



## **Brookings County Outdoor Adventure Center Advisory Board Meeting**

**Monday, March 27th, 2023 – 12:00 PM**

**Brookings County Outdoor Adventure Center**

**2810 22<sup>nd</sup> Ave. S., Brookings, SD**

1. Call to Order, 12:00 PM, Monday, March 27th, 2023
2. Invitation for a citizen to schedule time on the BCOAC Advisory Board agenda for an item not listed.  
Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.
3. Determination of a quorum  
Five board members must be present for a quorum
4. Approval of Agenda  
Action: Motion to approve, Comments, Voice Vote
5. Approval of Minutes – January 31st, 2023  
Action: Motion to approve, Comments, Voice Vote
6. Approval of Financial Report  
Action: Motion to approve, Comments, Voice Vote
7. Reports
  - a. Archery Range Committee Report
  - b. Director's Report
  - c. Pistol Range Committee Report
  - d. 4-H Youth Advisor's Report
8. Regular Business
  - a. 2024 budget  
Action: Motion to approve, Comments, Voice Vote
  - b. Quote to reseal parking lot  
Action: Motion to approve, Comments, Voice Vote
9. Other Business
  - a. Instructors
  - b. Office Space
  - c. "Welcome to Summer" event
  - d. GFP Grant
10. Adjournment  
Action: Motion to approve, Voice Vote

**Next Meeting: Monday, May 22nd, 2023, 12:00 PM**

MINUTES  
BROOKINGS COUNTY OUTDOOR ADVENTURE CENTER  
ADVISORY BOARD MEETING  
Tuesday, January 31, 2023, at 12:00 P.M.

The Brookings County Outdoor Adventure Center Advisory Board met on Tuesday, January 31, 2023, at 12:00 PM with the following members present: Shawn Hostler, Arden Sigl, Dale Storhaug, Andy Dupraz, Larry Jensen, Rocco Murano and Marty Stanwick. Others present: Dustin Huber, Sonia Mack, and Stacy Steffensen. Absent: Tim Reed and Paul Wiese.

**1. Call to Order**

Vice chairperson Jensen called the meeting to order at 12:00 PM.

**2. Determination of a Quorum**

A quorum was determined as being present for the current meeting.

**3. Approval of Agenda**

Motion to approve the agenda by Hostler, seconded by Dupraz. All members voted "aye." Motion carried.

**4. Reorganization of Board**

- a. Election of chair, motion to appoint Larry Jensen-Hostler, Dupraz second-motion carries
- b. Election of vice chair, motion to appoint Hostler-Stanwick, Dupraz second, motion carries
- c. Election of secretary, motion to appoint Murano-Stanwick, Dupraz second, motion carries

**5. Approval of Minutes**

Motion to approve the minutes from November 21st, 2022, by Hostler, seconded by Sigl. All members voted "aye." Motion carried.

**6. Financial Report**

Huber presented year to date revenues/expenditures as well 2022 revenues/expenditures. Motion by Stanwick, seconded by Hostler to approve the Financial Report as presented. All members voted "aye." Motion carried.

**7. Reports**

**a. Archery Range Committee Report**

Huber updated the board on events that are happening in the next couple of months. The staff is going to do some maintenance on range tape and targets. JOAD is hosting the 2<sup>nd</sup> Runnings Shoot and hoping for a good turnout.

**b. Director's Report**

Director discussed yearly attendance, updates, and events from 2022. The Director also discussed year to date improvements and equipment they would like to purchase in 2023.

**c. Pistol Range Committee Report – submitted by Sigl**

Sigl informed board there wasn't enough people at the last meeting for a quorum. Going to meet on March 14<sup>th</sup> to discuss future of PRC if we can't get quorums.

**d. 4-H Youth Program Advisor's Report**

Mack attached a report of events happening over the next 3 months in 4-H. She discussed number for shooting sports, YQCA trainings that will be held and South Dakota Association of Extension 4-H Youth Development Professionals dates in March.

**8. Regular Business**

- a. PRC Members, RSO Volunteers and Class A

Sigl motions to accept the list of PRC members, volunteers, and Class A with a second from Hostler. All members voted "aye." Motion carried.

- b. Discussion of the PRC and archery range committee. Light discussion on how it is tough to get quorums and have people meet in these groups.

**9. Other Business**

Discussion on having a "welcome to summer" event and budget for 2024 at the next meeting.

Huber presented graphs of YTD attendance/building usage from 2020.

Dates for 2023 board meetings were presented.

-3/27, 5/22, 7/31, 9/25, 11/20

**10. Adjournment**

- a. Motion to adjourn by Stanwick, seconded by Hostler. All members voted "aye." Motion carried.

**11. Next Meeting Date**

- a. The next meeting is Monday, May 22, 2023 at 12:00 PM at the BCOAC.

BROOKINGS COUNTY  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2023

01-GENERAL FUND

25.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-3-3412100 GENERAL FEES	134,000.00	6,668.00	22,462.73	16.76	111,537.27
01-3-3412200 TRANSFER FEES	180,000.00	15,297.50	73,538.00	40.85	106,462.00
01-3-3412800 BIRTH & DEATH FEES	12,000.00	980.00	3,030.00	25.25	8,970.00
01-3-3412900 OTHERS (COPIES)	5,000.00	223.00	822.00	16.44	4,178.00
01-3-3414200 CRT. APPOINT. ATT'Y	180,000.00	13,357.70	48,348.70	26.86	131,651.30
01-3-3414210 RESTIT	2,500.00	0.00	246.37	9.85	2,253.63
01-3-3414220 CIVIL JUDGEMENT/CAA	0.00	0.00	0.00	0.00	0.00
01-3-3414300 DIVORCE FEES	2,000.00	50.00	400.00	20.00	1,600.00
01-3-3414400 JUVENILE DETENTION	0.00	0.00	0.00	0.00	0.00
01-3-3415100 CLERK OF COURTS FEES	42,000.00	1,956.38	6,901.38	16.43	35,098.62
01-3-3417500 zoning 911 sign fee	400.00	0.00	30.00	7.50	370.00
01-3-3418100 ELECTIONS	0.00	0.00	0.00	0.00	0.00
01-3-3419000 GIS/ESRI OTHER FEES	20,000.00	213.00	519.23	2.60	19,480.77
01-3-3421100 SHERIFF FEES	75,000.00	7,944.49	30,396.61	40.53	44,603.39
01-3-3421200 SECURITY REIMBURSEMENT	13,000.00	0.00	4,922.50	37.87	8,077.50
01-3-3421300 Law Enforcement Contract	187,142.00	23,088.94	63,820.77	34.10	123,321.23
01-3-3421400 ANIMAL CONTROL	5,000.00	226.82	527.12	10.54	4,472.88
01-3-3421700 INMATE/TELEPHONE	15,000.00	0.00	1,608.15	10.72	13,391.85
01-3-3421900 OTHERS	14,539.00	1,858.00	7,303.00	50.23	7,236.00
01-3-3422200 FROM OTHER COUNTIES	200,000.00	37,657.95	65,863.43	32.93	134,136.57
01-3-3422300 WORK RELEASE	15,000.00	885.00	3,270.75	21.81	11,729.25
01-3-3422400 TRANSPORT. OF PRISONER	0.00	0.00	0.00	0.00	0.00
01-3-3422500 JAIL COST REIMBUR/COMMISSARY	50,000.00	5,485.95	15,430.41	30.86	34,569.59
01-3-3422600 REST. FOR PRISONERS	3,000.00	0.00	143.58	4.79	2,856.42
01-3-3422800 STATE CHECK (PRISONERS)	13,000.00	5,040.00	6,370.00	49.00	6,630.00
01-3-3427000 ELECTRONIC MONITOR PAYMENT	11,000.00	321.93	3,618.93	32.90	7,381.07
01-3-3441100 WELFARE RECOVERIES	20,000.00	0.00	1,036.85	5.18	18,963.15
01-3-3441900 WORKMAN'S COMP	0.00	0.00	0.00	0.00	0.00
01-3-3442400 WIC	20,000.00	1,786.40	5,328.40	26.64	14,671.60
01-3-3442900 OTHER HEALTH ASSISTANCE	0.00	0.00	0.00	0.00	0.00
01-3-3443000 PAYMENT FOR MI	0.00	0.00	0.00	0.00	0.00
01-3-3443100 CHILD SUPPORT	0.00	0.00	0.00	0.00	0.00
01-3-3444100 PAYMENT FOR MI	0.00	0.00	0.00	0.00	0.00
01-3-3444200 PRISONERS MEDICAL/MEDICINE	2,000.00	0.00	50.00	2.50	1,950.00
01-3-3452000 OAC GOODS & SERVICES	110,000.00	4,183.99	29,621.67	26.93	80,378.33
01-3-3452006 BCOAC GIFT CARDS	0.00	0.00	0.00	0.00	0.00
01-3-3452007 OAC NOT TAX ITEMS	2,000.00	430.00	1,288.75	64.44	711.25
01-3-3461000 ZONING INSPECTION FEES	20,000.00	0.00	900.00	4.50	19,100.00
01-3-3481000 WEED & PEST FEES	35,000.00	0.00	9,367.40	26.76	25,632.60
01-3-3482000 GOPHER BOUNTY	1,500.00	0.00	927.00	61.80	573.00
TOTAL CHARGES FOR GOODS & SERV	1,488,481.00	134,544.55	430,791.48	28.94	1,057,689.52
<b>REVENUES &amp; FORFEITS</b>					
01-3-3510000 PARKING LOT FINES	0.00	0.00	0.00	0.00	0.00
01-3-3520000 COSTS (CLERK OF COURTS)	80,000.00	6,840.32	17,045.95	21.31	62,954.05
01-3-3530000 FORFEITS (CLK. OF COURTS)	25,000.00	300.00	432.50	1.73	24,567.50
TOTAL FINES & FORFEITS	105,000.00	7,140.32	17,478.45	16.65	87,521.55

