
101-3-3611000 INTEREST FROM BANKS	350,000.00	1,783.65	1,783.65	0.51	348,216.35
101-3-3620000 RENT-FAMILY PLANNING	950.00	0.00	0.00	0.00	950.00
101-3-3621000 STATE HEALTH RENT	2,400.00	0.00	0.00	0.00	2,400.00
101-3-3622000 GF&P RENT	18,000.00	1,100.00	1,100.00	6.11	16,900.00
101-3-3640000 WORKMEN'S COMP.	0.00	2,145.86	2,145.86	0.00 (2,145.86)
101-3-3650000 REFUND-INSURANCE	0.00	0.00	0.00	0.00	0.00
101-3-3690000 OTHERS	119,869.00	100.00	100.00	0.08	119,769.00
101-3-3691000 CASH LONG-SHORT	0.00	11.50	11.50	0.00 (11.50)
101-3-3693000 WEBSITE FEES	21,500.00	3,625.00	3,625.00	16.86	17,875.00
TOTAL MISC. REVENUE	512,719.00	8,766.01	8,766.01	1.71	503,952.99

101-GENERAL FUND

08.33% OF YEAR COMP.

BCOAC

DEPARTMENTAL EXPENDITURES

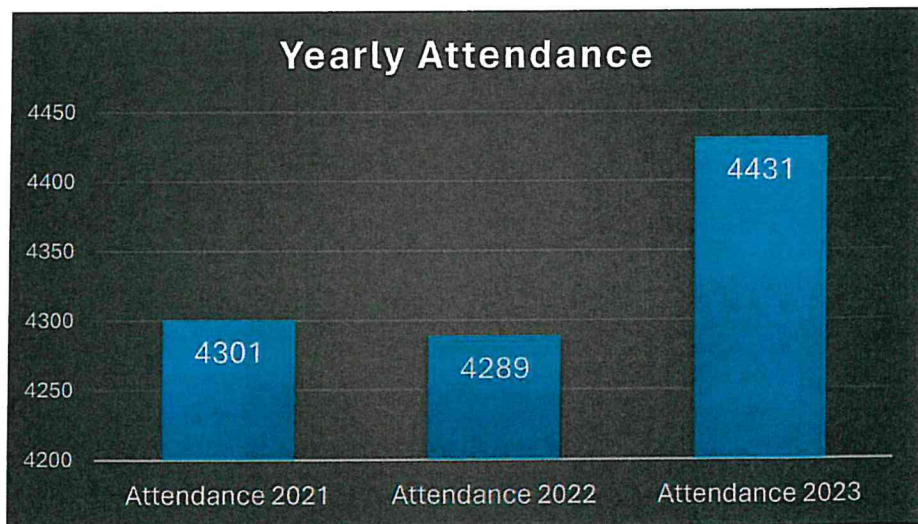
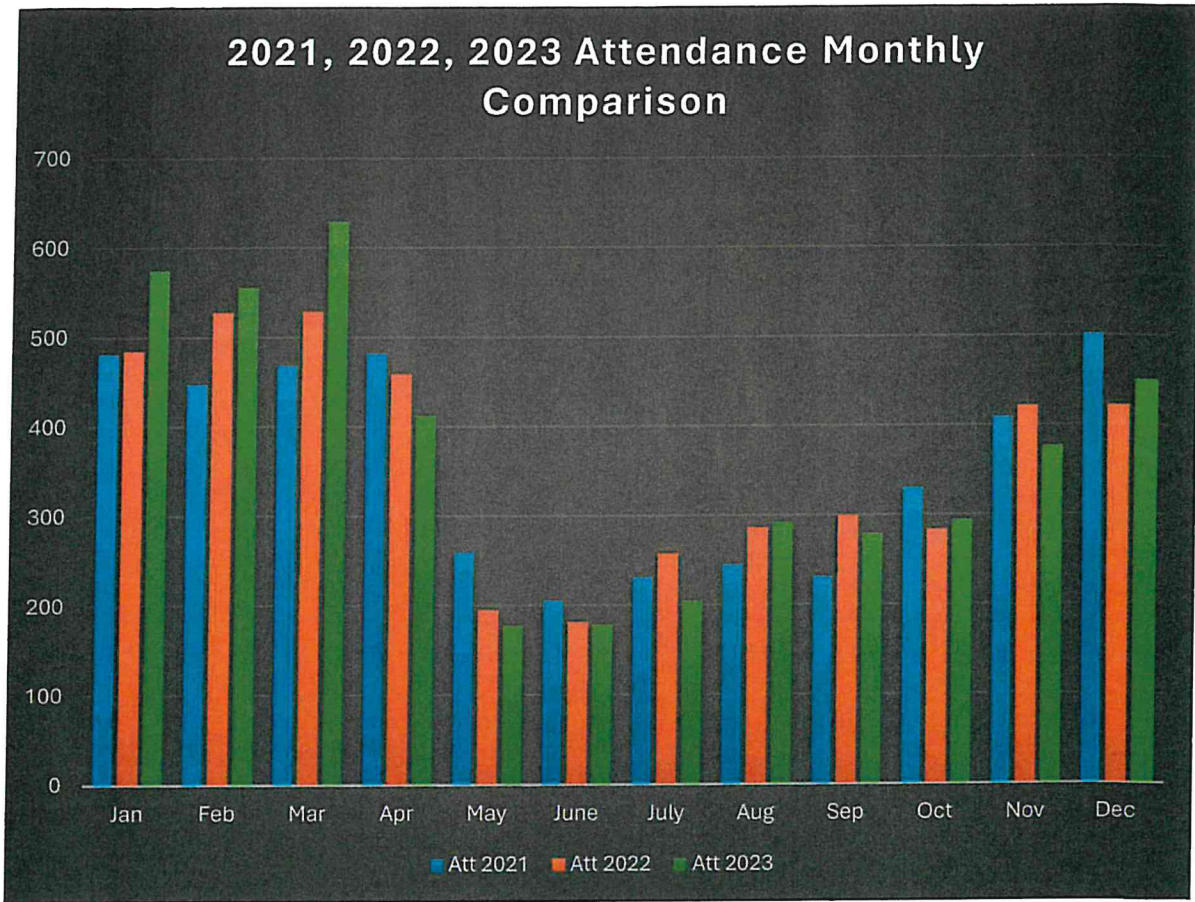
	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONAL SERVICES</u>					
101-4-528-4110 SALARIES	165,954.00	11,672.92	11,672.92	7.03	154,281.08
101-4-528-4120 SOCIAL SECURITY	12,547.05	856.54	856.54	6.83	11,690.51
101-4-528-4130 RETIREMENT	7,482.82	0.00	0.00	0.00	7,482.82
101-4-528-4140 WORKMEN'S COMP	600.60	673.00	673.00	112.05 (72.40)
101-4-528-4150 HEALTH INSURANCE	24,479.64	0.00	0.00	0.00	24,479.64
101-4-528-4151 DENTAL	1,326.84	0.00	0.00	0.00	1,326.84
101-4-528-4153 VISION	256.92	0.00	0.00	0.00	256.92
101-4-528-4154 RISK	1,470.00	0.00	0.00	0.00	1,470.00
101-4-528-4160 UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
101-4-528-4161 COMPENSATED ABSENCES	0.00	0.00	0.00	0.00	0.00
101-4-528-4170 VACATION & SICK SALARIES	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONAL SERVICES	214,117.87	13,202.46	13,202.46	6.17	200,915.41
<u>OTHER CURRENT EXPENSES</u>					
101-4-528-4210 OTHER INSURANCE	6,000.00	0.00	0.00	0.00	6,000.00
101-4-528-4220 PROFESSIONAL SERV & FEES	13,000.00	944.30	944.30	7.26	12,055.70
101-4-528-4230 PUBLISHING	10,000.00	412.50	412.50	4.13	9,587.50
101-4-528-4250 REPAIR & MAINT	66,000.00	1,635.91	1,635.91	2.48	64,364.09
101-4-528-4260 SUPPLIES & MATERIALS	35,000.00	1,174.09	1,174.09	3.35	33,825.91
101-4-528-4265 FUEL/GASOLINE	0.00	0.00	0.00	0.00	0.00
101-4-528-4268 TECHNOLOGY	2,700.00	120.00	120.00	4.44	2,580.00
101-4-528-4270 TRAVEL & CONFERENCE	1,000.00	0.00	0.00	0.00	1,000.00
101-4-528-4280 UTILITIES/CELL PHONES	54,000.00	1,892.31	1,892.31	3.50	52,107.69
101-4-528-4290 OTHER	0.00	0.00	0.00	0.00	0.00
101-4-528-4293 FIREARM RANGE UPKEEP	12,500.00	0.00	0.00	0.00	12,500.00
TOTAL OTHER CURRENT EXPENSES	200,200.00	6,179.11	6,179.11	3.09	194,020.89
<u>CAPITAL ASSETS</u>					
101-4-528-4340 MACHINERY & MINOR EQUIPMENT	10,000.00	0.00	0.00	0.00	10,000.00
101-4-528-4350 MAJOR EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL ASSETS	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL BCOAC	424,317.87	19,381.57	19,381.57	4.57	404,936.30



