

MINUTES  
BROOKINGS COUNTY OUTDOOR ADVENTURE CENTER  
ADVISORY BOARD MEETING  
Monday, November 18, 2024, 12:00 PM

The Brookings County Outdoor Adventure Center Advisory Board met on Monday, November 18, 2024, at 12:00 PM with the following members present: Andy Dupraz (arrived at 12:13 PM), Shawn Hostler, Larry Jensen, Arden Sigl, Dale Storhaug, Marty Stanwick, Paul Wiese, and Lindsay Wollman. Others present: Lisa Brutty, Sonia Mack and Stacy Steffensen. Absent: Rocco Murano

**1. Call to Order**

Chairperson Hostler called the meeting to order at 12:00 PM.

**2. Determination of a Quorum**

A quorum was determined as present for the current meeting.

**3. Approval of Agenda**

Motion to approve the agenda by Jensen, seconded by Wollmann. All members voted "aye." Motion carried.

**4. Approval of Minutes**

Motion to approve the minutes from September 30, 2024, by Sigl, seconded by Jensen. All members voted "aye." Motion carried.

**5. Financial Report**

Motion by Stanwick, seconded by Sigl to approve the Financial Report as presented. Commission Department Director Stacy Steffensen presented year-to-date revenues and expenditures. All members voted "aye." Motion carried.

**6. Reports**

**a. Archery Range Committee Report**

- i. Wiese said he has been helping with both the adult and youth JOAD groups on Monday and Tuesday evenings. He said the range looks good and the buttresses are holding up well.

**b. Director's Report**

- i. Brutty discussed attendance. She noted that archery range attendance is down, likely due to the new archery range in Volga.
- ii. Brutty said the Christmas/Santa event is scheduled for December 18<sup>th</sup> from 4:00 PM – 7:00 PM. She also said the outdoor Christmas lights are up.
- iii. She discussed HVAC maintenance items.
- iv. 2024 projects that are finished include new carpet in the 4-H offices and painting of the concourse. Brutty said they are still waiting for the new door on the south end of the gun range. She said a new gun display case and cabinets have been ordered.
- v. Brutty discussed tree removals. She also discussed the Bel Brands Employee Wellness Fair held in September.

Andy Dupraz arrived at 12:13 PM.

**c. 4-H Youth Program Advisor's Report**

- i. Sonia Mack provided a report that included information on recent conferences she's attended, 4-H Recognition Night, and 4-H Shooting Sport registration.

## **7. Regular Business**

- a. The board discussed dissolving the Archery Range Committee. Hostler noted that the Pistol Range Committee had been dissolved at a previous meeting and that they were looking to Wiese for a recommendation. Wiese said he can't find anyone interested in being on the committee and that the range really runs itself for the most part. Brutty said staff watches when there are groups on the range. Wiese said he will continue to be a member of the Advisory Board as the Archery Range representative.
  - i. Motion by Stanwick, seconded by Jensen to dissolve the Archery Range Committee. All members voted "aye." Motion carried. Steffensen said she would update the bylaws to reflect the dissolution of both the Pistol Range and Archery Range Committees.

## **8. Other Business**

- a. Motion by Stanwick, seconded by Sigl to approve the meeting dates for 2025: January 27<sup>th</sup>, March 24<sup>th</sup>, May 19<sup>th</sup>, July 21<sup>st</sup>, September 29<sup>th</sup> and November 17<sup>th</sup>. All members voted "aye." Motion carried.

## **9. Adjournment**

- a. Motion to adjourn by Jensen, seconded by Stanwick. All members voted "aye." Motion carried.

## **10. Next Meeting Date**

- a. The next meeting is Monday, January 27<sup>th</sup> at 12:00 PM.