BROOKINGS COUNTY  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2023

01-GENERAL FUND

25.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MISC. REVENUE</u>					
01-3-3611000 INTEREST FROM BANKS	45,000.00	0.00	100,701.54	223.78 (	55,701.54)
01-3-3620000 RENT-FAMILY PLANNING	950.00	0.00	380.00	40.00	570.00
01-3-3621000 STATE HEALTH RENT	2,400.00	200.00	600.00	25.00	1,800.00
01-3-3622000 GF&P RENT	12,000.00	1,000.00	3,000.00	25.00	9,000.00
01-3-3640000 WORKMEN'S COMP.	0.00	0.00	0.00	0.00	0.00
01-3-3650000 REFUND-INSURANCE	0.00	0.00	0.00	0.00	0.00
01-3-3660000 REFUND OF PRIOR YR EXPENDITURE	0.00	0.00	0.00	0.00	0.00
01-3-3670000 DONATIONS	0.00	0.00	0.00	0.00	0.00
01-3-3680000 WIND FARM ENERGY ASSISTANCE	0.00	0.00	0.00	0.00	0.00
01-3-3690000 OTHERS	22,288.65	0.00	21,646.94	97.12	641.71
01-3-3691000 CASH LONG-SHORT	0.00	( 0.75)	151.24	0.00 (	151.24)
01-3-3693000 WEBSITE FEES	20,000.00	1,200.00	3,535.07	17.68	16,464.93
TOTAL MISC. REVENUE	102,638.65	2,399.25	130,014.79	126.67 (	27,376.14)
<u>OTHER FINANCING SOURCES</u>					
01-3-3710000 Transfers In	0.00	0.00	0.00	0.00	0.00
01-3-3730000 Insurance Proceeds	7,847.00	983.83	983.83	12.54	6,863.17
01-3-3740000 SURPLUS SALE	6,000.00	0.00	0.00	0.00	6,000.00
TOTAL OTHER FINANCING SOURCES	13,847.00	983.83	983.83	7.11	12,863.17
<u>DEBT</u>					
01-3-3912000 PAYMENTS TO REFUNDED DEBT	0.00	0.00	0.00	0.00	0.00
TOTAL DEBT	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	16,739,452.59	812,478.13	1,938,150.05	11.58	14,801,302.54

BROOKINGS COUNTY  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2023

01-GENERAL FUND

BOAC

25.00% OF YEAR COMP.

DEPARTMENTAL EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>PERSONAL SERVICES</b>					
01-4-528-4110 SALARIES	156,244.00	12,652.42	36,514.77	23.37	119,729.23
01-4-528-4120 SOCIAL SECURITY	11,953.00	930.96	2,682.53	22.44	9,270.47
01-4-528-4130 RETIREMENT	7,114.18	0.00	1,093.23	15.37	6,020.95
01-4-528-4140 WORKMEN'S COMP	727.65	0.00	550.00	75.59	177.65
01-4-528-4150 HEALTH INSURANCE	31,831.08	0.00	3,709.06	11.65	28,122.02
01-4-528-4151 DENTAL	1,288.32	0.00	201.04	15.60	1,087.28
01-4-528-4153 VISION	249.24	0.00	38.92	15.62	210.32
01-4-528-4154 RISK	2,100.00	0.00	2,100.00	100.00	0.00
01-4-528-4160 UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
01-4-528-4161 COMPENSATED ABSENCES	0.00	0.00	0.00	0.00	0.00
01-4-528-4170 VACATION & SICK SALARIES	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONAL SERVICES	211,507.47	13,583.38	46,889.55	22.17	164,617.92
<b>OTHER CURRENT EXPENSES</b>					
01-4-528-4210 OTHER INSURANCE	5,500.00	0.00	0.00	0.00	5,500.00
01-4-528-4220 PROFESSIONAL SERV & FEES	15,000.00	462.00	2,058.98	13.73	12,941.02
01-4-528-4230 PUBLISHING	10,000.00	0.00	335.00	3.35	9,665.00
01-4-528-4250 REPAIR & MAINT	66,000.00	538.78	10,317.54	15.63	55,682.46
01-4-528-4260 SUPPLIES & MATERIALS	36,000.00	1,293.86	2,828.07	7.86	33,171.93
01-4-528-4265 FUEL/GASOLINE	0.00	0.00	0.00	0.00	0.00
01-4-528-4268 TECHNOLOGY	3,000.00	107.89	107.89	3.60	2,892.11
01-4-528-4270 TRAVEL & CONFERENCE	1,000.00	0.00	0.00	0.00	1,000.00
01-4-528-4280 UTILITIES/CELL PHONES	47,000.00	105.00	8,802.84	18.73	38,197.16
01-4-528-4290 OTHER	0.00	0.00	0.00	0.00	0.00
01-4-528-4293 FIREARM RANGE UPKEEP	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL OTHER CURRENT EXPENSES	203,500.00	2,507.53	24,450.32	12.01	179,049.68
<b>CAPITAL ASSETS</b>					
01-4-528-4340 MACHINERY & MINOR EQUIPMENT	1,000.00	1,040.05	5,962.66	596.27	4,962.66
01-4-528-4350 MAJOR EQUIPMENT	17,000.00	0.00	0.00	0.00	17,000.00
TOTAL CAPITAL ASSETS	18,000.00	1,040.05	5,962.66	33.13	12,037.34
<b>TOTAL BCOAC</b>	<b>433,007.47</b>	<b>17,130.96</b>	<b>77,302.53</b>	<b>17.85</b>	<b>355,704.94</b>



**Director's Report  
March 27th, 2023 @ noon**

- 1.) Attendance/Events Since Jan. 31st
  
- 2.) Maintenance
  - a. Trane did quarterly PM
  - b. New Tape and jumped on targets in archery range.
  - c. Berm is scheduled to get mined on May 2<sup>nd</sup> and 3<sup>rd</sup>
  - d. Painted the classroom.
    - i. Scheduled to get carpet beginning of April
    - ii. Rustic wood behind TV
  - e. Concrete pad and extending Sidewalk out the gun range door.
- 3.) 2023
  - a. Rummage Sale
  - b. "Welcome to Summer"
- 4.) Hired 2 more part-time staff members.