BCOAC Advisory Board Meeting January 29th, 2024 @ 12pm

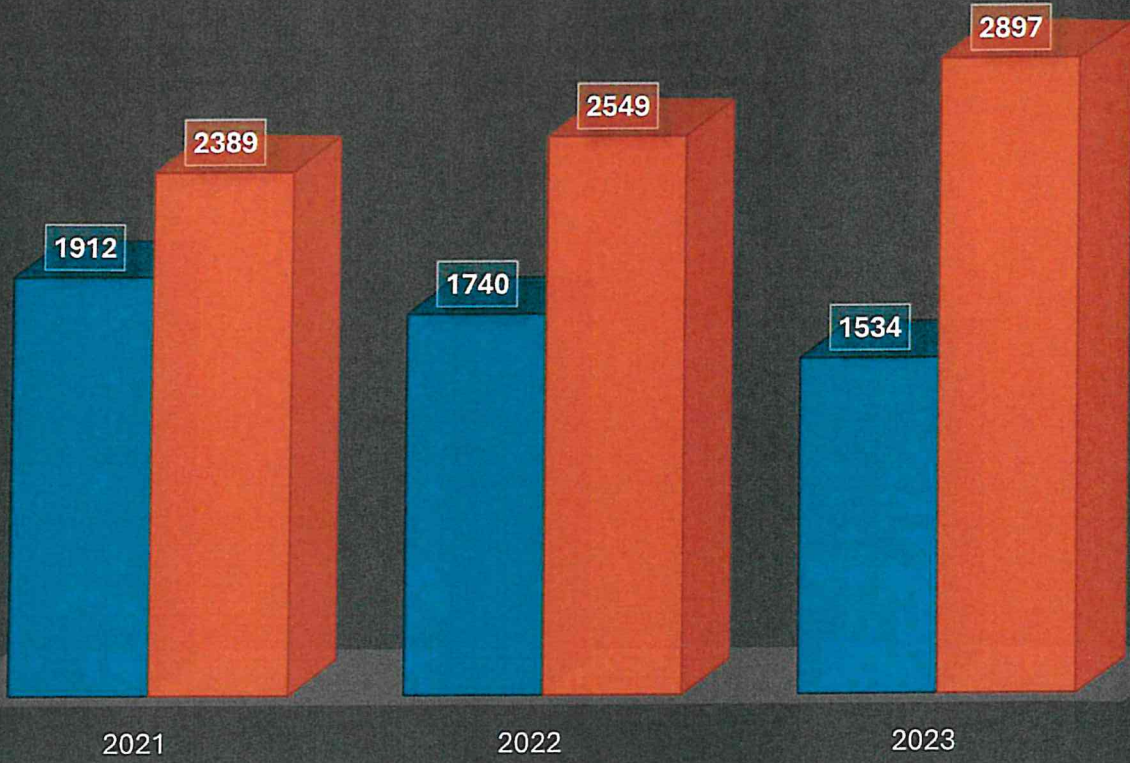
- 1.) Attendance
- 2.) Events/Building Usage
- 3.) YTD Building Updates
- 4.) Received about \$15,000 (\$14,955.96) from grants to offset cost from GFP (mine berm and dynamic filters)
- 5.) Office project/storage is done (check from GFP of \$14,617.50 was received)
- 6.) Maintenance
 - a. Should be receiving the invoice from Trane for 2024 PM
 - b. Looking to change fluorescent bulbs to LED
 - c. Change dynamic filters (covered by the grant approved in 2023)
 - d. Reseal the gun range floor (approved by grant in 2023)
- 7.) 2024
 - a. New banquet chairs for the classroom
 - b. Possibly some new carpet
 - c. Ceiling and insulate in utility closet in gun range
 - d. Painting around building
- 8.) Events for 2024
 - a. JOAD had to postpone start date to Jan. 15th
 - b. Gun League started
 - c. 4-H Shooting Sports
 - d. Archery Shoot scheduled for March 23rd and 24th
 - e. AKC scent Trials for 2024
 - f. Planned some events with the GF & P interns
 - g. Possibly rummage and craft fair
- 9.) Volunteer hours totaled 3591 hours

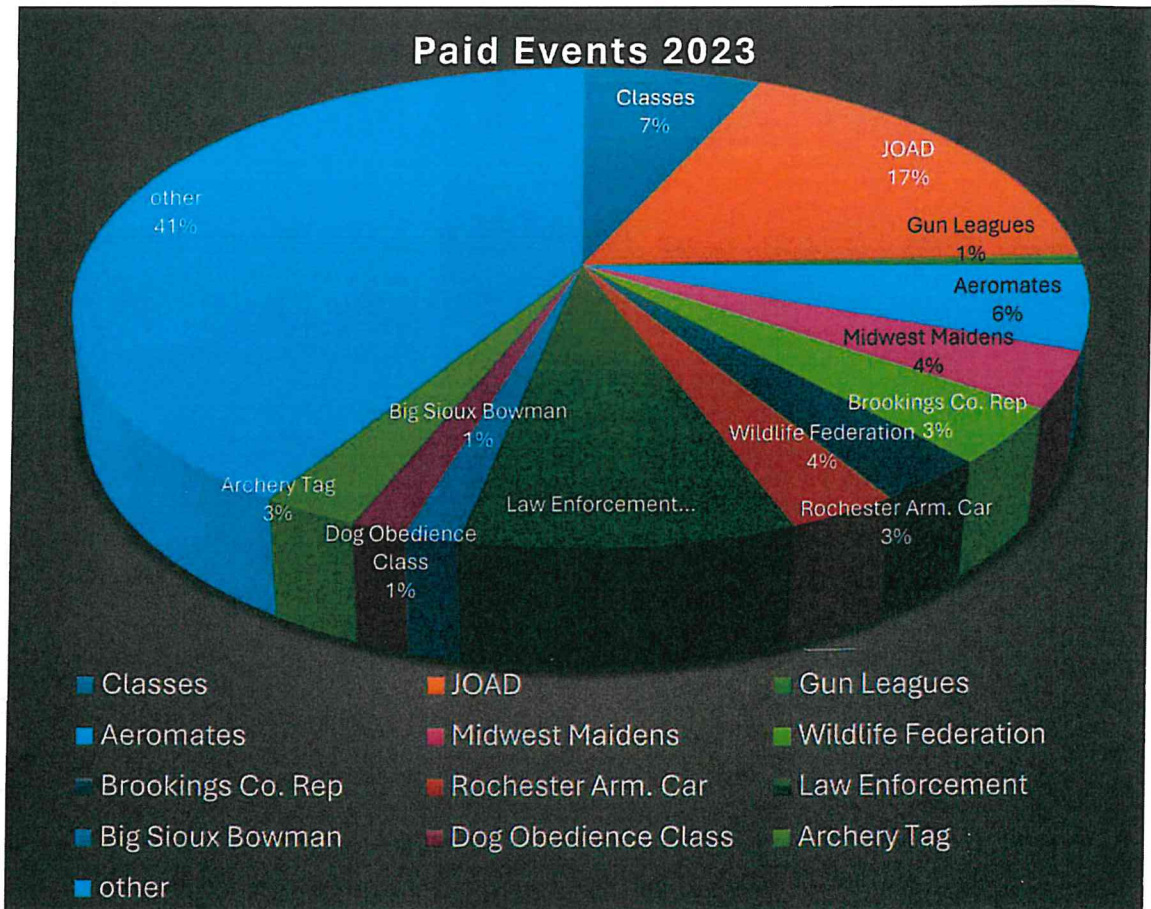
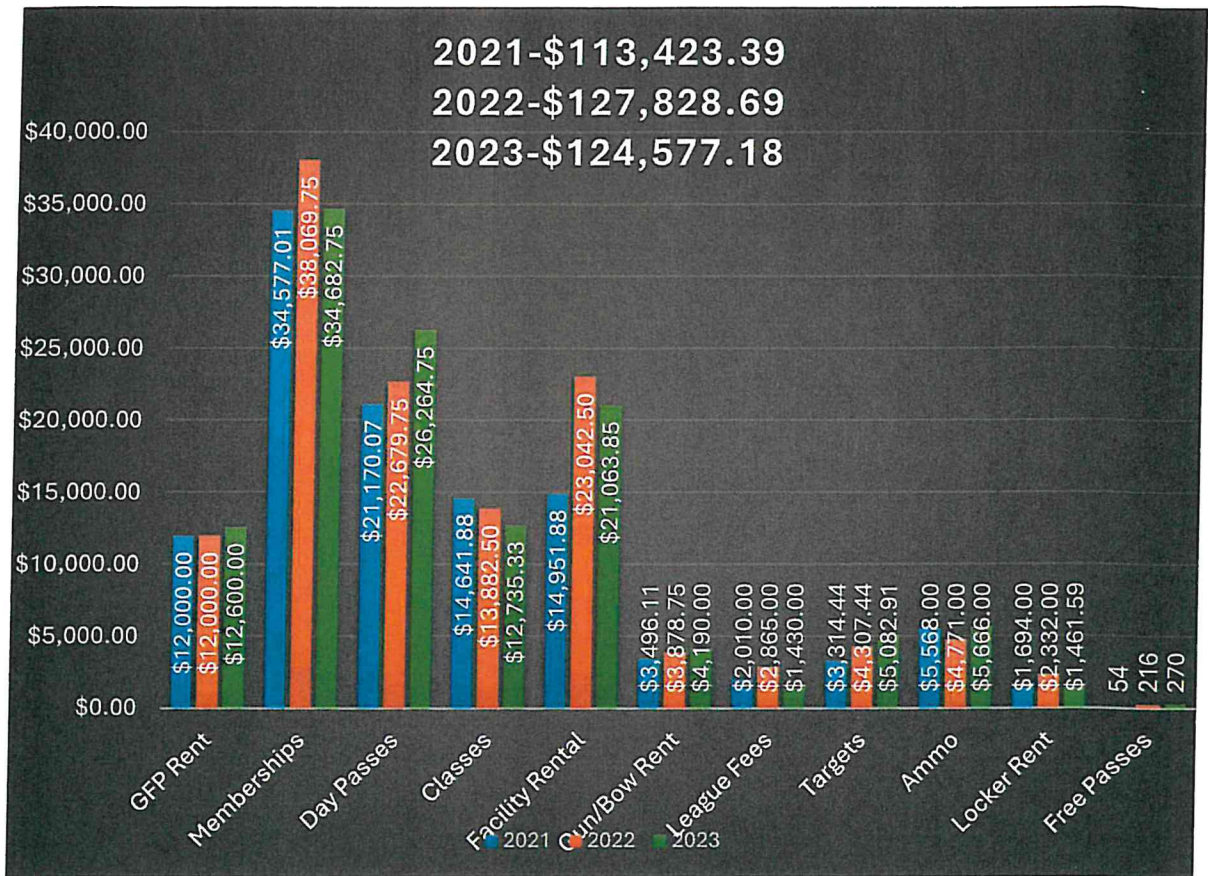
Let me know if you have any questions