Questions?

1st Annual  
**Hoarders Haven**  
**Rummage Sale**



**May 13, 2023 12:00pm-5:00pm**

**Brookings County Outdoor Adventure Center  
2810 22nd Ave S**



**Up to 52 Booths**

**14,000 sq ft of deals**

**INDOORS-Climate  
Controlled**

**Free  
to the  
public**

**S A L E • S A L E • S A L E • S A L E • S A L E**

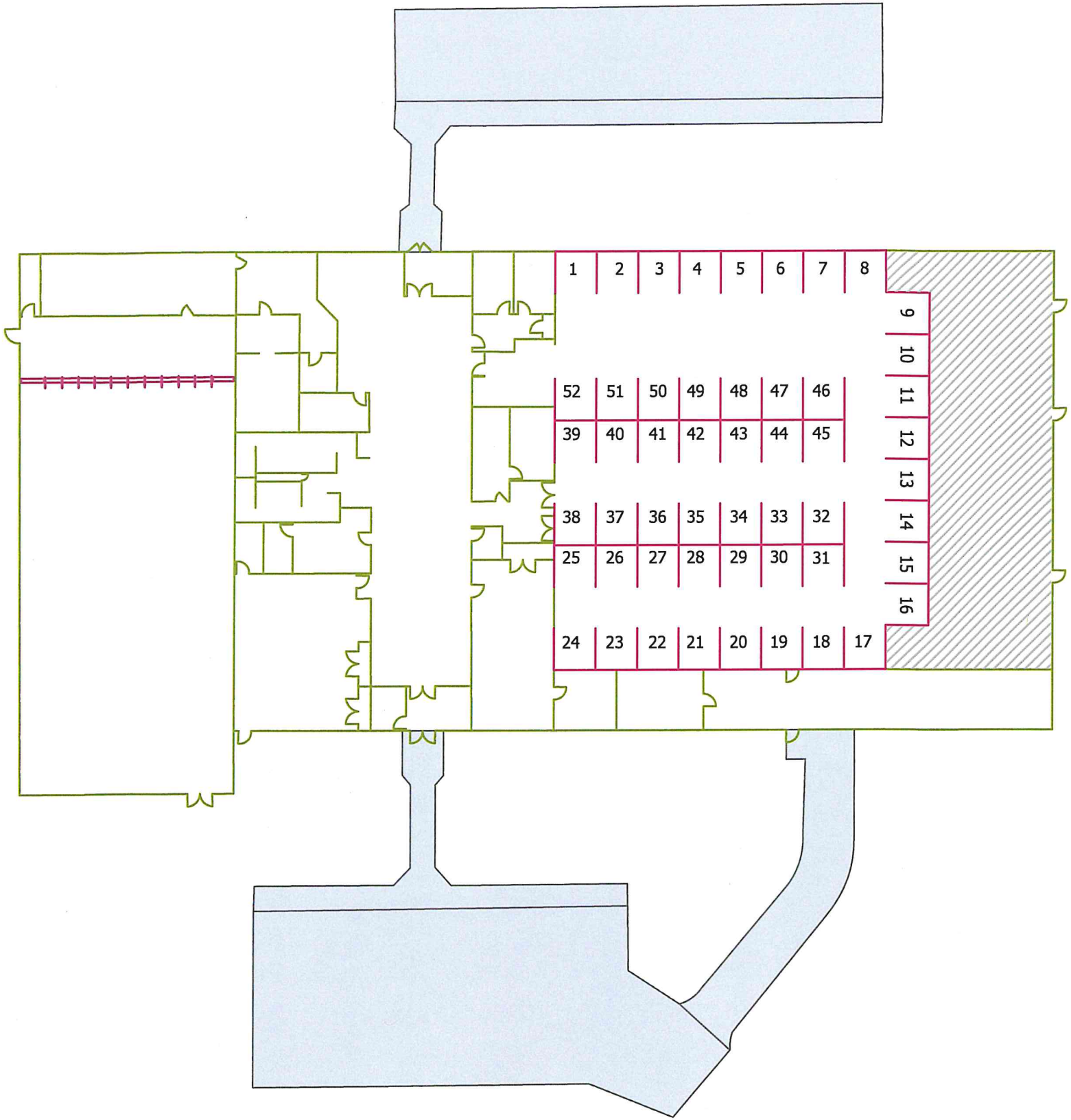
**ATTN:  
Vendors**

- \$25 + tax per 10 x 10 booth (can purchase more than one)
- Each booth includes 1 table, 2 chairs
- Load in/set up 8:00am-11:30am
- Tear down 5:00pm-7:00pm
- Register by May 5, 2023, pay the day of the sale

**To register or ask questions, email Dustin at  
[dhuber@brookingscountysd.gov](mailto:dhuber@brookingscountysd.gov)**



# Brookings County Outdoor Adventure Center



**Legend**

- Firing Lanes
- Floor Plan
- Concrete
- Booths



Brookings County Outdoor Adventure Center  
PRC Report to the BCOAC Board

Pistol Range Committee  
Meeting Agenda

5:30 pm, Tuesday, March 14, 2023

1. Call to Order
  2. Citizen input
  3. Approval of Agenda
  4. Approval of Minutes 1.10.2023 (No quorum/no meeting)
  5. Director's Report
  6. Advisory Board Report
  7. Approval of New RSO and Class A ratings.
  8. Future of PRC
  9. Nominations and voting for officers.
- Adjournment

Next Scheduled PRC meeting May 9, 2023 (See item 8)

Six members were in attendance: Mikel Kilmer, chair; Arden Sigl, vice chair; Adam Steinhauer, Don Langum, Gary Englund, Mike Eichelberg.

Members not attending: Shari Laymen, secretary (had a conflict), Bobby Markham, Ross McDougal, Randy McLagan, Dennis Hetrick, Dave Miller.

7. The list was noted as presented at the previous BCOAC Meeting.

8. Discussion concerning the difficulty in obtaining a quorum. The consensus was to keep the current bimonthly meeting schedule. The Chairperson will initiate a request for agenda items from the membership. The Chairperson may independently develop an agenda item. Depending on the response, A notice of the Agenda will be sent, or if no items are received a notice will be sent to members that the meeting will not be held.

9. The following officers were elected:

Chairperson: Mike Kilmer (reelected)

Vice Chairperson: Arden Sigl (reelected)

Secretary: Gary Englund (returning after a short break)

Adjourned: 6:24 pm

Arden Sigl

Submitted: March 27, 2023

## 4-H Advisor Report

March 27, 2023

Sonia Mack – SDSU Extension 4-H Youth Program Advisor, Brookings County

### February 2023

Youth for the Quality Care of Animals (YQCA) training was held Friday, February 17 in the classroom of the BCOAC with 38 participants completing their requirements. A YQCA certificate or successful participation and completion of a youth livestock literacy event are required to show small & large animals at the 2023 achievement days and state fair.