YEARLY ATTENDANCE BY RANGE

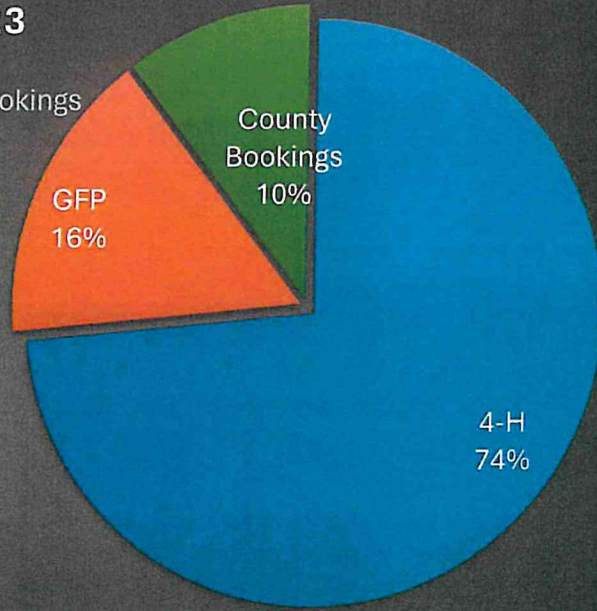
■ Archery ■ Gun





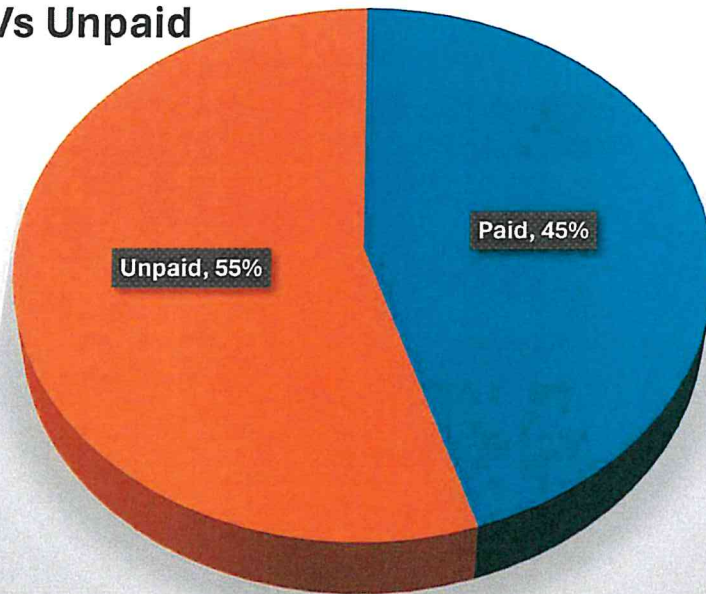
Unpaid Events 2023

■ 4-H ■ GFP ■ County Bookings



Paid Vs Unpaid

■ Paid



BCOAC Updates

Building was built in 2014 and county purchased in September of 2017. You started April 20th of 2020.

2020

Gun range

1. New film on lexan on glass (August)
2. Berm was cleaned in December (12/14/2020) but billed in 2021-5500lbs were taken out
3. Changed all the cable on shooting lanes in December (lasted 6 years)
 - a. Also added the screen between each shooting lane

Administrative

1. New Printer Lease- go for 60 months (start looking at it in 2024)
2. Added a service with Safe-N-Secure to monitor fire alarms
3. Purchased a sound system

2021

Gun Range

1. New computers for RSO desk and TVs on Wall (good for about 5 years)
2. Electronic filters were changed
3. Rim and shooting wall were sprayed with spray foam
4. LED lights were added to range and shooting lines (shooting lines finished in 2022)
5. Purchased the Ruger Wrangler and the Ruger Charger
6. Replaced XM-70 in MAU (December)-was half off due to one port not working

Classroom

1. New HVAC was installed to help with humidity
2. Sprayed the rim on south wall

GF & P Office

1. Added an electric heater in duct work to help with heat (April)

Administrative

1. Signed 3-year agreement with Trane for HVAC (2021,2022,2023)
2. Added a Full-time person in May
3. New light bulbs in classroom (9/11/21)- 3500k
4. New compressor on RTU-5 archery range unit (August)

2022

Gun Range

1. Hoping to have double door/vestibule installed (**completed 5.2.2022**)
2. Move desk and update viewing room
3. New Floors?
4. Installed new camera facing downrange (January 2022)
5. Installed new idler (bogie wheels) wheels on rail system (3.22.2022)
6. New closure on gun range door (6.17.2022)
7. Electronic Filters were changed 6.21.2022
8. XM-70 replaced again in MAU-August 2022
9. New (tops, desk, paint) viewing room complete 11.18.2022
10. Epoxy Floor complete in range on 11.29.2022
11. Replaced bad ignition module on stage 1 heat for MAU-1

GF & P Office

1. Installed (three) more heat runs to make the heater run at full capacity (3.28)
 - a. These were 8" runs instead of 6"
 - b. Put 1 in entry and 1 more in each office

Administrative

1. New Computers at front desk (should last 5 years)
2. Dustin got a newer one that wasn't being used (I think purchased it was purchased 2019)
3. Installed a new NVR (2/11/2022) (controls the camera system)- has 5-year warranty and recommended to change 5 to 7 years
4. Did have a pipe break in the viewing room (spray foamed, added pipe insulation, and fixed)
5. Installed a new float switch (3/15)
6. Parking Lot crack sealed on 4/5/2022
7. New light bulbs in concourse (4/12/2022)- 4100k
8. New light bulbs in viewing room, boardroom, and concessions (4/12/2022)-3500k
9. New fan motor on north RTU on archery range unit (there are two on here)- 8/17/2022
10. New LED parking lot lights out front-11.15.2022
11. Flagpole installed on 11.29.2022
12. Fixed exit lights and security lights that have gone bad

2023

Administrative

1. New Scrubber-2.3.2023
2. Installed new server- 2.14.2023
3. New cameras for viewing room, northwest range and west exterior light- 2.20.2023
4. New flush kit/head on middle toilet in women's restroom
5. Put high traffic carpet in vestibules-4.5.2023
6. Parking Lot Crack Sealed on 4.26.2023
7. Concrete poured from gun range exit door to existing sidewalk-4.27.2023
8. Safety Benefits did a walk through (April, 2023)
9. First Aid kits restocked
10. NVR had warranty work done (hard drive)-6.15.2023
11. Two new monitors at front desk-6.26.2023
12. RE-Seal and stripe all asphalt lots both north and south (7.3.2023) Should last 4 to 5 years depending on traffic and weather
13. Repaired and finished the sprinkler system for the lawn (6.21.2023)
14. Paint all exit doors and garage door (7.14.2023)
15. Replace faulty condenser fan motor, run capacitor and blade (8/11/2023)
16. Ban-Koe Serviced the alarm panel-(9/18/2023)
 - a. Replaced smoke head in the north vestibule.
17. Installed the 3 arrows our front of the building-9.28.2023
18. Two exterior lights on south and south/east corner changed to LED
19. Fixed top 4-h sign (bad driver)
20. Completed 2 new offices and storage room for 4-h in concourse (12/21/2023)