A self-guided **youth livestock literacy** event was made available to youth throughout the week of the Watertown Winter Farm Show, February 8 -11. **Ag-xpedition**, a scavenger hunt-like experience, had prepared questions located in vendor booths throughout the Codington County Extension Complex allowing youth to engage with representatives of the agriculture industry. Youth were presented with a question at each booth and provided an answer bank, answers were submitted (on paper or digitally), and completion of all the questions will result in achieving their Youth Livestock Literacy Certificate. There were 84 youth from 10 counties that participated in the Ag-xpedition during the farm show.

As a Junior Achievement volunteer, I started as a guest presenter at Camelot School with a 4<sup>th</sup>-grade series; the 5-week series will continue through the end of March.

Shooting Sports completed Match 1 on February 15. Several received top 5 recognition for their age group and discipline:

Kaylin Gjernes, 4<sup>th</sup> place beginner, Archery CWS

Kamryn Streich, 2<sup>nd</sup> place senior, archery CWS

Bailey Gjernes, 2<sup>nd</sup> place junior, Archery CWSR

Grayson Licht, 2<sup>nd</sup> place beginner, Archery CWOS

Lucas Underwood, 1<sup>st</sup> place junior, Archery CWOS

Kamryn Streich, 3<sup>rd</sup> place junior, Archery CWOS

Bailey Gjernes, 5<sup>th</sup> place junior, Archery CWOSR

Jaxon Jones, 5<sup>th</sup> place beginner, Archery C-Open

Terissa Taylor, 1<sup>st</sup> place senior, Archery RWS & R-Open

Teadon Seaboy, 5<sup>th</sup> place junior, Air Pistol; 5<sup>th</sup> place junior, .22 Pistol

Lacie Weber, 4<sup>th</sup> place senior, .22 3-P

Amelia Jacobson, 1<sup>st</sup> place junior, .22 Rifle CMP

Tyson Springman, 3<sup>rd</sup> place junior, .22 Rifle CMP

Jack Pillatzki, 3<sup>rd</sup> place senior, .22 Rifle CMP

Elizabeth Shultz, 5<sup>th</sup> place senior, .22 Rifle CMP

4<sup>th</sup> place junior team, Archery CWSR: Bailey Gjernes, Tyson Springman, Landon Hanssen, and Ava Smith

3<sup>rd</sup> place beginner team, Archery CWOS: Grayson Licht, Hayes Schomp, Trystan Engels, and Calvin Volkers

1<sup>st</sup> place junior team, Archery CWOS: Lucas Underwood, Nolan Chandler, Sophia Hansen

4<sup>th</sup> place junior team, Archery CWOS: Griffin Streich, Skyler Allen, Callie VanderWal

5<sup>th</sup> place junior team, Archery CWOS: Jordyn Johnson, Ava Smith, Matilynn Jacquet

3<sup>rd</sup> place junior team, Archery C-Open: Landon Hanssen, Levi Liljegren, Connor Jones

4<sup>th</sup> place junior team, Air Pistol: Teadon Seaboy, Bailey Gjernes, Ava Smith, Thatcher Haselhorst

2<sup>nd</sup> place junior team, .22 Pistol: Liam McCausland, Tyson Springman, Teadon Seaboy

1<sup>st</sup> place senior team, .22 Rifle 3-P: Josie Nold, Hunter Hanson, Lacie Weber

1<sup>st</sup> place junior team, .22 Rifle CMP: Amelia Jacobson, Tyson Springman, Caden Singrey

5<sup>th</sup> place junior team, .22 Rifle CMP: Bailey Gjernes, Levi Liljegren, Brady Nutter, Cooper League

1<sup>st</sup> place senior team, .22 Rifle CMP: Jack Pillatzki, Elizabeth Shultz, Lidia Dupraz

5<sup>th</sup> place senior team, .22 Rifle CMP: Ella Jacobson, Cheyenne VanderWal, Morgan Lemme

Match 1 official results can be seen in their entirety at: <https://extension.sdstate.edu/sites/default/files/2023-03/2023-SS-M1-Official.pdf>

In addition to the top qualifying scores many individuals qualified for the State Shoot in Pierre, April 28-30.

Discipline	Number of Qualified Shooters
Archery	49
BB Gun	24
Air Rifle	14
Air Pistol	5
.22 Pistol	9
.22 Rifle 3-P	2
.22 Rifle CMP	19

### March 2023

4-H Shooting Sports enrollment is 145 youth with participation in 6 disciplines.

Discipline	4-H Participation	Discipline	4-H Participation
Air Rifle	22	Archery	93
Air Pistol	8	.22 rifle	29
BB Gun	49	.22 pistol	13

In school, programming continues at the Cambridge & Norfeld Hutterite Colonies. Lower-level grades are focusing on edible science and social-emotional learning; upper-level grades will work in an online 3D design program called Tinkercad making activity dice.

Monthly afterschool program continues in the Deubrook School and will be held through the end of April.

NE 4-H Youth Program Advisors continue to meet monthly to plan and conduct programming. Regional programming that will continue includes a youth leadership series – Make Your Dash Count, and Kid Kare Babysitting Clinic.

South Dakota State University Extension and members of the SD 4-H Workforce Outcome Team continue accepting registrations for the **Career Conversations: Exploring My Future in the 605**. The **Career Conversations** curriculum is an online, on-demand, career exploration video library featuring more than 30 videos of South Dakota professionals representing 9 of the 16 career clusters.

As of March 15, 2023, the numbers are:

Grade	Classes	Students
Elementary	2	150
Middle	2	707
High	3	325
Home	1	2
Other	5	310
	7	2
	8	11
	9	7
	10	4
	11	5
	12	2
<b>Total</b>	<b>44</b>	<b>3479</b>

South Dakota State University Extension and members of the SD 4-H Workforce Outcome Team are pleased to announce the season 2 release of **Operation Occupation: Unlock Your Potential** on March 20. **Operation Occupation: Unlock Your Potential** uses a “day in the life” approach to highlight job responsibilities while incorporating a virtual breakout/escape room to engage the audience. The new **“All Ears for Careers”** podcast allows professionals to share more details about their work with listeners. Additionally, the escape room and supplemental activities foster teamwork, problem-solving, and critical thinking, bringing value to the workplace and community through performance, skill, diligence, ethics, and responsible behavior.

Match 2 for the winter/spring shooting sports program concludes on March 15 and scores are due to the State 4-H Office on March 16.

Statewide registration for the Kid Kare online babysitting series is open now through March 19. There are currently 50 youths registered for the 6-week course.

Make Your Dash Count **I Hate Winter** mixer will be held in Watertown on Saturday, March 25.

Brookings County 4-H members will be serving the meal during the Sioux Valley Energy district meeting held in Volga on Monday, March 27.

Youth planning to exhibit livestock (beef, dairy, goat, sheep, swine, poultry, and rabbit) must complete a Youth Livestock Literacy or YQCA each year. Youth that will be exhibiting horses must complete a Youth Horse Literacy even each year. Opportunities to meet these requirements will be offered on Saturday, March 25 in Watertown following the *Dash* Mixer. The same training will be held again in Brookings County at the BCOAC on Thursday, March 30 at 6 pm.

The South Dakota Association of Extension 4-H Youth Development Professionals will hold its spring meeting March 28 – 30 in Aberdeen and I will be attending.

### **April 2023**

I will be participating in the **LDR 310- Leadership in Context** roundtable conversations on Tuesday, April 4. The roundtable conversations will be held in the Raven Precision Ag Building on the campus of SDSU.

BCOAC (101-528)						
Professional Services & Fees	101-4-528-4220	23 Requested	22 Requested	21 YTD	20 Actuals	
	Southpaw Defense (classes)	\$ 10,000.00	\$ 10,000.00	\$ 6,282.40	\$ 5,527.50	
	Denny Post	\$ 700.00		\$ 500.00		
	CPR Class	\$ 500.00	\$ 300.00		\$ 260.00	
	Buhls' Cleaners	\$ 1,000.00	\$ 1,000.00	\$ 580.88	\$ 575.06	
	Go Daddy (website)		\$ 25.00	\$ 21.17	\$ 22.55	
	Safe-N-Secure	\$ 500.00	\$ 500.00			
	Canva		\$ 150.00	119.4	\$ 120.00	
	Google		\$ 300.00	\$ 190.44	\$ 288.00	
	Web Services (wix)		\$ 350.00	\$ 367.00	\$ 324.00	
	Twinkle Toe Software (booked)		\$ 120.00		\$ 120.00	
	ZOHO Corp		\$ 500.00	\$ 498.42	\$ 498.42	
	Homebase Employee Management Software		\$ 500.00	\$ 168.00	\$ 480.00	
	Smartwaiver Service Plan				\$ 153.00	
	Tri-Tech - GL module & support		\$ 1,100.00	660	\$ 1,050.42	
	Century Business Products (Copier Contract)	\$ 2,000.00	\$ 2,000.00	1668.9	\$ 1,795.94	
	SignUp Genius		\$ 110.00	\$ 119.89	\$ 107.98	
	Other					
		\$ 14,700.00	\$ 16,955.00	\$ 11,176.50	\$ 10,894.81	
Publishing/Advertising	101-4-528-4230	23 Requested	22 Requested	21 YTD	20 Actuals	
	Footprints Meida				575.00	
	AlphaMedia: Brookings Radio	\$ 3,000.00	\$ 3,000.00	\$ 420.00	5,040.00	
	Brookings Register	\$ 1,000.00	\$ 1,000.00			
	Town & Country Shopper	\$ 1,000.00	\$ 1,000.00	1,300.00	65.00	
	Chamber Membership					
	Jackrabbit Sports Properties			\$ 6,000.00	12,000.00	
	Midco				435.00	
	Mileage					
	KDLT					
	Radio Time Billing					
	UPS Store	\$ 1,000.00	\$ 500.00	\$ 612.95	98.81	
	Footprints Media					
	Swiftel Communications	\$ 700.00	\$ 700.00	567.60	636.80	
	City of Brookings - brochure ad					
	Den-Wil Hospitality				80.00	
	SDSU	\$ 1,000.00	\$ 800.00			
	Apparel	\$ 1,000.00	\$ 1,000.00			
	Other	\$ 1,300.00	\$ 2,000.00			
		\$ 10,000.00	\$ 10,000.00	\$ 8,900.55	\$ 20,400.80	
Repairs & Maintenance	101-4-528-4250	23 Requested	22 Requested	21 YTD	20 Actuals	
	AMP			\$ 232.88		
	Construction	\$ 5,000.00	\$ 5,000.00			
	Parking Lot Main.	\$ 11,000.00	\$ 11,000.00			
	Skinner Striping			\$ 300.00	\$ 1,734.54	
	DVL Fire and Safety	\$ 500.00	\$ 200.00	\$ 592.00		
	Trane US Inc.	\$ 18,000.00	\$ 18,000.00	\$ 17,602.00	\$ 2,121.93	
	Clites Electric			\$ 893.44		
	Plumber	\$ 2,000.00	\$ 2,000.00			
	Safe N Secure	\$ 1,500.00	\$ 1,500.00	\$ 2,094.93	\$ 699.73	
	Midwest Glass	\$ 1,000.00	\$ 500.00	\$ 138.01	\$ 169.91	
	Razor's Edge - lawn care/snow removal	\$ 15,000.00	\$ 12,000.00	\$ 7,421.00	\$ 11,610.00	
	Century Business Products					
	P & K Pest Control			\$ 250.00		
	Electrician	\$ 3,000.00	\$ 3,000.00			
	Runnings			\$ 92.62		
	Ban-Koe Systems	\$ 2,000.00	\$ 2,000.00	\$ 1,179.00	\$ 1,950.00	
	Best Rubber Mulch					
	Graybar			\$ 175.68		
	Rangaard Electric, LLC					
	ARS A Tecta			\$ 160.00		
	Eco-Lab			\$ 320.00		
	Tessman Company			\$ 549.50		
	Ekern				\$ 383.48	
	Lowes			\$ 44.88		
	Brookings Bobact (scissor Lift)				\$ 95.85	
	Carquest			\$ 4.89	\$ 12.03	
	Infinite Welding				\$ 22.82	
	Floor Waxing		\$ 2,500.00			



	Office Peeps		\$ 500.00		\$ 821.01
	Hillyard (scrubber)	\$ 11,000.00	\$ 500.00		\$ 408.00
	Safe-N-Secure		\$ 4,000.00		
	Computers	\$6,000	\$ 1,000.00		
	Full Compass		\$ 1,500.00		\$ 1,607.60
	Lancaster Archery Supply			\$ 3,365.21	
	Exclusively Expo			\$ 1,754.25	
	Other/Light-O-Rama	\$ 1,000.00	\$ 2,500.00	\$ 788.80	
		\$ 18,000.00	\$ 10,000.00	\$ 5,908	\$ 4,367.60
<b>Machinery/Minor Equipment</b>	<b>101-4-528-4340</b>	<b>23 Requested</b>	<b>22 Requested</b>	<b>21 YTD</b>	<b>20 Actuals</b>
LED Retrofit Archery Range					
				\$ -	\$ -
4/23/2021					
	Total	\$ 215,930.00	\$ 189,715.00	\$ 132,213.50	\$ 125,866.53
	Insurance	6000	\$ 5,000.00	\$ 5,116.43	\$ 4,469.17
		\$ 221,930.00	\$ 194,715.00	\$ 137,329.93	\$ 130,335.70
<b>Building Fund: 301-4-161-4294</b>	<b>Trane</b>				
New HVAC unit for Classroom	\$ 19,735.85				
GFP Heater	\$ 1,871.00				
Quality Spray Foam	\$ 18,870.00				
Amp lights in gun range	\$ 6,017.26				
	\$ 46,494.11				