Classroom

1. Painted-March
2. New carpet 4.5.2023
3. Wood backdrop behind TV-4.5.2023

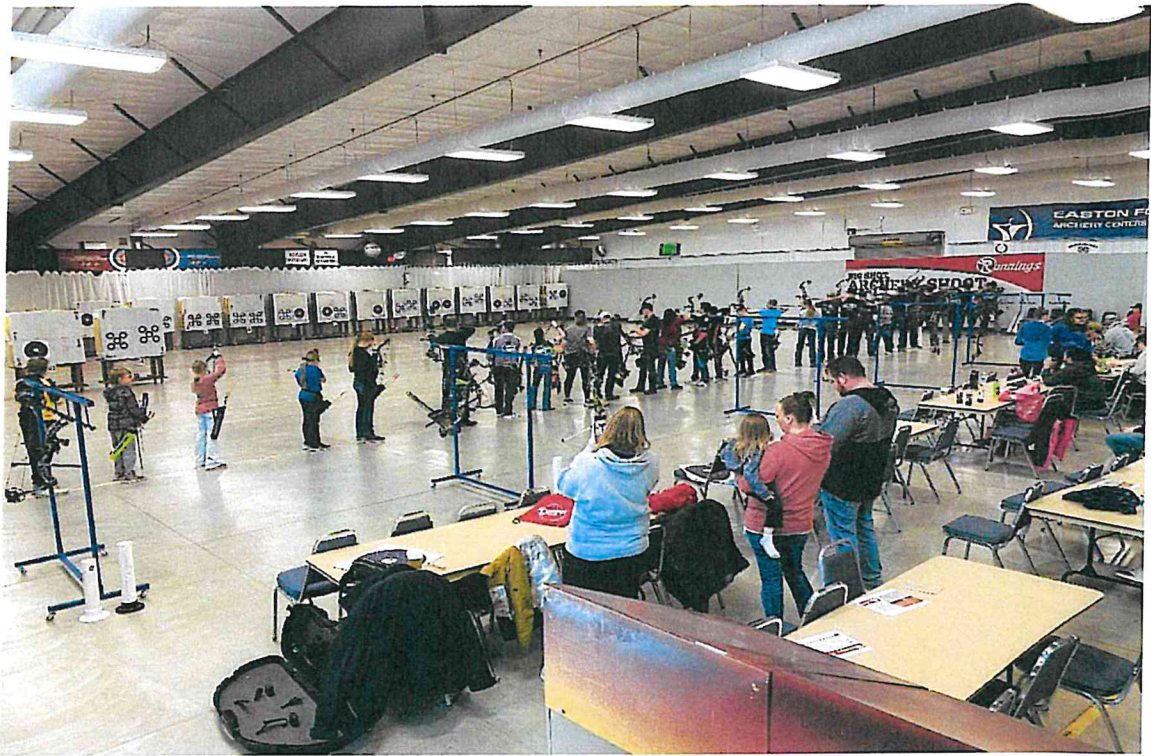
Gun Range

1. Berm was mined on 5.2 and 5.3-took about 10,440lbs out
2. Fire retardant was sprayed on berm on 5.3
3. Dynamic Filters Change-6.26.2023
4. New UC 600 module in MAU-1
5. Replaced camera on Lane 1 and 2

2024

Administrative

1. Renewed Ban-koe service until 1/31/2025
2. Signed 3 year HVAC agreement with Trane (2024,2025,2026)









1st Annual
Hoarders Haven
Rummage Sale



May 13, 2023 12:00pm-5:00pm

**Brookings County Outdoor Adventure Center
2810 22nd Ave S**

Up to 52 Booths

14,000 sq ft of deals

**INDOORS-Climate
Controlled**

**Free
to the
public**



SALE • SALE • SALE • SALE • SALE

**ATTN:
Vendors**

- \$25 + tax per 10 x 10 booth (can purchase more than one)
- Each booth includes 1 table, 2 chairs
- Load in/set up 8:00am-11:30am
- Tear down 5:00pm-7:00pm
- Register by May 5, 2023, pay the day of the sale