Proposed 24

BCOAC (101-528)						
Professional Services & Fees 101-4-528-4230		24 Proposed	23 YTD	22 Actuals	21 Actuals	20 Actuals
Southpaw Defense (classes)	\$	8,000.00	\$ 1,035.00	\$ 6,264.00	\$ 6,282.40	\$ 5,527.50
Denny Post	\$	800.00			\$ 500.00	
CPR Class	\$	500.00				\$ 260.00
Reimbursement for NRA certs.	\$	300.00	\$ 111.00	\$ 130.00		
Buhls' Cleaners	\$	600.00	\$ 77.80	\$ 599.31	\$ 580.88	\$ 575.06
Go Daddy (website)					\$ 21.17	\$ 22.55
Beacon Hill	\$	400.00		\$ 240.00		
Brookings Gun Club	\$	400.00		\$ 240.00		
Safe-N-Secure						
Carva				\$119.40	119.4	\$ 120.00
Google			\$ 12.00	\$ 131.99	\$ 190.44	\$ 288.00
Web Services (wix)				\$ 324.00	\$ 367.00	\$ 324.00
Twinkle Toe Software (booked)				\$ 117.37		\$ 120.00
ZOHO Corp				\$ 569.78	\$ 498.42	\$ 498.42
Homebase Employee Management Software			\$ 240.00	\$ 168.00		\$ 480.00
Smartwaiver Service Plan						\$ 153.00
Tri-Tech - GL module & support				\$ 660.00	660	\$ 1,050.42
Century Business Products (Copier Contract)	\$	2,000.00	\$ 439.18	\$ 1,603.70	1668.9	\$ 1,795.94
SignUp Genius (technology)			\$ 107.89	\$ 107.89	\$ 119.89	\$ 107.98
GL Corrections (missing)						
		\$ 13,000.00	\$ 2,022.87	\$ 11,275.44	\$ 11,008.50	\$ 10,894.81
Publishing/Advertising 101-4-528-4230		24 Proposed	23 YTD	22 Actuals	21 Actuals	20 Actuals
Footprints Meida						575.00
AlphaMedia: Brookings Radio	\$	3,000.00		\$ 1,595.00	\$ 420.00	5,040.00
Brookings Register						
Town & Country Shopper	\$	2,000.00	\$ 265.00	\$ 1,560.00	1,300.00	65.00
Chamber Membership						
Jackrabbit Sports Properties					\$ 6,000.00	12,000.00
Midco						435.00
605 Custom Design	\$	1,000.00		\$ 320.00		
BRBA				\$ 450.00		
Radio Time Billing						
UPS Store	\$	2,000.00	\$ 679.99	\$ 132.28	\$ 612.95	98.81
Footprints Media						
Swiftel Communications	\$	700.00		\$ 667.60	567.60	636.80
City of Brookings - brochure ad						
Den-Wil Hospitality						80.00
Outlaw Graphics			\$ 70.00	\$ 205.00		
Apparel						
Other	\$	1,300.00		\$ 40.00		
		\$ 10,000.00	\$ 1,014.99	\$ 4,969.88	\$ 8,900.55	\$ 20,400.80
Repairs & Maintenance 101-4-528-4250		24 Proposed	23 YTD	22 Actuals	21 Actuals	20 Actuals
Electrician	\$	5,000.00		\$ 140.31	\$ 232.88	
Kenner Plumbing				\$ 573.56		
Construction	\$	5,000.00		\$ 993.09		
Skinner Striping					\$ 300.00	\$ 1,734.54
DVL Fire and Safety	\$	500.00	\$ 259.00	\$ 26.25	\$ 592.00	
Trane US Inc.	\$	20,000.00	\$ 4,267.00	\$ 22,292.13	\$ 17,602.00	\$ 2,121.93
Clites Electric					\$ 893.44	
Midwest Insulation				\$ 800.00		
Safe N Secure	\$	2,000.00	\$ 299.88	\$ 1,286.66	\$ 2,094.93	\$ 699.73
Midwest Glass	\$	2,000.00	\$ 538.78	\$ 1,307.42	\$ 138.01	\$ 169.91
Razor's Edge - lawn care/snow removal	\$	15,000.00	\$ 3,710.00	\$ 7,505.00	\$ 7,421.00	\$ 11,610.00
DA Services (CVT floors)	\$	5,000.00		\$ 4,927.75		
P & K Pest Control					\$ 250.00	
Maximum Promotions	\$	600.00	\$ 391.20	\$ 14,140.32		
Runnings	\$	1,000.00			\$ 92.62	
Ban-Koe Systems	\$	2,000.00		\$ 1,230.00	\$ 1,179.00	\$ 1,950.00
Best Rubber Mulch						
Graybar	\$	1,000.00		\$ 463.00	\$ 175.68	
Quality Spray Foam				\$ 752.76		
ARS A Tecta					\$ 160.00	
Eco-Lab	\$	2,500.00	\$ 560.25	\$ 2,003.50	\$ 320.00	
Tessman Company					\$ 549.50	
Ekern						\$ 383.48
Lowes			\$ 291.43	\$ 337.98	\$ 44.88	
Brookings Bobact (scissor Lift)						\$ 95.85
Carquest					\$ 4.89	\$ 12.03

	Infinite Welding				\$	22.82	
	Courtesy Plumbing			\$	67.00		
	Mikes Carpet Cleaning	\$	1,500.00	\$	2,503.25	\$	988.25
	Complete Plumbing			\$	103.32		
	Mills Construction					\$	76.53
	Fix Shop Locksmith			\$	110.00	\$	126.00
	RC First Aid	\$	200.00	\$	54.50	\$	106.50
	Fastenal - filters/hardware					\$	14.49
	Correction/Other	\$	2,000.00	\$	159.40	\$	1,354.67
		\$	65,300.00	\$	10,317.54	\$	61,777.20
		\$		\$		\$	33,286.07
		\$		\$		\$	21,882.85
<b>Supplies &amp; Materials</b>	<b>101-4-528-4260</b>	<b>24 Proposed</b>	<b>23 YTD</b>	<b>22 Actuals</b>	<b>21 Actuals</b>	<b>20 Actuals</b>	
	Lowes	\$	2,500.00	\$	942.08	\$	787.07
	Runnings	\$	10,000.00	\$	89.98	\$	3,063.26
	Maple Leaf Targets (Archery Targets)	\$	1,000.00	\$	617.40	\$	653.00
	Spyder Web Targets	\$	1,000.00	\$	1,911.00	\$	4,015.00
	Office Peeps (Office Supplies)	\$	1,000.00	\$	219.20	\$	346.59
	Hillyard (janitorial Supplies)	\$	4,000.00	\$	34.03	\$	2,233.92
	605 Custom Design (apparel)					\$	468.75
	Action Target	\$	1,500.00	\$	1,332.77	\$	1,421.72
	Rogers Warehouse(Ammo)					\$	
	Outlaw Graphics					\$	126.00
	Allied 100 LLC					\$	350.00
	Brookings Engraving	\$	100.00	\$	636.54	\$	191.00
	Safe-N-Secure	\$	2,000.00	\$	552.00	\$	1,276.04
	Carquest					\$	3.45
	Volunteer Meals Meals (valley restaurant)/HY-VEE/Printglobe	\$	1,000.00	\$	37.96	\$	485
	NewEgg Computers					\$	
	Wal-Mart	\$	2,500.00	\$	667.00	\$	730.15
	NASP	\$	500.00	\$	711.00	\$	493.50
	Exchange					\$	11.75
	Raptor Enterprises (Rinehart Targets)	\$	1,000.00	\$	1,679.72	\$	509.98
	Newbold Targets (throom)					\$	778.98
	Amazon	\$	4,000.00	\$	791.95	\$	1,014.56
	Lancaster Archery Supply	\$	500.00	\$	136.00	\$	309.81
	Madison Lawn Care/ 1000 Bulbs	\$	800.00	\$	1,540.82	\$	3,594.38
	Watertown Box Corporation	\$	500.00	\$	968.00	\$	
	Other (Scheels)(dunhams)(rental depot)(light-o-rama)	\$	1,100.00	\$	1,312.15	\$	159.68
		\$	35,000.00	\$	3,103.12	\$	23,023.59
		\$		\$		\$	29,553.26
<b>Travel Conference</b>	<b>101-4-528-4265</b>	<b>24 Proposed</b>	<b>23 YTD</b>	<b>22 Actuals</b>	<b>21 Actuals</b>	<b>20 Actuals</b>	
	Professional Development Academy	\$	1,000.00	\$	1,645.00	\$	0
		\$	1,000.00	\$	-	\$	-
		\$		\$		\$	-
<b>Technology</b>	<b>101-4-528-4268</b>	<b>24 Proposed</b>	<b>23 YTD</b>	<b>22 Actuals</b>	<b>21 Actuals</b>	<b>20 Actuals</b>	
	Go Daddy (website)	\$	50.00				
	Canva	\$	150.00				
	Google	\$	150.00				
	Web Services (wix)	\$	400.00				
	Twinkle Toe Software (booked)	\$	150.00				
	ZOHO Corp	\$	600.00				
	Homebase Employee Management Software	\$	300.00				
	Tri-Tech - GL module & support	\$	700.00				
	SignUp Genius	\$	120.00				
		\$	2,620.00				
<b>Utilities</b>	<b>101-4-528-4280</b>	<b>24 Proposed</b>	<b>23 YTD</b>	<b>22 Actuals</b>	<b>21 Actuals</b>	<b>20 Actuals</b>	
	Northwestern Energy (Natural Gas)	\$	16,000.00	\$	4,373.32	\$	13,960.86
	BMU (Utilities)	\$	30,000.00	\$	3,100.57	\$	25,887.82
	ITC (Phone/Internet)	\$	2,500.00	\$	383.15	\$	2,317.18
	Cell Phone Reimbursement	\$	1,800.00	\$	315.00	\$	1,260.00
	Water/Irrigation	\$	1,200.00				
	Install phone lines						
	Cooks (garbage)	\$	2,200.00	\$	606.81	\$	2,127.96
	Other					\$	1,462.11
		\$	53,700.00	\$	8,778.85	\$	45,553.82
		\$		\$		\$	32,239.81
		\$		\$		\$	34,376.54
<b>Firearm Range UpKeep</b>	<b>101-4-528-4280</b>	<b>24 Proposed</b>	<b>23 YTD</b>	<b>22 Actuals</b>	<b>21 Actuals</b>	<b>20 Actuals</b>	
	Runnings				\$	28.77	
	Trane	\$	8,000.00	\$	7,500.00	\$	7,500.00
	Action Target	\$	1,500.00			\$	8,530.35
	Fastenal (Filters)	\$	1,500.00	\$	1,377.18	\$	1,569.60
	Enviromental Hazards Services, L.L.C					\$	50.00
	Outlaw Graphics	\$	1,500.00				

		\$ 12,500.00	\$ -	\$ 8,877.18	\$ 17,678.72	\$ 4,390.67
Machinery/Minor Equipment	101-4-528-4340	24 Proposed	23 YTD	22 Actuals	21 Actuals	20 Actuals
	Firearms					\$ 1,552.00
	Office Peeps	\$ 7,500.00				\$ 821.01
	Hillyard					\$ 408.00
	Safe-N-Secure			\$ 8,604.78		
	Computers		\$ 4,922.61	\$ 1,296.35		
	Full Compass					\$ 1,607.60
	Lancaster Archery Supply				\$ 3,365.21	
	Exclusively Expo		\$ 1,040.05		\$ 1,754.25	
	Other/Light-O-Rama	\$ 2,500.00			\$ 788.80	
		\$ 10,000.00	\$ 5,962.66	\$ 9,901.13	\$ 5,908	\$ 4,367.60
Machinery/Minor Equipment	101-4-528-4340	24 Proposed	23 YTD	22 Actuals	21 Actuals	20 Actuals
	LED Retrofit Archery Range					
		\$ -			\$ -	\$ -

4/23/2021

Total	\$	203,120.00	\$	31,200.03	\$	167,478.06	\$	132,045.50	\$	125,866.53
Insurance	\$	6,000.00	\$	550.00	\$	5,376.88	\$	5,116.43	\$	4,469.17
Total	\$	209,120.00	\$		\$	172,854.94	\$	137,161.93	\$	130,335.70

**2021**

Building Fund: 301-4-161-4294		Trane
New HVAC unit for Classroom	\$	19,735.85
GFP Heater	\$	1,871.00
Quality Spray Foam	\$	18,870.00
Amp lights in gun range	\$	6,017.26
	\$	46,494.11

**2022**

Building Fund: 301-4-161-4294		
Hamlin	\$	12,256.00
Trane	\$	1,868.00
Midwest Glass	\$	7,200.00
Remund Construction	\$	2,670.00
AMP	\$	2,654.63
Infinite Welding	\$	958.96
Lowe's	\$	415.63
Total Epoxy	\$	5,165.83
	\$	33,189.05

**2023**

Building Fund: 301-4-161-4294		
Surrat Flooring	\$	5,861.57
Remund Construction		



**Skinner Striping**  
**817 12TH ST S**  
**Brookings SD 57006**

# Estimate

Date	Estimate #
3/16/2023	195

Name / Address
Brookings County OAC Dustin Huber 2810 22nd Ave. S Brookings, SD 57006

Project
OAC Seal Coat

Description	Qty	Rate	Total
2 Coats Of Sealer With Sand Added ( Main Lot )	41,400	0.20	8,280.00T
2 Coats Of Sealer With Sand Added ( South Driveway )	2,200	0.20	440.00T
Re-Stripe Lot After Seal	3,181	0.30	954.30T
Arrow Stencils	8	25.00	200.00T
Handicap Stencil	4	25.00	100.00T
Hot Rubber Crack Fill		0.90	0.90T
Excise Tax		2.041%	203.59
<b>Total</b>			<b>\$10,178.79</b>

Phone #
6056954361



Job Name: BCOAC Brookings

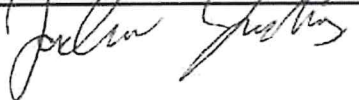
**Seal Pros Inc. Estimate**

27297 Wetland Road Harrisburg, SD 57032 - Phone - 605-767-3502 - Email sealpros@sealprospaving.com

Project Location:	<u>Brookings, SD</u>	Request Date:	
Project Address:	<u>2810 22nd Ave S</u>	Business Name:	<u>BCOAC</u>
Contact Name:	<u>Dustin Huber</u>	Billing Address:	<u>2810 22nd Ave S</u>
Phone:	<u>605-691-3431</u>	City, State, Zip:	<u>Brookings, SD 57006</u>
Email:	<u>dhuber@brookingscountysd.gov</u>	Estimator:	<u>Jaden Julius</u>
Field Contact Name:		Date of Measure:	
Phone:		Date of Est.:	
Email:		Work Requested:	

Code	Description	Units	Qty	Rate	Total
Mobilization	Mobilize of Equipment and Labor to the job site	LS	1	\$800.00	\$800.00
Sealcoating	Clean & seal lot, 2 applications w/ 3lbs of sand per gallon	SF	43,000	\$0.27	\$11,610.00
Striping	Stripe lot per exisiting layout	LS	1	\$1,936.88	\$1,936.88