**To register or ask questions, email Dustin at
dhuber@brookingscountysd.gov**



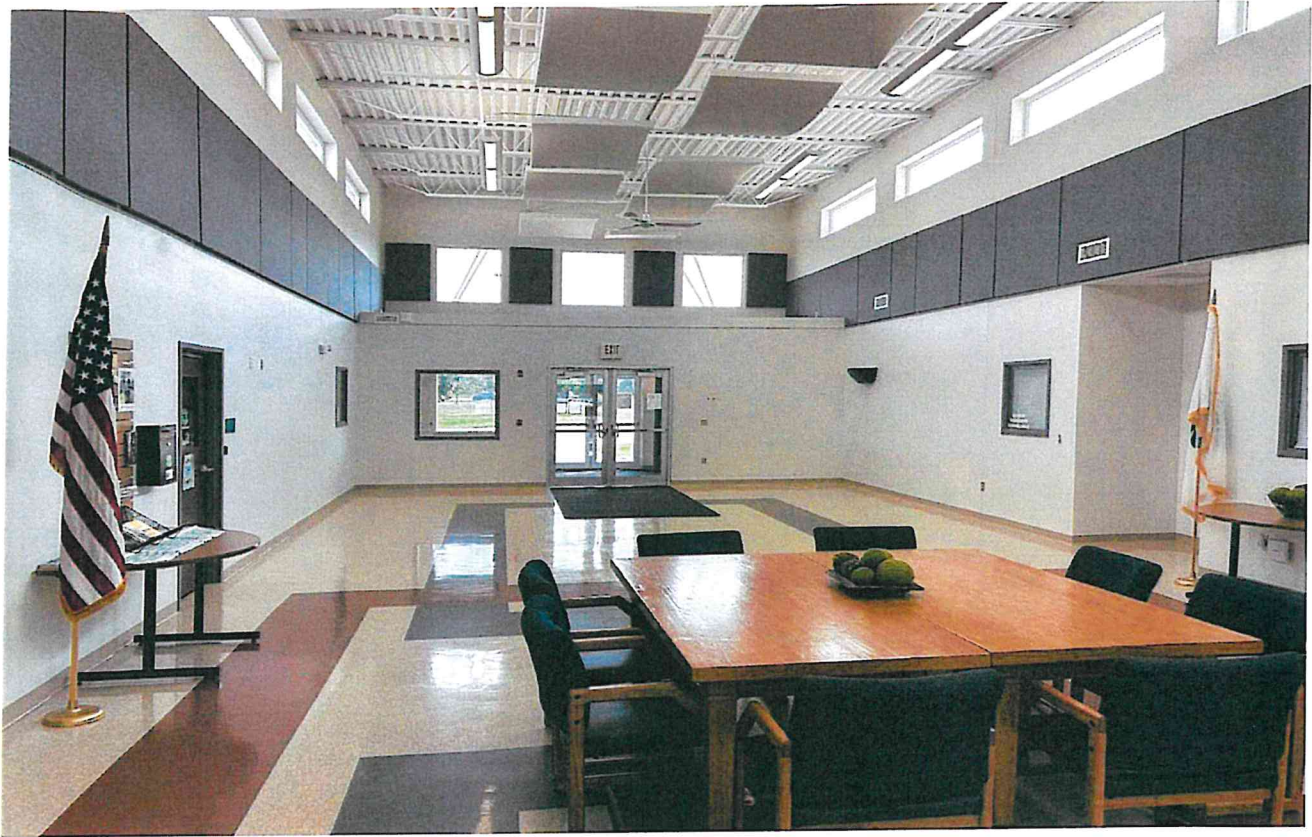
BEFORE



AFTER

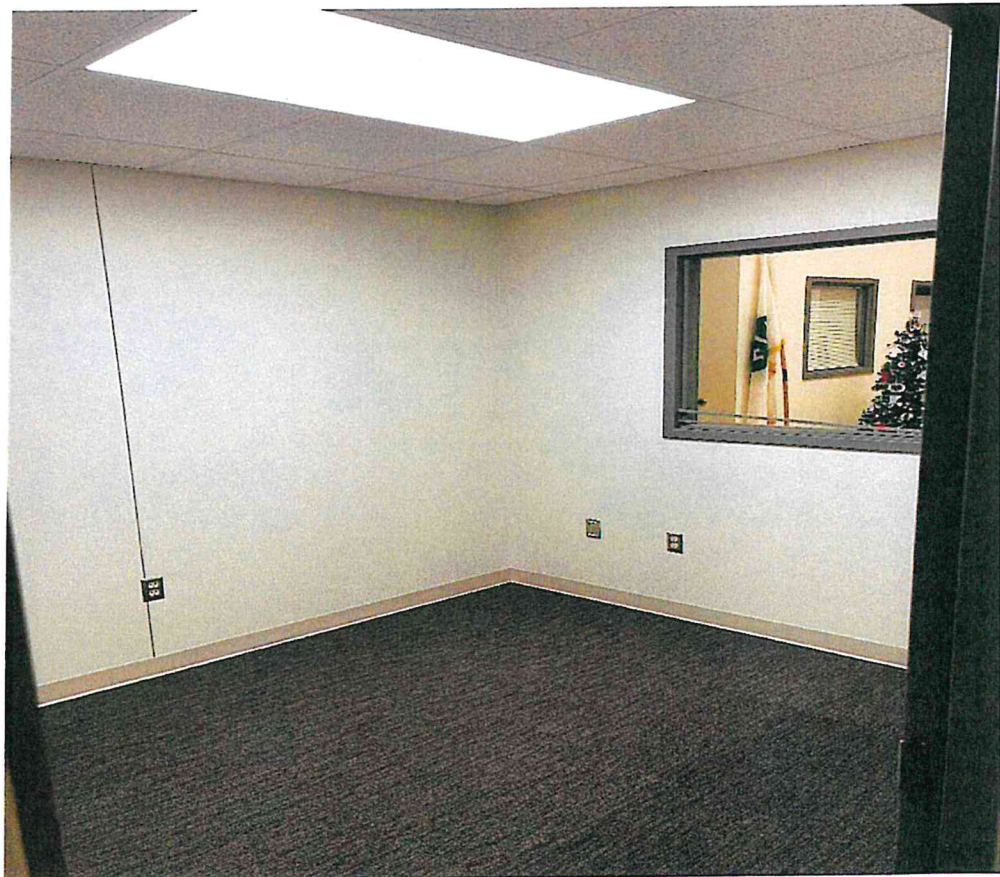






Before







4-H Advisor Report

January 29, 2024

Sonia Mack – SDSU Extension 4-H Youth Program Advisor, Brookings County

December 2023

The 2nd annual Ugly Christmas Sweater Dash Mixer was held at the Watertown Regional Library on Saturday, December 2. There were 10 youth that participated in the mixer featuring holiday themed ice-breakers/games, presentation from the Codington County Welfare Office, a poverty simulation, and the assembly of 69 Clover Care Kits for the 2024 State Wide Community Service Project.

Brookings County Outdoor Adventure Center and Brookings County 4-H hosted a family night on December 15 featuring Santa, hot chocolate, Christmas crafts, and a pork loin sandwich meal.

January 2024

4-H Shooting Sports started on Friday, January 5, 2024. Classes are being held on Friday evening, Saturday morning, Sunday afternoon and evening, and Tuesday evening. There are 156 youth participating in the winter/spring program. Archery, air pistol, and bb gun saw the most growth from the 2023 season.

Discipline	Current 4-H Participation		Discipline	Current 4-H Participation
Air Rifle	18		Archery	103
Air Pistol	18		.22 rifle	27
BB Gun	53		.22 pistol	10

Registration for Food, Fun, 4-H Around the World closed mid-December. The at home family cooking program started in January 2024 with a tour of Germany. Twenty-one participants reported on their experience with the German themed recipe/meal. Youth indicated that they liked the meal and the Oktoberfest Pretzel Muffins recipe was a favorite. Youth finished the following statements in their monthly report, "I like..., I wish..., and I wonder...".

Responses:

I like...

Helping make the meal and pretzel muffins!

The pork chops.

The cucumber salad, yum!

German food.

That we made apple strudel! There is a song in Wonka that mentions apple strudel.

I wish...

I could make the muffins more.
I could eat more muffins!
The cucumbers weren't so sweet.
It would have tasted better to me, but my parents really liked it!
There weren't mushrooms in the sauce.

I wonder...

If we can have the muffins for my birthday supper?
What the next set of recipes will have?
What kind of activities Germany has?
If I will like the Italy recipes more?
If this is a special holiday meal?
What other food they have in Germany?
Why you need to perform the baking soda bath [before baking the pretzel muffins]?







February will offer families an opportunity to explore and taste Italy!

In-school programming has begun in three Hutterite Schools (5 classrooms) – Cambridge, Red Willow, and Norfeld. The learners in grades 4-8 are using the online Tinkercad design program. Currently students are learning the basics and familiarizing themselves with the program. Learners in kindergarten – 3rd grade are working through modules from the ***I Can Engineer: a 4-H STEM curriculum for grades K-2*** from the University of Minnesota Extension. Students have built houses to withstand the Big Bad Wolf and will look to design bridges to carry animals across a stream in the zoo.

I am again volunteering to present the South Dakota Junior Achievement curriculum to 4th grade students. The 4th grade program is called ***JA Our Region*** and is being delivered in two classrooms – one in the Sioux Valley School District and one in the Brookings School District.

Afterschool programming will continue monthly throughout the school year at Deubrook Elementary in Toronto. Lesson planning and instruction are done collaboratively with the 4-H Youth Program Advisor from Deuel County.