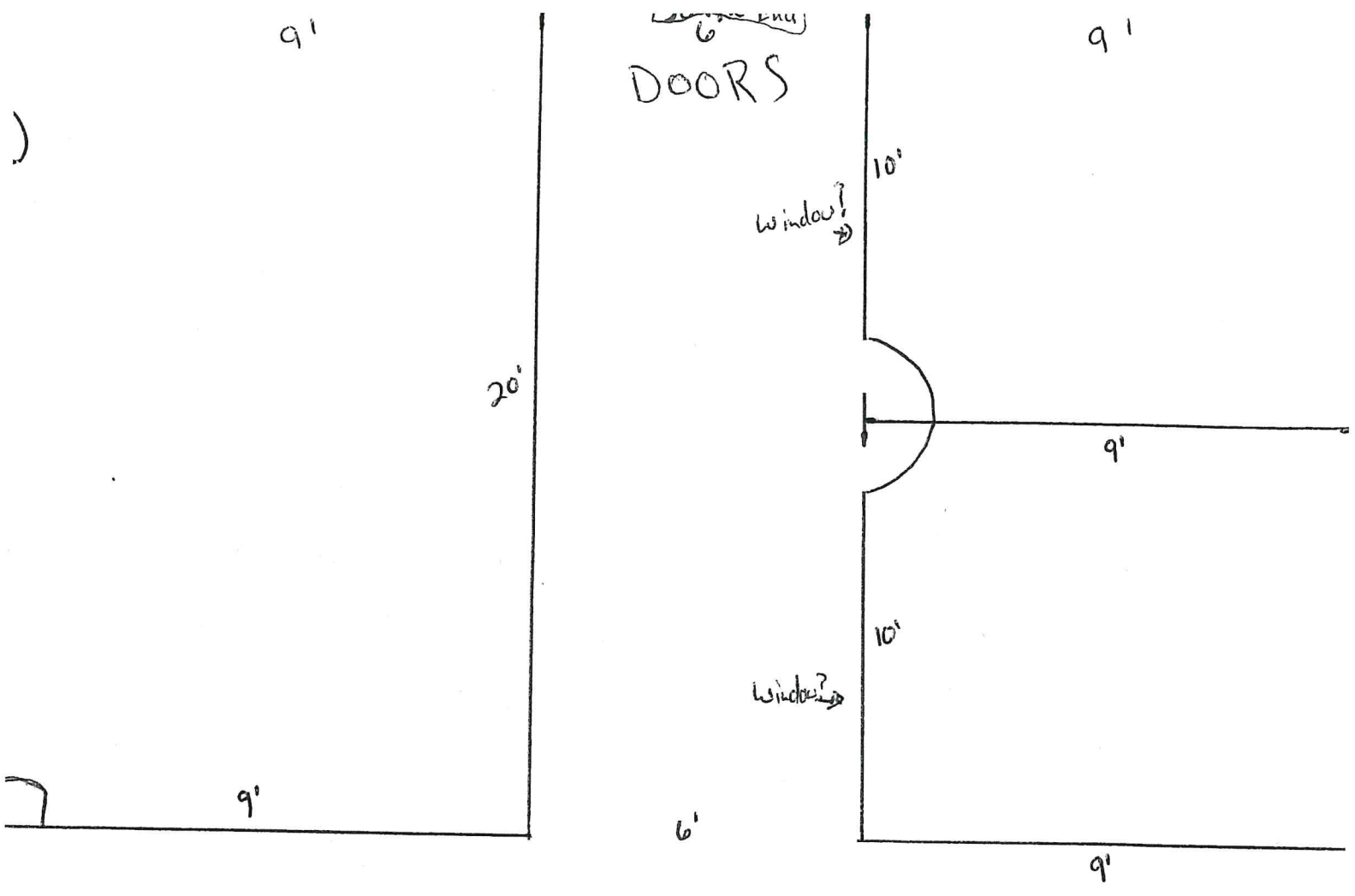
Subtotal	\$14,346.88
Excise Tax (2.041%)	\$292.82
<b>Total</b>	<b>\$14,639.69</b>

Seal Pros Signature  Date 3/22/2023

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

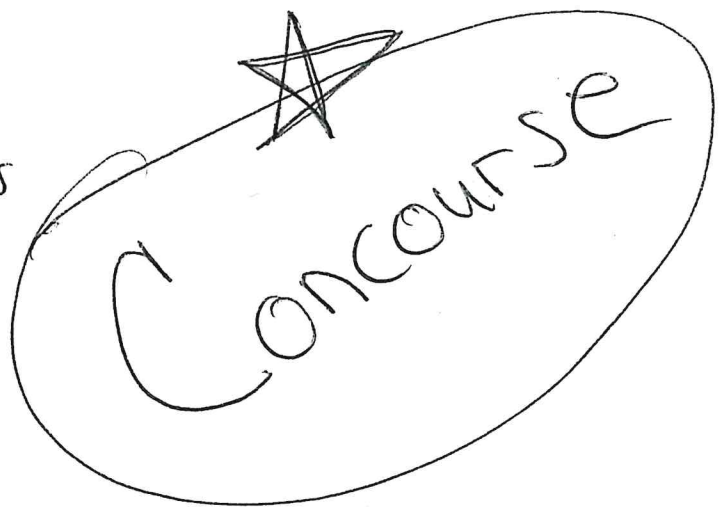
**Terms and Conditions**

- \* A service charge of 24.0% APR will be added to the unpaid balance after 30 days. Liens will be filed on accounts over 60-90 days past due
- \* We do not include or take responsibility for any bonds, building permits, cleaning of bottom mat, removals, blue-tops, staking, dirt work, traffic control unless specified above.
- \* We do not include or take responsibility for erosion control, seeding, landscaping or damage to surrounding areas when repairing existing asphalt unless specified above.
- \* Additional mobilizations will be charged if there are obstructions from getting our work complete. Such as cars, trailers, equipment, curb not finished and dirty lots.
- \* SealPros Is not responsible for unseen items like, depth of asphalt, missing man holes or valves, soft base etc. Additional charges will occur for these items.
- \* Asphalt patching depths are assumed at 4" unless otherwise noted in the proposal, anything over the estimated depth will result in a change order
- \* This estimate to be included in agreed to Prime contract and Biling will be based on the contract unit pricing
- \* Lot must be cleared of vegetation and water. Weeds must be killed 10-12 days before and sprinklers turned off 48 hrs before and after work being completed. A \$400 fee may occur.
- \* Additional charges may occur for required evening and weekend work as well as when temperatures fall below 40 degrees
- \* We do not guarantee proper drainage unless the new surface has a slope greater than 1.5%
- \* This quote expires 30 days from date hereof, unless made effective as a contract prior to expiration, by proper approval and signature of an officer of your company



- Carpet
- Lights
- HVAC
- Power
- Network
- Take out windows

Furniture





**DEPARTMENT OF GAME, FISH AND PARKS**  
Foss Building  
523 East Capitol  
Pierre, South Dakota 57501-3182

March 10, 2023

Brookings County Outdoor Adventure Center  
Attn: Dustin Huber  
2810 22<sup>nd</sup> Ave S.  
Brookings, SD 57006

Dear Mr. Huber:

This letter is to inform the **Brookings County Outdoor Adventure Center** status of the shooting range project proposal submitted for consideration in the FY 24 budget. The following has been approved: Replacement of dynamic air filters and resealing of the gun range floor for a total of \$15,000.00 (\$11,250.00 Federal and \$3,750.00 Match).

The next step is for me to submit your project proposal to the US Fish & Wildlife Service, Office of Federal Assistance in Denver, for their final decision on the project. I will contact your club in writing to notify you with the USFWS decision.

Once our Department receives approval from USFWS a Contract/Public Use agreement will be sent to the club for signatures. Once both parties have signed the contract/public use agreement the club, the club can solicit three bids. Once the three bids are completed and received by our office, a Notice to Proceed will be issued identifying the bidder. It is very important that your club does not make any purchases or authorize any work to begin before receiving the Notice to Proceed from our office.

To claim reimbursement for 75% of the eligible costs for these components, **Brookings County Outdoor Adventure Center** will need to pay for 100% of the above components, and then provide Game, Fish and Parks (GFP) with the invoice and photocopies of the front and back of the cancelled checks to verify that the payment was made.

I will continue to keep the club posted during each step as we move through the grant process. If you have any questions, please give me a call at 605-773-4675 or by e-mail at [graham.larson@state.sd.us](mailto:graham.larson@state.sd.us). Thank you for helping to provide Hunter Education and public shooting opportunity in your area!

Sincerely,

Graham Larson  
Federal Aid Assistant Coordinator