February 2024

A self-guided **youth livestock literacy** event will be available to youth throughout the week of the Watertown Winter Farm Show, February 7 -10. **Ag-xpedition**, a scavenger hunt like experience, will have prepared questions located in vendor booths throughout the Codington County Extension Complex allowing youth to engage with representatives of the agriculture industry. Youth will be presented a question at each booth and provided an answer bank, answers will be submitted (on paper or digitally), and completion of all the questions will result in achieving their Youth Livestock Literacy Certificate.

March 2024

Dash+ will be held in Watertown on Saturday, March 23. This experience will include opportunities for youth as well as offering a track for adults involved with the 4-H program offering a chance for leader-to-leader networking and interaction with the state 4-H Volunteer Development Field Specialist.

The South Dakota Association of Extension 4-H Youth Development Professionals will hold their spring meeting March 12 – 14 in Brookings.

Brookings County Outdoor Adventure Center
PRC Report to the BCOAC Board
Board Meeting January 29, 2024

Pistol Range Committee
Meeting Agenda
5:30 pm, Tuesday, January 9, 2024

1. Call to Order
2. Citizen input
3. Approval of Agenda
4. Director's Report.
5. Advisory Board Report
6. Approval of New RSO and Class A ratings.
7. PRC Officer Election for 2024.

Adjournment

Next PRC meeting, Tuesday, ????? at 5:30 pm

The preceding material is the submitted agenda, following are summary details of the meeting.

Note: The next regularly scheduled meeting would be March 12, 2024

** The meeting was not held due to a lack of a quorum.

Officers in Attendance:

Chair: Mike Kilmer; Secretary: Gary Englund

Officer not in Attendance:

Vice Chair: Arden Sigl, (Travel delay due to weather.)

Lisa Bruty Attended for Director, Dustin Huber.

Committee Members:

Attending: Don Langum, Mike Eichelberg.

Not Attending: Shari Layman, Bobby Markham, Ross McDougal, Randy McLagan, Dave Miller,
Dennis Hetrick.

The meeting was not held due to a lack of a quorum, four members in attendance; five members required for a quorum.,

The current officers of the PRC: Mike Kilmer, chairperson; Arden Sigl, vice chairperson;
Gary Englund, secretary.

Arden Sigl

Submitted: January 29, 2024



electric construction company

3413 North Potsdam Avenue
Sioux Falls, South Dakota 57104
(605) 336-2800 • Fax (605) 336-3210

December 16, 2023

Attn: Dustin Huber

Brookings County Outdoor Adventure Center

Center area Base Bid: \$3,294.00

Included:

- Electrical inspections and permit fees
- Demo existing lamps and fixtures.
- Haul away existing removed fixtures and lamps.
- Labor and misc material.
- Rework 4 can lights to LED.
- Rework 16 Fluorescent lamps to LED.
- Testing and cleanup.

Excluded:

- Contractor excise tax

West side Base Bid: \$6,780.00

Included:

- Electrical inspections and permit fees
- Demo existing lamps and fixtures.
- Haul away existing removed fixtures and lamps.
- Labor and misc material.
- Rework 15 can lights to LED.
- Rework 102 Fluorescent lamps to LED.
- Install 30 LED flat panel fixtures in existing layout.
- Testing and cleanup.

Excluded:

- Contractor excise tax

East side (4H AREA) Base Bid: \$2,940.00

Included:

- Electrical inspections and permit fees
- Demo existing lamps and fixtures.
- Haul away existing removed fixtures and lamps.
- Labor and misc material.
- Rework 7 can lights to LED.
- Install 14 LED flat panel fixtures in existing layout.
- Testing and cleanup.

Excluded:

- Contractor excise tax

Concession Area Base Bid: \$770.00

Included:

- Electrical inspections and permit fees
- Demo existing lamps and fixtures.
- Haul away existing removed fixtures and lamps.
- Labor and misc material.
- Rework existing fixture whips and jboxes.
- Install 5 LED flat panel fixtures in existing layout.
- Testing and cleanup.

Excluded:

- Contractor excise tax

Any question contact me at 605-336-2800

Sincerely,

ELECTRIC CONSTRUCTION CO.

Justin Koepf

Treasurer

INVOICE



3100 6TH ST
BROOKINGS SD 57006

Invoice Questions Please Call or Email

605-692-4477 or ARQuestions@graybar.com

Invoice No: 9326240839
 Invoice Date: 03/31/2022
 Account Number: 0000621033
 Account Name: BROOKINGS COUNTY OUTDOOR ADVENTURE

Remit Payments To:

GRAYBAR ELECTRIC COMPANY, INC.
 12437 COLLECTIONS CENTER DRIVE
 CHICAGO IL 60693-0124

10357 1 MB 0.485 E0088X I0122 D8905920348 S2 P8932144 0001:0001



BROOKINGS COUNTY OUTDOOR ADVENTURE CNTR
 2810 22ND AVE S
 BROOKINGS SD 57006-4512

Ship to:
 BROOKINGS COUNTY OUTDOOR ADVENTURE
 CNTR
 2810 22ND AVE S
 BROOKINGS SD 57006

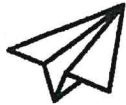
PO #: 4250							SO#: 378503076
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Del. Doc. #:	PRO #	Routing	Date Shipped	Shipped From	F.O.B.	Rt. To
8042217233		COUNTER ORDER	03/31/2022	BROOKINGS, SD	S/P - F/A	

Signed/Ordered by: OUTDOOR ADVENTURE CENTER/Dustin Huber

Quantity	Catalog # / Description	Unit Price / Unit	Amount
75	F32T8/SPX41/ECO2 CURRENT LIGHTING SOLUTIONS LLC T8 32W SPX41 ECOLUX	2.76 / 1	207.00

Save Time and Money by Going Paperless



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Terms of Payment

Net 30 Days

As a condition of the sales agreement, a monthly service charge of the lesser of 1-1/2% or the maximum permitted by law may be added to all accounts not paid by net due date. Visa, MasterCard, American Express, and Discover credit cards are accepted at point of purchase only.

Sub Total	207.00
Freight & Handling	0.00
Tax	0.00
Total Due	207.00

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